

# **City of Cocoa**

*65 Stone Street  
Cocoa, FL 32922*



## **Meeting Agenda**

**Tuesday, November 14, 2023**

**6:00 PM**

**Cocoa City Council Chambers**

**City Council**

**I. CALL TO ORDER**

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**II. APPROVAL OF AGENDA AND MINUTES:**

AGENDA:

- II.1**     [23-718](#)            Approve the November 14, 2023 Regular City Council meeting agenda as written or with amendments.

**Attachments:**        [11-14-23 Short Agenda.pdf](#)

MINUTES:

- II.2(a)**   [23-717](#)            Approval of the September 12, 2023 Regular City Council meeting minutes as written or with amendments.

**Attachments:**        [09-12-2023 Minutes ADA.pdf](#)  
[Exhibit A - FY24 Budget Presentation - 1st Public Hearing.pdf](#)  
[Exhibit B - Form 8B Michael Blake.pdf](#)

- II.2(b)**   [23-719](#)            Approve the September 26, 2023 Regular City Council meeting minutes as written or with amendments.

**Attachments:**        [09-26-2023 Minutes ADA.pdf](#)  
[Exhibit A: FY24 Budget Presentation – 2nd Public Hearing.pdf](#)

**III. AWARDS AND PRESENTATIONS:**

- III.1**     [23-699](#)            Proclamation: Proclaiming the City's Support for its Sister City, Beit Shemesh, Israel.

**Attachments:**        [Beit Shemesh Proclamation 2023.pdf.pdf](#)

- III.2**     [23-700](#)            Historic Cocoa Village Main Street Presents Hot Cocoa Holidays.

**IV. DELEGATIONS:**

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of three (3) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

## **V. CONSENT AGENDA:**

- V.1**     [23-629](#)     Approve a Resolution Amending the FY2024 Budget, BAF#24-011-A to fund the Stradley Park Project. Authorize the City Manager to Approve a Task Order/Purchase Order to W&J Construction Corporation utilizing the existing Piggy-back contract for Brevard County's Continuing Construction Manager (At Risk) Services, Contract # RFQ 6-22-05 Effective July 7, 2022 through 11/21/2025 for the Guaranteed Maximum Price (GMP) of \$621,637 for improvements to the Football Field at Don "Mo" Stradley Memorial Park. Approve a Contingency Resolution Authorizing the City Manager to issue Owner Directed Change Order not to exceed \$60,000.

**Attachments:**

[TO-W&J 2024-02 \\$621,637.00- PW.pdf](#)

[BAF 24-011-A-PW-AFBP21 Stradley Park \(11-14-23\)-Agenda 23-639.pdf](#)

[Budget Resolution FY 2023-131 ADA Compliant.docx](#)

[Construction Contingency Resolution.docx](#)

[Standard Piggyback Contract - Fully Executed.pdf](#)

[Stradley Park GMP.pdf](#)

[Piggyback Rider Stradley Park v2 - WJsigned.pdf](#)

**V.2**     [23-658](#)

Approve Participation in Cooperative Purchasing Agreements for the Purchase of Vehicles and the associated options and equipment for FY-2024 Utilizing Sourcwell Contracts 2024 091521-NAF&06, 060920-ATC and Florida State DMS PA 25100000-23-STC; Approve a Resolution Amending the FY24 Budget BAF#24-016-A for the additional cost of one vehicle and the FY23 Vehicle Budget Roll for unencumbered funds, and Authorize City Manager to execute Purchase Orders to Contract Dealers.

**Attachments:**

[Budget Resolution FY 2023-132 ADA Compliant.docx](#)  
[BAF-24-016-A-PW-FY24 & FY23 Vehicles \(11-14-23\) Agenda 23-658.pdf](#)  
[Autocar Contract 060920.pdf](#)  
[City of Cocoa DOT 9193.pdf](#)  
[Step One Automotive dba Ford Crestview.pdf](#)  
[National Auto Fleet Contract 091521.pdf](#)  
[NJPA-COCOA, CITY OF-32014\\_45951-1\\_Quote 4010 TRUCK 4X4.pdf](#)  
[NJPA-COCOA, CITY OF-45967-Quote-1 2100 CPD TRUCK 4X4.pdf](#)  
[NJPA-COCOA, CITY OF-45981-ATT 4010 ADMIN TOY CAM.pdf](#)  
[NJPA-COCOA, CITY OF-46523-Quote-4 3540 SERVICE TRUCK.PDF](#)  
[NJPA-COCOA, CITY OF-48900-Quote-1 3560 AERIAL BUCKET.pdf](#)  
[NJPA-COCOA, CITY OF-49260-Quote-1 4055 Crew Cab 4X4.PDF](#)  
[NJPA-COCOA, CITY OF-49267-Quote-1 3520 TRUCK LANDSCAPE.pdf](#)  
[NJPA-COCOA, CITY OF-F2A 600A\\_45953-1\\_Quote 4025 F250 UTILITY.pdf](#)  
[NJPA-COCOA, CITY OF-F4G 650A\\_45982-1\\_Quote 4025 F450 UTILITY w AU](#)  
[NJPA-COCOA, CITY OF-K7B\\_45948-2\\_Quote 2100 3 EA SUV.pdf](#)  
[NJPA-COCOA, CITY OF-K7B\\_45971-1\\_Quote 4120 SUV.pdf](#)  
[NJPA-COCOA, CITY OF-W4G 650A\\_45976-1\\_Quote 3570 TRUCK CREW CAI](#)  
[NJPA-COCOA, CITY OF-W8E 100A 993\\_45956-2\\_Quote 1515 MAVICK HYBR](#)  
[NJPA COCOA CITY OF\\_49935\\_Quote\\_4 1515 M-HYBRID.pdf](#)  
[NJPA-COCOA CITY OF-W5H 660A\\_45968-1\\_Quote 2100 BRUSH TRUCK.pdf](#)  
[STEPONE 2023 MAVERICK FWD XLT HYBRID QUOTE PDF.pdf](#)  
[agenda file 2023a.docx](#)

**V.3**     [23-713](#)

Approve Utilities Easements with Brightline Trains Florida, LLC and Mountain Cove Homes at Lakes at Cocoa Grove, LLC

**Attachments:**

[Final-Brightline-City of Cocoa Water & Sewer Easement \(South of SR 528\).pdf](#)  
[Final-Mountain Cove to City of Cocoa Water Sewer Easement \(North of SR 528\)](#)

MULTI-YEAR CONTRACTS:

**V.4(b) [23-628](#)**

Approval to enter into a multi-year agreement with Brevard County regarding the Public Safety Radio System Annual User Agreement and the City of Cocoa for radio system services.

**Attachments:**

[FY24-RadioBackboneFees.pdf](#)

[CiRates-FY24.pdf](#)

[PS Radio Agreement with County \(Cocoa Revised CLEAN\).docx](#)

**V.5(b) [23-645](#)**

Approve Participation in a Multi-Year Piggy-Back Agreement with Inliner Solutions for Cured in Place Pipe Lining Utilizing Volusia County's Contract # 22-B-41HO Effective November 14, 2023 through September 19, 2025. Authorize the City Manager to Approve a Task Order/Purchase Order to Inliner Solutions utilizing this piggy-back contract for Cured in Place Pipe Lining for \$155,095 for 1,252 linear feet of pipe lining. Approve a Contingency Resolution Authorizing the City Manager to issue Change Order(s) not to exceed \$4,905.

**Attachments:**

[102423 - Inliner Solutions - \\$155,095.pdf](#)

[Construction Contingency Resolution.docx](#)

[Volusia County Stormwater Master Agreement 4140 \(003\).pdf](#)

[Volusia County Contract Award 22-B-41HO; Recommendation of Award Volusia](#)

[PARTIALLY EXECUTED Standard Form for Piggyback Contract No 22-B-41HC](#)

[SIGNED E-verify Affidavit.pdf](#)

**V.6(b) [23-676](#)**

To Approve a Resolution Amending the FY2024 Budget, BAF No. 24-021-IFT; Approve the Vortex Proposal for Manhole Rehabilitation Services Utilizing the HGAC (Houston-Galveston Area Council) National Cooperative Purchasing Contract No. TP07-18 Effective July 1, 2018 through June 29, 2021, Renewed Through June 30, 2024

**Attachments:**

[E-Verify Contractor Affidavit.pdf](#)

[Executed Amendment 3- Vortex Services, LLC.pdf](#)

[FULLY EXECUTED 1st Amendment Renewal Contract No. TP07-18.pdf](#)

[FULLY EXECUTED 2023 Standard Form for New Piggyback Contract TP07-18.](#)

[HGACBuy Cocoa Participation Proof.pdf](#)

[Original HGAC Agreement 12-13-11.pdf](#)

[Price List TP07-18 HGAC Contract \(Votrex\) - June 2018.pdf](#)

[TP07-18 Updated HGAC Contract \(Votrex\) - June 2018.pdf](#)

[Vortex COI Exp 12-11-23.pdf](#)

[Vortex Proposal - 2324668 - FY24 MH Rehab Combined 10.10.23.pdf](#)

[Budget Resolution FY 2023-133 \(Vortex Agenda 23-676\).docx](#)

[BAF 24-021-IFT-UT-FND VORTEX MANHOLE LINING \(11-14-23\) AGENDA 23](#)

**V.7(b) [23-678](#)**

To Approve the Insituform Technologies, LLC Proposal for Cured in Place Pipe (CIPP) Rehabilitation Services and Sanitary Sewer Mid-Term Cleaning & CCTV Inspections of Main Line Sewers Utilizing the Clay County Utility Authority Bid No. 18/19-A7 effective June 18, 2022 through June 18, 2024

**Attachments:**

[Insituform Proposal - City of Cocoa FY24 Sanitary - CIPP Project.pdf](#)

[02\\_14\\_2023 Piggyback Contract.pdf](#)

[CCUA Bid Documents and Specs.pdf](#)

[ITB 18-19-A7 Sewer Wetwell and Manhole Insituform Second Renewal Fully Ex](#)

[ITB 18-19-A7 Pricing Sewer Wetwell and Manhole Insituform.pdf](#)

[CCUA Fully Executed Contract.pdf](#)

[Insituform COI Exp 7-1-24.pdf](#)

**V.8(b) [23-721](#)**

Approve an Amendment of a multi-year piggyback agreement for Surveying Services with Southeastern Surveying and Mapping Corp., based on the City of St. Cloud contract RFQ 2022-032. Authorize the City Manager to approve amendment or extensions to the agreement effective on June 29, 2023, and renew upon expiration of the initial term on September 30, 2023, through September 16, 2025. Authorize the City Manager to Adjust the FY24 Budget and approve Purchase Orders as needed, and within his Authority.

**Attachments:**

[Fully Executed Agreement - Southeastern Surveying and Mapping Corp..pdf](#)

[PARTIALLY EXECUTED 1st Amendment\\_Southeastern Surveying and Mapping](#)

[E-Verify Contractor Affidavit.pdf](#)

[FULLY EXECUTED Standard Form for Piggyback Contract No. RFQ 2022-032.](#)

**VI. PUBLIC HEARINGS:**

- VI.1**     [23-715](#)     Pass on **SECOND READING** Ordinance 17-2023, an Expedited State Review Comprehensive Plan Text Amendment to expand the very limited geographic area by which vertical mixed-use projects may be built at 125-units per acre, to include a +/- 4.32 acre parcel of City-owned land located at 915 Florida Ave., Cocoa, Florida (Brevard County Tax Parcel ID 24-36-33-80-23).

**Attachments:**     [Ordinance 17-2023.pdf](#)  
                              [Exhibit A - 915 Location Map.pdf](#)  
                              [Exhibit B - 915 FLU Map.pdf](#)  
                              [Exhibit C - Proposed 915 Florida FLU Map.pdf](#)  
                              [Exhibit D - Proposed Regulating Map.pdf](#)  
                              [Exhibit E - Excerpts of 2022 CRA Plan 1.pdf](#)  
                              [Exhibit F - Letter Brevard Schhols 915 Florida.pdf](#)  
                              [Order Confirmation Liners - 2023-11-06T174129.857.pdf](#)

- VI.2**     [23-723](#)     Approval of a Final Subdivision Plat known as Adamson Creek Phase Two consistent with Chapter 18 Subdivisions and Appendix A Zoning of the City Code, with conditions.

**Attachments:**     [Adamson Cree Phase 2 - CITY-FINAL PLAT\\_11-01-2023.pdf](#)  
                              [Exhibit A - AC Ph2 Location Map.pdf](#)  
                              [Exhibit B - Engineer Opinion of Cost Perf Bond Subdivion\\_2023-11-08.pdf](#)  
                              [Exhibit C - Engineer Opinion of Cost Perf Bond Amenities\\_2023-11-08.pdf](#)  
                              [Exhibit Conservation Area Map.pdf](#)  
                              [Exhibit D - PH2-Original Performance Bond Cost Cert.pdf](#)  
                              [Exhibit E Legal Ad.pdf](#)

## **VII. COUNCIL BUSINESS:**

- VII.1**    [23-682](#)            Approve the current Code Enforcement Lien for the property located at 411 Thomas Ave,(CE-12-234) be reduced to \$1,200.03 as recommended by the Code Enforcement Board

**Attachments:**        [Appl 411 Thomas12-234.pdf](#)  
                              [BCPAO.pdf](#)  
                              [2021 Tax Cert..pdf](#)  
                              [2022 Tax Cert.pdf](#)  
                              [RegAgt.pdf](#)  
                              [NOV.pdf](#)  
                              [Board Order.pdf](#)  
                              [NOH.pdf](#)  
                              [Order Imposing.pdf](#)  
                              [Cost Aff -411.xlsx](#)  
                              [LR Staff Report.docx](#)

- VII.2**    [23-683](#)            Approve the current Code Enforcement Lien for the property located at 411 Thomas Ave, (CE-20-708) be reduced to \$2,317.19 as recommended by the Code Enforcement Board.

**Attachments:**        [LR Appl CE-20-708.pdf](#)  
                              [BCPAO.pdf](#)  
                              [2021 Tax Cert..pdf](#)  
                              [2022 Tax Cert.pdf](#)  
                              [LLC paperwork.pdf](#)  
                              [IRL.docx](#)  
                              [NOV .docx](#)  
                              [FNOV.docx](#)  
                              [NOH.docx](#)  
                              [NOHNC.docx](#)  
                              [Board Order CE-20-708.docx](#)  
                              [Order Imposing .pdf](#)  
                              [Cost Aff -411\(2\).xlsx](#)  
                              [LR Staff Report.docx](#)

- VII.3**    [23-684](#)            Approval of the requested street closure outside the CBD for the Moore Center Centennial Celebration on December 2, 2023.

**Attachments:**        [Road Closure.JPG](#)



- VII.4 [23-712](#) Consider the appointment of Melissa Acosta-Bonilla, Dik Muller and/or Josue Otero to fill the vacancy of an unexpired Regular member term as well as the 1st Alternate member seat on the Code Enforcement Board.

Attachments: [Melissa Acosta-Bonilla Application.pdf](#)  
[Dik Muller Application.pdf](#)  
[Josue Otero Application.pdf](#)  
[Code Enforcement Roster.pdf](#)

## VIII. CITY BUSINESS:

## IX. INFORMATIONAL AGENDA:

- IX.1 [23-687](#) In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority.

Attachments: [Change Orders-CM Authorized September 2023.pdf](#)

- IX.2 [23-688](#) FY 2023 September Budget Adjustment Report

Attachments: [FY 2023 REVENUE Budget Tracking Worksheet-2023-09.pdf](#)  
[FY 2023 EXPENSE Budget Tracking Worksheet-2023-09.pdf](#)

- IX.3 [23-689](#) In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date.

Attachments: [Budget Classification Report September 2023.pdf](#)

- IX.4 [23-708](#) City Council Bi-Weekly Report (October 20 - November 9, 2023)

Attachments: [Council bi-weekly report.pdf](#)

## X. REPORTS:

## XI. ADJOURNMENT

## XII. NOTICE TO THE PUBLIC:

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Monica Arsenault, Interim City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8488 or via email at [marsenault@cocoafl.gov](mailto:marsenault@cocoafl.gov).

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at [meetings@cocoafl.org](mailto:meetings@cocoafl.org), or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

