

# City of Cocoa

*65 Stone Street  
Cocoa, FL 32922*



## Meeting Agenda - Final

**Tuesday, May 11, 2021**

**6:00 PM**

**Cocoa City Council Chambers**

**City Council**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

## II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

- II.1 [21-334](#) Approve the Agenda for the Regular meeting of May 11, 2021, as presented or with amendments.

**Attachments:** [05-11-2021 Short Agenda ADA.pdf](#)

MINUTES:

- II.2(a) [21-335](#) Approve the Minutes for the Regular meeting of April 13, 2021, as written or with amendments.

**Attachments:** [04-13-2021 MINUTES ADA.pdf](#)  
[EXHIBIT A-Photos presented by G. Stoll.pdf](#)  
[EXHIBIT B-FY20 Final AFR Presentation to Council.pdf](#)  
[Blanco-New eComment for City Council.pdf](#)

- II.2(b) [21-336](#) Approve the Minutes for the District 2 Town Hall meeting of April 20, 2021, as written or with amendments.

**Attachments:** [04-20-2021 Town Hall Minutes.pdf](#)  
[Exhibit A Town Hall District 2 2021.pdf](#)

- II.2(c) [21-337](#) Approve the Minutes for the Regular meeting of April 27, 2021, as written or with amendments.

**Attachments:** [04-27-2021 Minutes ADA.pdf](#)

## III. AWARDS AND PRESENTATIONS:

- III.1 [21-311](#) Proclamation: Proclaiming the week of May 16-22, 2021, as "National Public Works Week". (Public Works Director)

**Attachments:** [National Public Works Week 2021.pdf](#)

- III.2 [21-344](#) Citizens Academy Graduation Presentation. (Asst to the CM/ Public Information Officer)

#### IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

#### V. CONSENT AGENDA:

- V.1 [21-342](#) Approval to Reallocate Proceeds from the Water and Sewer System Revenue Bonds, Series 2018B; Approve a Resolution Amending the FY 2021 Budget, BAF#21-073-A. Approve the current Series 2018B Bond Project Listing. (Finance Director)

**Attachments:** [Budget Resolution FY 2021- ADA Compliant.docx](#)  
[Tracking Sheet BAF#21-073-A.pdf](#)  
[A BAF 21-073-A- FN-Proceeds from WS Bond Series 2018B \(5-11-21\)Agenda 2](#)  
[Series 2018B Bond Project List as of 05-05-21.xlsx](#)

#### MULTI-YEAR CONTRACTS:

- V.2 [21-324](#) Approve City Staff's recommendation to consolidate recordkeepers for the City's 457(b) and 401(a) providers from three providers to one provider, ICMA-RC. Providing termination notice to Nationwide and Empower Retirement. Approve Staff to work with City Attorney to negotiate a new plan agreement between the City of Cocoa and ICMA-RC. (Administrative Services Director)

**Indexes:** benefits; Retirement

**Attachments:** [City of Cocoa - Recordkeeper RFP Analysis.pdf](#)  
[City of Cocoa Retirement Plans Cost Analysis.pptx - Updated.pdf](#)  
[Presentation: City of Cocoa 401\(a\) and 457\(b\) - City Council Summary.pptx \[Au](#)

#### VI. PUBLIC HEARINGS:

#### VII. COUNCIL BUSINESS:

- VII.1 [21-320](#) Approve the current Code Enforcement Lien for the property located at 1268 Amherst Ct., be reduced to \$1,300.00 as recommended by the Code Enforcement Board.

**Attachments:** [Lien Reduction Application.pdf](#)  
[Property Appraisers.pdf](#)  
[Property Tax.pdf](#)  
[Sunbiz.pdf](#)  
[Property Survey.pdf](#)  
[Order Imposing Lien.pdf](#)  
[Staff Report for Lien Reduction-1268 Amherstdocx.docx](#)  
[Cost Affidavit Form -1268 Amherst.xlsx](#)

- VII.2 [21-345](#) Review State of Florida Executive Orders Number 21-101 and 21-102 invalidating all emergency order issued by a political subdivision of the State due to the COVID-19 emergency which restricts the rights or liberties of individuals or their businesses and suspending, eliminating and superseding all remaining local government mandates and restrictions upon businesses and individuals based on the COVID-19 State of Emergency and take action necessary regarding the local face covering emergency Ordinance No. 13-2020, Resolution No. 2020-146 expanding outdoor dining options, and safety plan approvals for special events at City facilities. (Assistant City Manager)

**Attachments:** [EO 21-101.pdf](#)  
[EO 21-102.pdf](#)

## VIII. CITY BUSINESS:

- VIII.1 [20-596](#) Adopt a Resolution to create an Upstart Cocoa Minority and Small Business Program, approving the Upstart Cocoa Policies, Procedures, and Conditions and granting the ability to execute an agreement with weVENTURE WBC. (Community Services Director)

**Attachments:** [Resolution No. 2021-041: Creating Upstart Cocoa Review Committee - 4-23-21.](#)  
[Scope of Services weVENTURE WBC for Upstart Cocoa Small Business Progr](#)  
[Upstart Cocoa Small Business Forgivable Loan Agreement Template - 4-26-21.](#)  
[WeVenture Upstart Cocoa Small Business Program Services Agreement - 4-26-](#)

- VIII.2** [21-294](#) Approval of RFP# P21-19-COC, a Request for Proposals for the purchase of real estate and development of 915 Florida Avenue scheduled to be published on Vendor Link on April 20, 2021. (Community Services Director)

**Attachments:** [Exhibit A - RFQ 21-19-COC Purchase of Real Estate Development 915 Florida](#)  
[Exhibit B - 21-110 Cocoa Highest Best Use Draft Report Update 915 Florida Av](#)  
[Exhibit C - AC21-2218 2nd Revised Appraisal 915 Florida Ave.pdf](#)

**IX. INFORMATIONAL AGENDA:**

**X. REPORTS:**

**XI. ADJOURNMENT**

**XII. NOTICE TO THE PUBLIC:**

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at [cshealy@cocoafl.org](mailto:cshealy@cocoafl.org).

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at [meetings@cocoafl.org](mailto:meetings@cocoafl.org), or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

