# City of Cocoa Budget Adjustment Form FY 2021 -

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER

REQUESTING DEPARTMENT #: 3540

DATE PREPARED: 08/11/21

## 'FROM' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| ($ 3,286) | 001-3540-519.55-00 | | TRAINING | $ 4,650 | $ 0 | ($ 3,286) | $ 0 |
| ($ 3,000) | 001-3540-519.64-00 | | MACHINERY & EQUIPMENT | $ 3,086 | $ 0 | ($ 3,000) | $ 0 |
| ($ 2,476) | 001-3540-519.56-15 | | IT RELATED | $ 17,140 | $ 0 | ($ 2,476) | $ 0 |
| ($ 3,000) | 001-3540-519.46-00 | | REPAIR AND MAINTENANCE EQ | $ 12,150 | $ 0 | ($ 3,000) | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| ($ 11,762) | TOTAL | | | | | | |

## 'TO' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 286 | 001-3540-519.41-00 | | Communications | $ 1,392 | $ 0 | $ 286 | $ 0 |
| $ 11,476 | 001-3540-519.34-00 | | Operating | $ 0 | $ 0 | $ 11,476 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 11,762 | TOTAL | | | | | | |

**REASON/JUSTIFICATION FOR ADJUSTMENT:**

This BAF is to cover expenditures in the communication account Fleet had to get a MIFI to use in the shop for wireless for the off-network daig laptop for Ford GM MACK and Cummins. The other is for contract service to cover overages in the operating cost for Napa IBS this is due to higher that expected usage an 10 to 20% rise in parts cost through pass through this has been industry wide

**Council/Board APPROVAL REQUIRED?** ***YES*** ***NO*** ***DATE APPROVED:*** ***RESOLUTION #:***

***City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. All CRA adjustments are required to go their respective boards.***

| Date | Requestor's Signature | Date | Finance Approval Signature | Date | Finance Director's Signature |
|---|---|---|---|---|---|
| 8/11/21 | Tony Jones Digitally signed by Tony Jones Date: 2021.08.11 13:49:18 -04'00' | | | | |

| Date | Department Director's Signature | Date | Deputy Fin. Director's Signature | Date | City Manager's Signature |
|---|---|---|---|---|---|
| | Bryant Smith Digitally signed by Bryant Smith Date: 2021.08.11 15:01:10 -04'00' | | | | |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____