

City of Cocoa

*65 Stone Street
Cocoa, FL 32922*



Meeting Agenda - Final

Tuesday, November 10, 2020

6:00 PM

Cocoa City Council Chambers

City Council

I. OPENING MATTERS:

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

- II.1** [20-759](#) Approve the Agenda for the Regular meeting of November 10, 2020, as presented or with amendments.

Attachments: [11-10-2020 Short Agenda ADA.pdf](#)

MINUTES:

- II.2** [20-760](#) Approve the Minutes of the Regular meeting of October 13, 2020, as written or with amendments.

Attachments: [10-13-2020 Minutes ADA.pdf](#)
[Surtax Renewal PPT_10min.pdf](#)

- II.3** [20-795](#) Council Approval of Resolution 2020-231 Authorizing Execution of the Water and Sewer System Revenue Bond, Series 2020 and the Loan Agreement with STI Institutional & Government, Inc. and Resolution 2020-234 Authorizing the Composite Form of the Master Bond Resolution and Approval of Related BAF # 20-030-T for Bond Issuance Closing Costs. (Finance Director)

Attachments: [Resolution 2020-231 Authorizing 2020 Bond.docx](#)
[Loan Agreement - City of Cocoa WS Series 2020.doc](#)
[Resolution 2020-234 Authorizing Composite Form of Master Bond Resolution.d](#)
[Composite Form of Master Resolution \(City of Cocoa\) \(01694225\).docx](#)
[BAF-21-030-T-FN-WS Rev Bond 2020 Closing Costs \(11-10-20\)-Agenda 20-79](#)
[Estimated Final Closing Documents as of 102020 Condensed.pdf](#)

III. AWARDS AND PRESENTATIONS:**IV. DELEGATIONS:**

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

V. REPORTS:

VI. CONSENT AGENDA:

- VI.1** [20-718](#) Approve Participation in a Cooperative Purchase Agreement with Vermeer Southeast of Orlando, Florida, Utilizing the Sourcewell Contract No. 012418-VRM to Purchase a Vermeer D8x12 S3 Navigator Boring Machine and Associated Equipment. (Utilities Director)

Attachments: [Vermeer D8x12 S3 Navigator Quote - Revised.pdf](#)
[Standard Form for New Piggyback Contract_Vermeer_Contract No. 012418-VR](#)
[Soucewell Contract 012418-VRM Acceptance and Award.pdf](#)
[Sourcewell Contract 012418-VRM Forms.pdf](#)
[Sourcewell Contract 012418-VRM Information.pdf](#)
[Sourcewell Contract 012418-VRM Pricing Information.pdf](#)
[Sourcewell Contract 012418-VRM RFP.pdf](#)

- VI.2** [20-733](#) Approval to execute the Transportation Impact Fee Trust Fund Disbursement Agreement between Brevard County and the City of Cocoa for the release of \$50,000 of Central Mainland TIFT Funds for the design of the Aurora Street Sidewalk Project. Approve a Resolution Amending the FY21 Budget, BAF# 21-028-A, accepting the Revenue and Transferring Funds between Accounts for the Balance. (Public Works Director)

Attachments: [City of Cocoa 2020 Disbursement Agreement - Aurora Street Design.pdf](#)
[Budget Resolution FY 2021.docx](#)
[BAF 21-028-PW TIFT for Aurora Street \(11-10-20\) 20-733.pdf](#)

- VI.3** [20-734](#) Approve a Resolution Amending the FY 2021 Budget, BAF# 21-012 T (2), pertaining to the COVID Payroll Payout through the use of Contingency in Multiple Funds and Police Union Salary Adjustments through the use of General Fund Contingency. (Finance Director)

Attachments: [COVID Payout & PD Adj.pdf](#)
[Budget Resolution FY 2021.docx](#)
[BAF 21-012-T-FN- COVID Leave Payouts\(11-10-20\) Agenda 20-734 1 of 2.pdf](#)
[BAF 21-012-T -FN-PD FY21 Pay Increase \(11-10-20\) Agenda 20-734 2 of 2.pdf](#)

- VI.4** [20-739](#) Approve Change Order #1 to FY20 P.O. 75893 with CE Power Solutions of Florida, Lakeland, Florida, for the re-mobilization and replacement of a Variable Frequency Drive (VFD) component not included in the Original Quote/Purchase Order; To Authorize the City Manager to Execute the Change Order. (Utilities Director)
- Attachments:** [CE Power CO 825247.pdf](#)
[Original PO 75893.pdf](#)
[Notice of Award.pdf](#)
- VI.5** [20-741](#) Approve an Interlocal Agreement (ILA) between the City of Cocoa and the City of Rockledge to Identify and Share Common Costs Associated with the Cocoa Utilities Project and Rockledge Pluckebaum Project, and to Coordinate and Cooperate the Design, Permitting, Bidding, and Installation under a Unified Joint Project. (Utilities Director)
- Attachments:** [1-ILA - Cocoa-Rockledge Pluckebaum Marlin Manor.pdf](#)
[2-Joint Project Overlap .pdf](#)
- VI.6** [20-747](#) Approve Participation in a Cooperative Purchase Agreement with Thompson Pump & Manufacturing Co., Inc., Port Orange, Florida, Utilizing the Florida Sheriffs Association Contract FSA19-VEH17.0, Item 171, Effective October 1, 2019 through September 30, 2020, with one (1) two-year extension, to Purchase a 4-Inch Pump with a Trailer; To Approve a Resolution Amending the FY2021 Budget to Reallocate Funds. (Utilities Director)
- Attachments:** [Award Letter FSA19-VEH27.0 - Award Letter FSA20-EQU18.0.pdf](#)
[TC+Vehicles+and+Equipment+18-19+Final.pdf](#)
[Standard Form for New Piggyback Contract Thompson FSA18-VEH16.0 .pdf](#)
[City of Cocoa - FSA 2010-2021 4JSVM Quote FLBL2015A - \(10-1-20\).pdf](#)
[City of Cocoa - FSA 2020-2023 4JSVM Quote FLBL2015B - \(10-15-20\).pdf](#)
[City of Cocoa - FSA 2020-2023 4JSVM Quote FLBL2089 \(11-4-20\).pdf](#)
[4JSVM \(8.25 in\) SL.pdf](#)
[Budget Resolution FY 2021.docx](#)
[BAF 21-017-T-UT-Thompson Pump \(11-10-20\) 20-747.pdf](#)
- VI.7** [20-748](#) Approve a Resolution Amending the FY2021 Budget, BAF # 21-026-A, Accepting the Bulletproof Vest Grant Award for \$16,979.50. (Chief of Police)
- Attachments:** [Budget Resolution FY 2021.docx](#)
[BAF 21-026-A-PD-Bullet Proof Vest Grant \(11-10-2020\) Agenda 21-748.pdf](#)
[FY2020 BVP Award Announcement.pdf](#)
[Bulletproof Vest Internal Application FY21.pdf](#)

- VI.8** [20-751](#) Approve Task Order 2020-17 and Amendment using the Continuing Services Agreement with Infrastructure Solution Services (ISS) for Engineering Design, Permitting and Construction Support Services of the sidewalk improvements project on Aurora Street for \$66,293.00. Authorize the City Manager to execute the all agreements and issue the purchase order. (Public Works Director)

Attachments: [Aurora Street Sidewalk Improvements Project Task Order and Amendment.pdf](#)
[Cocoa Aurora Road Drainage Improvements Project ISS Task Order 8-20-2020](#)
[Cocoa Aurora Street Drainage Improvements Project ISS Labor Breakdown Ta](#)

- VI.9** [20-753](#) Approve a Budget Resolution Amending the FY21 Budget, BAF #21-027-A&T (2 Pages), Reducing the Expected Grant Revenues for the VOCA Grant and City Match, and Allow the City Manager to Enter into the Contract. (Chief of Police)

Attachments: [Award Letter - FY21 VOCA.pdf](#)
[VOCA_Contract_2020 \(1\).pdf](#)
[VOCA Grant FY21 Internal Application.pdf](#)
[Budget Resolution FY 2021.docx](#)
[BAF-21-027-A-PD-VOCA Grant \(11-10-2020 \)Agenda item 20-753 1 of 2 .pdf](#)
[BAF-21-027-T-PD-VOCA Grant \(11-10-2020\) Agenda 20-753 -2 Of 2.pdf](#)

VI.10 [20-771](#)

Approve participation in Cooperative Purchase Agreement utilizing Sourcewell Contract #120716-NAF, 060920-NAF and the Florida Sheriffs Association Contract FSA20-VEH18.0 for the purchase of vehicles and equipment through Alan Jay Fleet and Nextran Truck Center.

Authorize the City Manager to sign the New Standard Form for New Piggyback Contract and extension renewals.

Approve Resolution Amending the FY21 Budget BAF# 21-025-T, through the use of General Fund Contingency, for the additional cost to purchase Seven (7) Police Hybrid Patrol vehicles.

Approve A Resolution Amending the FY21 Budget BAF# 21-024-T for the VAC-CON retrofit and Exemption to Competitive Purchase to Southern Sewer of Orlando. (Public Works Director)

Attachments:

[2100 Cocoa Police-COCOA, CITY OF-K8A_28019-3_Quote.pdf](#)

[3510 PW St Mini contractors dump TRK-COCOA, CITY OF-F5G 660A_28020-3](#)

[NEW VACCON STORM WATER.pdf](#)

[Vac-Con Sole Source 3 Locations 10.05.20.pdf](#)

[ECP_SOUTHERN SEWER_VACCON_\\$75000.00_PW-FLEET10-15-20.pdf](#)

[3570 PWSW VACCON CC - FSA QUOTE G SERIES.pdf](#)

[Cocoa Remount Vac-Con Body Quote \(Oct 12 2020\).pdf](#)

[4010 Water Admin Lab VAN -COCOA, CITY OF-S7E_26924-4_Quote.pdf](#)

[4025 Water Crew trk with air compressor -COCOA, CITY OF-W5G 660A_28021](#)

[4025 Water Crew Truck -COCOA, CITY OF-W5G 660A_28171-1_Quote.pdf](#)

[4025 Water hydrant service TRK -COCOA, CITY OF-F4G 650A_28022-3_Quot](#)

[4120 Sellers Plant Electrician VAN-COCOA, CITY OF-R1Y 101A 130_27939-3](#)

[CITY OF COCOA 2021 NEW VEHICLE NEEDS SUMMARY.pdf](#)

[1515 Meter Reader COCOA, CITY OF-31111_25159-4_Quote.pdf](#)

[FSA_Terms_Conditions.pdf](#)

[Standard Form for New Piggyback_Contract No. FSA20-VEH18.01_Heavy Trcu](#)

[Budget Resolution FY 2021.docx](#)

[BAF 21-025-T-PD-PD Vehicle \(11-10-20\) 20-771.pdf](#)

[BAF 21-024-T-PW-3570 Purchase VacCon \(11-10-20\) 20-771.pdf](#)

- VI.11** [20-773](#) Approve and authorize the City Manager to issue a Blanket Purchase Order up to \$450,000 through July 21, 2021, to NAPA IBS, Space Coast Auto Supply utilizing the NJPA Contract #061015. Authorize additional FY-20 parts expenditures in the amount of \$59,448 for the August and September statements. (Public Works Director)

Attachments: [NAPA 07_24_18 Intergrated Supply Agreement.pdf](#)
[NAPA Addendum \(City of Cocoa\) \(HKW 8-27-20\).docx](#)
[NAPA Addendum.docx](#)
[Sourcewell #061015 NAPA IBS 6th year extension through 7-21-21.pdf](#)
[NAPA Invoice - August 2020.pdf](#)
[NAPA Invoice - September 2020.pdf](#)
[RDP - NAPA IBS SEPT - 202091 1 OF 2 .pdf](#)
[RDP - NAPA IBS 202091 SEPT 2 OF 2.pdf](#)
[RDP - NAPA IBS AUG 202081 1 OF 2.pdf](#)
[RDP- NAPA IBS 202081 AUG 2 OF 2 eForm.pdf](#)

VII. PUBLIC HEARINGS:

- VII.1** [20-758](#) Approval of Ordinance No. 18-2020/2nd and Final reading: Related to Amending Chapter 2, Administration, Article VII Police Officers' Retirement Plan due to legislative and Internal Revenue Code compliance changes amending Section 2-196, Benefit Amounts and Eligibility; Section 2-197, Pre-Retirement Death; Section 2-200, Optional Forms of Benefits; Section 2-206, Minimum Distribution of Benefits; Section 2-207, Miscellaneous Provisions; Providing for incorporation into the Code; Providing for severability of provisions; Repealing all ordinances and resolutions in conflict herewith and providing an effective date. (Administrative Services Director)

Indexes: Pension

Attachments: [18-2020 Police Pension Ordinance IRS Changes ADA \(11-10-20\).pdf](#)
[Memo re SECURE Act 2.20.20 \(01252367xBA9D6\).pdf](#)
[2020.10.22, No Impact Letter, Cocoa General.pdf](#)
[Ord. 18 & 19 OrderConf.pdf](#)

- VII.2** [20-761](#) Approval of Ordinance No. 19-2020/2nd and final reading: Related to Amending Chapter 2, Administration, Article VI General Employees' Retirement Plan due to legislative, Internal Revenue Code compliance changes, and board composition changes amending Section 2-107, Board of Trustees; Section 2-110, Benefit Amounts and Eligibility; Section 2-111, Pre-Retirement Death; Section 2-120, Miscellaneous Provisions; Providing for incorporation into the Code; Providing for severability of provisions; Repealing all ordinances and resolutions in conflict herewith and providing an effective date. (Administrative Services Director)

Indexes:

Pension

Attachments:

[19-2020 General Pension Ordinance Trustee-IRS Change ADA \(10-13-2020\).p](#)
[Memo re SECURE Act 2.20.20 \(01252367xBA9D6\).pdf](#)
[2020.10.22, No Impact Letter, Cocoa General.pdf](#)
[Cocoa Gen. Board member list - 9-26-2020.doc](#)
[Ord. 18 & 19 Legal Ad OrderConf.pdf](#)

VIII. COUNCIL BUSINESS:

- VIII.1** [20-735](#) Approve the current Code Enforcement Lien for the residence located at 17 Travis St., be reduced, as recommended by the Code Board, to \$1,145.34 which is the cost of the investigation to the City of Cocoa. (Chief of Police)

Attachments:

[Lien Reduction Application.pdf](#)
[Authorization Letter.pdf](#)
[Cost Affidavit Form -17travis.xlsx](#)
[Staff Report for Lien Reduction-17travis.docx](#)
[Order Imposing Lien-18-323 - 17 Travis St..docx](#)

- VIII.2** [20-736](#) Approve the current Code Enforcement Lien for the property located at 1053 Hickory Ln., be reduced to \$3,800.00 as recommended by the Code Enforcement Board. (Chief of Police)

Attachments:

[Staff Report for Lien Reduction-1053Hickorydocx.docx](#)
[Cost Affidavit Form -1053hickory.xlsx](#)

- VIII.3** [20-769](#) Consider the appointment of Joy Rutherford as a member of the Sustainability Advisory Committee. (Administrative Services Director)

Attachments:

[Board Application_Rutherford, J.pdf](#)
[10_28_2020 Consideration letter.pdf](#)
[Sustainability Advisory Committee Roster.pdf](#)

- VIII.4** [20-772](#) Consider whether to allow City of Cocoa Emergency Ordinance No. 13-2020 Requiring Face Coverings to remain in effect or terminate the Ordinance. (Assistant City Manager)
- Attachments:** [City of Cocoa Emergency Ordinance No. 13-2020.pdf](#)
- VIII.5** [20-776](#) Consider the reappointments of Mr. Wesley Park, Mr. David Prather and Ms. Barbara Kinsey as members of the Utilities Advisory Board through November, 2023. (Administrative Services Director)
- Attachments:** [Wesley Park-Expiration Letter-Signed.pdf](#)
[David Prather-Expiration Letter-Signed.pdf](#)
[Barbara Kinsey-Expiration Letter-Signed.pdf](#)
[Utilities Advisory Board Roster.pdf](#)
- VIII.6** [20-777](#) City Council direction to provide a Local Government Contribution for the Housing Trust Group who is seeking Florida Housing Finance Corporation's (FHFC) SAIL Financing of Affordable Multifamily Housing Developments to be used in Conjunction with Tax-Exempt Bonds and Non-Competitive Housing Credits (RFA) 2020-205. (Community Services Director)
- Attachments:** [Attachment A - Orchid Lake - City of Cocoa Request Letter.pdf](#)
[Attachment B - Orchid Lake - FHFC Grant Form.pdf](#)
[Attachment C - Orchid Lake - FHFC Fee Waiver Form.pdf](#)
[Attachment D - Resolution 98-2.pdf](#)

IX. CITY BUSINESS:

- IX.1** [20-738](#) Award RFQ Q-20-11-COC to Integrated Fire and Security Solutions in the Amount of \$2,378,456; To Approve a Resolution Authorizing the City Manager to Approve Change Orders and Other Related Purchases in an Amount Not To Exceed \$237,845 (10% of the contract amount) for a Total Project Cost of \$2,616,301; To Authorize the City Manager to Negotiate and Execute the Agreement with the Recommended Contractor. (Utilities Director)
- Attachments:** [Bid Proposal Summary Q-20-11-COC.pdf](#)
[Bid Tabulation Sheet RFQ Q-20-11-COC.xls](#)
[RFQ Q-20-11-COC OVERALL EVALUATION RESULT 6-10-2020.pdf](#)
[Res Proj Contingency - IFSS.doc](#)

- IX.2** [20-763](#) Approve the Budget Resolution and BAF 21-023-A recognizing the FIND Grant Funding Revenue (BV-CO-20-146 - Phase 1), for the design and permitting related to the boat ramps restoration at Lee Wenner Park. (Public Works Director)

Attachments: [FIND Phase 1 - Boat Ramps.pdf](#)
[Internal Grant Application - FIND Grant \(Dredging and Boat Ramp\).pdf](#)
[Budget Resolution.docx](#)
[BAF 21-023-A-PW-Boat Ramp \(11-10-20\) 20-763.pdf](#)

- IX.3** [20-767](#) Approve the Budget Resolution and BAF 21-022-A recognizing the FIND Grant Funding Revenue (BV-CO-20-147 - Phase 1), for the design and permitting related to the dredging of the Lee Wenner Park Basin. (Public Works Director)

Attachments: [FIND Phase 1 - Dredging \(Matt Signed\).pdf](#)
[Internal Grant Application - FIND Grant \(Dredging and Boat Ramp\).pdf](#)
[Budget Resolution.docx](#)
[BAF 21-022-A-PW-LWP Dredging \(11-10-20\) 20-767.pdf](#)

MULTI-YEAR CONTRACTS:

- IX.4** [20-749](#) Approval for the sole source procurement of IDEMIA FDLE Livescan System, initial installation, training, ancillary equipment and three (3) year on-site maintenance services via use of a multi-year contract service agreement with IDEMIA. To further authorize the City Manager to approve annual renewals for on-site maintenance support services. Approve a Resolution Amending the FY21 Budget, BAF#20-029-T. (Chief of Police)

Attachments: [CSR-AFIS fingerprint machine \(10-22-2020\).pdf](#)
[IDEMIA Cocoa PD IDFL-L031620-01B 10-21-2020 \(003\).pdf](#)
[ECP IDEMIA AFIS \\$9860.00 PD.pdf](#)
[IDEMIA SS Cocoa PD SS IDFL-L031620-01 10-28-2020.pdf](#)
[Budget Resolution FY 2021.docx](#)
[BAF-20-029-T-PD-Livescan AFIS \(11-10-2020\) Agenda Item 20-749.pdf](#)
[2020-240 Sole Source.pdf](#)

X. INFORMATIONAL AGENDA:

- X.1** [20-788](#) Council request to review the cumulative purchase approvals over \$35,000 and under \$50,000 for period 10/01/2020 to 10/31/2020.

Attachments: [PO Monthly Report to City Council 10.01.20 thru 10.31.20.pdf](#)

XI. ADJOURNMENT

NOTICE TO THE PUBLIC:

Due to the COVID-19 Emergency and the closing of City Hall to the public to limit public gatherings in accordance with Federal and State directives, the City of Cocoa will be utilizing Communications Media Technology (CMT) for upcoming City Council meetings pursuant to the Governor's Executive Order Number 20-69 and Florida Statutes, Section 120.54(5)(b)(2), specifically one or more members of the City Council may attend and participate by speakerphone. Interested persons are encouraged to view and listen to the meeting by accessing the meeting at the following internet addresses:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

In addition, interested persons may submit their written comments or questions regarding the meeting prior to and during the meeting through Email, via the following email address: meetings@cocoafl.org. For more information about this CMT meeting or to provide information to be considered at this meeting, contact the City Clerk at the contact information stated above.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council then it may be added to the agenda by an affirmative vote of the Council and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review. This is a public meeting. All interested parties may attend. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.