

# **City of Cocoa**

*65 Stone Street  
Cocoa, FL 32922*



## **Meeting Agenda**

**Tuesday, July 23, 2024**

**6:00 PM**

**Cocoa City Council Chambers**

**City Council**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

## II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

- II.1 [24-411](#) Approval of the July 23, 2024 Regular City Council Meeting agenda as written or with amendments.

Attachments: [07-23-2024 Short Agenda.pdf](#)

MINUTES:

- II.2(a) [24-402](#) Approval of the May 14, 2024 Regular City Council Meeting minutes as written or with amendments.

Attachments: [05-14-2024 Minutes ADA.pdf](#)

- II.2(b) [24-403](#) Approval of the May 28, 2024 Regular City Council Meeting minutes as written or with amendments.

Attachments: [05-28-2024 Minutes ADA.pdf](#)  
[Exhibit A - Railroad Crossing Safety Cocoa City Council Meeting Presentation](#) ;  
[Exhibit B - Lakes at Cocoa Grove Presentation](#)

## III. AWARDS AND PRESENTATIONS:

- III.1 [24-394](#) Presentation of the City of Cocoa's 2024 "Cocoa Works" Summer Youth Employment Program.

Sponsors: Director

- III.2 [24-373](#) Cocoa High School's Tiger Pride Awards presented by Cocoa High School's Principal, Denise Stewart.

- III.3 [24-393](#) Brevard Schools Foundation Presentation of the City of Cocoa Jump Start Scholarship recipient.

Sponsors: Director

- III.4 [24-408](#) Sister City Presentation

Attachments: [Mayor Shmuel Greenberg letter.pdf](#)

**IV. DELEGATIONS:**

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of three (3) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

**V. CONSENT AGENDA:**

**V.1**     [24-383](#)     Announcement of Mayor Blake, Deputy Mayor Hearn, Councilmember Goins and Councilmember Koss to Attend the Florida League of Cities Annual Conference from August 14, 2024 - August 18, 2024.

**V.2**     [24-397](#)     Approve a Resolution to Waive Competitive Bidding for the purchase of Six (6) Police vehicles & associated equipment, Approve a Resolution Amending the FY-2024 Budget, BAF#24-110-T1 (AFBP21 \$122,000) and T2 (AR24PV \$244,000). Approve Budget Transfer, Authorize City Manager to execute Purchase Order for the purchase of vehicles & equipment.

**Attachments:**     [Resolution\\_Waive\\_Comp\\_Bid\\_Cocoa\\_Ford.doc](#)  
[Cocoa PD 3.3 GAS QUOTE.pdf](#)  
[NJPA COCOA CITY OF\\_53384\\_Quote\\_2.pdf](#)  
[Quote\\_9484\\_from\\_Firehouse\\_Graphics\\_Signs LLC.pdf](#)  
[Quote\\_9485\\_from\\_Firehouse\\_Graphics\\_Signs LLC.pdf](#)  
[SQ-537278.pdf](#)  
[Budget Resolution FY 2024-066 ADA Compliant.docx](#)  
[PDF BAF 24-110-T1-PD AFBP21 for 2 PD Vehicles \(7-23-24\) Agenda 24-397.p](#)  
[PDF BAF 24-110-T2-PD CSLFRF for 4 PD Vehicles \(7-23-24\) Agenda 24-397.p](#)

**V.3**     [24-398](#)     Authorize City Manager to execute a Change Order to PO # 81307 in the amount of \$23,000 due to an increase in price of JET-VAC 900-12 Yard Truck Mounted Combination Sewer Jet Vacuum Sewer Cleaner

**Attachments:**     [81307.pdf](#)  
[JET-VAC I0013550.pdf](#)

- V.4**    [24-399](#)            Approve a Resolution Amending FY- 2024 Budget, BAF#24-111-T transferring Funds through the reallocation of CSLFRF monies (\$39,987) for purchase of a Hamm 40" Double Drum Road Roller Vibrator from Dobbs Equipment of Palm Bay Florida.

**Attachments:**        [Hamm HD10C VV Roller Quote 7-2024.pdf](#)  
[Hamm\\_HD\\_10C\\_VV\\_Specs.pdf](#)  
[Budget Resolution FY 2024-067 ADA Compliant.docx](#)  
[BAF 24-111-T-PW Vibratory Roller \(7-23-24\) Agenda 24-399.pdf](#)

MULTI-YEAR CONTRACTS:

- V.5(b)**   [24-335](#)            To Approve a Multi-Year Task Order 2024-07 with Mead & Hunt, Inc. for Engineering Services for the Design, Permitting and Services to Replace the Day Dock Facility and RipRap Revetment at Lee Wenner Park.

**Attachments:**        [TO-MEAD & HUNT 2024-07 \\$165,980.00 - PW-CP.pdf](#)  
[CO Lee Wenner park Day Docks Permitting Scope Combined.pdf](#)  
[Q-23-01-COC-C1 Approval of Subconsultant Taylor.pdf](#)  
[Q-23-01-COC-C1 Approval of Subconsultant Arc.pdf](#)  
[Mead & Hunt COI exp. 7.1.24.pdf](#)  
[TRACK SHEET.pdf](#)  
[CSA-General Civil Engineering-Mead & Hunt.pdf](#)

- V.6(b)**   [24-400](#)            Approve the multi-year contractual service agreement for three years effective 10/1/24 (FY25) to assign Dr. Larissa S. Dudley for the City's Emergency Medical Service system to undertake the duties and responsibilities of the Medical Director, pending the Adoption of the FY25 Budget.

**Attachments:**        [Contractual Service Specialists Agreement.pdf](#)

- V.7(b)**   **24-386**            \*\*\*\*\*This Item is Confidential per FS 119.0725 and Not for Public Release\*\*\*\*\*  
Request approval of a multi-year contract for information technology critical infrastructure from 7/23/24 to 7/23/29 in the amount of \$276,000 and approval of BAF # 24-112-T-IT-\*\*\*\*\* to provide adequate funding in FY24 for the contract costs.

**Attachments:**        Confidential.pdf  
Confidential.pdf  
Confidential.pdf  
Budget Resolution FY 2024-068 ADA Compliant.docx  
Confidential.pdf

**VI. PUBLIC HEARINGS:**

- VI.1**    [24-387](#)            Approve the first reading of Ordinance 10-2024 providing for the Cocoa Ad Valorem Tax Abatement Program Extension to appear on the referendum ballot extending the program for an additional ten (10) years.

**Attachments:**        [10-2024 Ad Valorem Tax Exemption.pdf](#)

- VI.2**    [24-409](#)            Second Reading of a Land Development Code Text Amendment to Appendix A, Article XI, Section 19 of the Code of Ordinances of the City of Cocoa to add truck parking facilities to the list of permitted uses in the M-2 zoning district and to provide a definition of truck parking facilities.

**Attachments:**        [Ordinance 07-2024 - Zoning Text Amend M-2 Truck Parking Facilities - Second PZ-24-02000002 Application Coraluzzo Text Amendment.pdf](#)  
[\(draft\) Legal Ad-proof.pdf](#)

- VI.3**    [24-410](#)            Request to Postpone Consideration of a Zoning Map Amendment consistent with Appendix A, Zoning, Article XXI, to change the Zoning Map designation of eleven parcels totaling 1.39 acres, with the address 301 S. Cocoa Blvd., from C-P, Commercial Parkway, to C-N, Neighborhood Commercial.

**Attachments:**        [301 S Cocoa Blvd Location.pdf](#)  
[301 S Cocoa Blvd FLU.pdf](#)  
[301 S Cocoa Blvd Zoning.pdf](#)  
[Exhibit D Relevant Excerpt Comp Plan Data and Analysis 2010 \(1\)](#)  
[Exhibit E - City of Cocoa Entry Signs.pdf](#)  
[Exhibit F - Relevant Excerpt Cocoa Redevelopment Agency Minutes 5-2002 \(1\)](#)  
[24-0200001 Application ZMA 301 S Cocoa Blvd.pdf](#)  
[FLU MAP FROM 2010 EAR.pdf](#)  
[P&Z Legal Ad Feb 7 final.pdf](#)

**VII. COUNCIL BUSINESS:**

- VII.1**    [24-325](#)            Approve the District 4 Brevard County Parks and Recreation Interlocal Agreement.

**Attachments:**        [FY 24 - Parks and Recreation Overview and Maintenance Agreement 060424 S Cocoa Parks Agreement 071924 Revisions.doc](#)

- VII.2**    [24-416](#)            Brightline Update.

**Attachments:**        [COCOA BRIGHTLINE 2024\\_07\\_17.pdf](#)

- VII.3**    [24-417](#)            Approve Resolution No. 2024-069 recognizing the resignation of Councilman Matthew Barringer and declaring a vacancy in Seat 3 of the City Council effective July 31, 2024. Take whatever action the City Council deems legally necessary to fill the Seat (District) 3 vacancy on the City Council pursuant to Article III, Section 10 (a) of the City Charter.

**Attachments:**            [Resolution 2024-069.docx](#)

- VII.4**    [24-407](#)            Authorize the City Manager to publish RFP# P24-XX-COC, in accordance with the Community Redevelopment Act of 1969, to solicit proposals for the purchase and redevelopment of real property currently owned by the City of Cocoa, and located at 915 Florida Avenue within the Cocoa Redevelopment Area.

**Attachments:**            [AC24-2425 City of Cocoa MF Land \(004\).pdf](#)  
[915 Florida RFP 7.22.24 \(CLEAN\).docx.pdf](#)

- VII.5**    [24-418](#)            Approve Resolution 2024-070 renaming the Cocoa Conservation Area Hiking Trail to Gregg Stoll Conservation Area Hiking Trail.

**Attachments:**            [Resolution 2024-70 Naming Gregg Stoll Conservation Area Hiking Trail.docx](#)

## **VIII. CITY BUSINESS:**

- VIII.1**    [24-249](#)            Council Approval of the First Amendment to Interlocal Agreement between the City of Cocoa and the City of Rockledge for School Crossing Guard Services.

**Attachments:**            [Cocoa Rockledge School Crossing Guard First Amendment to Interlocal Agree](#)

- VIII.2**    [24-364](#)            Approve an Agreement For Water Meter and Meter Reading Equipment Purchases with Ferguson Enterprises LLC., Authorize the City Manager to approve Purchase Orders for Ferguson Enterprises LLC. for up to \$1,900,000 and Request Council approval of a Resolution to Waive Competitive Bid with Ferguson Enterprises LLC for the purchase of Neptune water meters and other ancillary hardware required to support meter operations upon the adoption of the FY25 Budget..

**Attachments:**            [MSA-2024-07-23 Neptune Meter Master Agreement.pdf](#)  
[Resolution 2024-064 Waive Comp Bid Ferguson.doc](#)  
[EXHIBIT A - Equipment Product Sheets.pdf](#)  
[EXHIBIT B Cocoa - Neptune Unit Prices 8-16-24 thru 8-15-25.pdf](#)  
[EXHIBIT C - Product Warranty.pdf](#)

- VIII.3**   [24-401](#)   Approve Resolution No. 2024-063, Establishing the Rolled-Back Rate, approve a Proposed Millage Rate for the Purposes of Notification to the Taxpayers by the Brevard County Property Appraiser and set the date, time, and place for the first Public Hearing to consider the FY2025 Budget. It is also recommended for the City Manager to be instructed to complete the Florida Department of Revenue's Certifications of Taxable Value, Forms DR-420.

**Attachments:**   [Resolution 2024-063 Establishing the Rolled Back Rate and Setting the Millage](#)

- VIII.4**   [24-419](#)   Approve the City Manager to negotiate a multi-year contract for banking services with Truist Bank piggy-backing off the Brevard County Clerk of Circuit Court contract RFP1-23-01 and authorize the City Manager to sign all the necessary documents to change the piggyback contract.

**Attachments:**   [Brevard County TRUIST Contract 2023.pdf](#)  
[Brevard Cnty FL 2023 Cust Agmt Accepted 070523.pdf](#)  
[Attachment A - Fees Compensation.pdf](#)  
[Marion CO Truist Agreement thru August 2025.pdf](#)  
[Partially Executed Piggyback Agreement08-22.pdf](#)  
[City of Cocoa Banking Extension Contract eff Sept 2022.pdf](#)

- VIII.5**   [24-421](#)   Council Approval of Grant Application for Fiscal Year 2024-2025 Water Quality Improvements Grant and Indian River Lagoon Water Quality Improvements Grant Programs for the Indian River Drive Septic to Sewer Conversion.

## **IX. INFORMATIONAL AGENDA:**

- IX.1**   [24-358](#)   In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority.

**Attachments:**   [Change Orders-CM Authorized June 2024.pdf](#)  
[Visualization Change Order Authorizations.pdf](#)

- IX.2**   [24-359](#)   In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date.

**Attachments:**   [!! Budget Classification Report Worksheet.pdf](#)

**IX.3**    [24-360](#)            FY 2024 June Budget Adjustment Report

**Attachments:**        [Expense Budget Tracking Worksheet.pdf](#)  
                                 [Revenue Budget Tracking Worksheet.pdf](#)

**IX.4**    [24-361](#)            FY 2024 May Budget Adjustment Report

**Attachments:**        [Expense Budget Tracking Worksheet.pdf](#)  
                                 [Revenue Budget Tracking Worksheet.pdf](#)

**IX.5**    [24-404](#)            Bi-weekly Report from July 8 - July 19, 2024.

**Attachments:**        [Council bi-weekly report template \(1\) \(10\).pdf](#)

**IX.6**    [24-413](#)            Informational Only - The City of Cocoa's Open Board Vacancies.**X. REPORTS:****XI. ADJOURNMENT****XII. NOTICE TO THE PUBLIC:**



This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Monica Arsenault, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8488 or via email at [marsenault@cocoafl.gov](mailto:marsenault@cocoafl.gov).

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at [meetings@cocoafl.org](mailto:meetings@cocoafl.org), or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

