



Purchasing

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January 23, 2024

Addendum 1

To the Contract Documents and Specifications:
RFP # P-24-04-COC
Cocoa and Diamond Square Plan Update

To All Plan Holders:

The following addresses and provides clarification of the Solicitation Documents and Specifications as fully and completely as if the same were fully set forth therein. Please notate receipt of this addendum on the Receipt of Addendum(s) and Acknowledgement Form when responding to the RFP.

- A. This addendum includes and addresses the following questions:
1. Can we use a smaller font size than 12-points for resumes, footers, tables, and charts?
Yes, but no smaller than 9 pts.
 2. Will a cover page, table of contents, tabs/section dividers, litigation/financial information/Insurance Certificates (part of Tab A), and resumes be excluded from the 50-page limit? **Cover page, table of contents, section dividers, certificates can be excluded. The litigation/financial information and resumes are included in the page limit.**
 3. Does the City Commission sit as the Governing Board of the Diamond Square CRA?
The board members are a mixture of Cocoa City Council and community members. You can find the board members for each CRA by following the City of Cocoa website links below.
 - a. Cocoa Redevelopment Agency: <https://www.cocoafl.org/1169/Redevelopment-Agency---Cocoa>
 - b. Diamond Square Redevelopment Agency: <https://www.cocoafl.org/1170/Redevelopment-Agency---Diamond-Square>
 4. What is the CRA's budget for each CRA Plan Update? **Budget is \$60,000 for each CRA Plan update. They have to be quoted separately since we have two different funds supporting the project.**
 5. Are the two plan updates to be conducted concurrently? **Yes**

B. All other Bidding/Contract Documents and Specifications remain unchanged.

Should there be additional questions or clarification needed please contact the Purchasing and Contracts Division at purchasing@cocoafl.org.

Brian Dale
Purchasing Manager
City of Cocoa

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