

**MINUTES
CITY OF COCOA
DIAMOND SQUARE CRA
REGULAR MEETING
May 20, 2024**

The Regular Meeting of the Diamond Square Community Redevelopment Agency was held on May 20, 2024, at the City of Cocoa, City Hall, 65 Stone Street, Cocoa, FL, as publicly noted.

I. Call to Order

Chairperson **MOORE** called the meeting to order at **6:00 pm**.

Invocation: Vice Chairperson **McQUEEN** provided the invocation.

Pledge of Allegiance: Chairperson **MOORE** led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL:

Tracy A. Moore	Chairperson
Crystal McQueen	Vice Chairperson
Larry Brown	Agency Member
Brenda Fox	Agency Member
Jackie Isom	Agency Member
Angelia Smith	Agency Member
Marilyn Smith	Agency Member
Joseph Colombo	Agency Attorney
Ryan Browne	Recording Secretary

PRESENT:

Tracy A. Moore	Chairperson
Crystal McQueen	Vice Chairperson
Larry Brown	Agency Member
Brenda Fox	Agency Member
Jackie Isom	Agency Member
Angelia Smith	Agency Member
Marilyn Smith	Agency Member – via phone
Joseph Colombo	Agency Attorney
Ryan Browne	Recording Secretary

ABSENT:

STAFF PRESENT:

Community Services Director NEUTERMAN and City Manager WHITTEN, were in attendance. Agency Liaison GOINS absent.

Chairperson MOORE welcomed our two new members, Brenda FOX and Angelia SMITH. Glad to have the legacy of Mr. Ed Jones continue, as his daughter, Angelia, is now serving.

II. Approval of Agenda and Minutes:

AGENDA:

Agenda - Regular Meeting of May 20, 2024.

***MOTION by Agenda Member BROWN; SECONDED by Vice Chairperson McQUEEN to approve the Agenda for the Regular Meeting of May 20, 2024, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

MINUTES:

Minutes - Regular Meeting of April 15, 2024.

***MOTION by Agency Member BROWN; SECONDED by Vice Chairperson McQUEEN to approve the Minutes for the Regular Meeting of April 15, 2024, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

III. Delegations:

1. Anita Gibson, 451 Stone Street.

IV. Presentations: None.

V. Action Items:

1. Request Agency approval for an application to the Paint Grant Program in an amount not to exceed \$1,000 for the property located at 622 South Carolina Avenue, Cocoa, Florida and authorize the City Manager to execute a Paint Grant Agreement.
 - i. Introduction. Director NEUTERMAN introduced the item.
 - ii. Discussion.

iii. Vote.

***MOTION to approve the application by Vice Chairperson McQUEEN; SECONDED by Agency Member BROWN, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

2. Request Agency approval for an application to the Beautification Grant Program in an amount not to exceed \$500 for the property located at 622 South Carolina Avenue, Cocoa, Florida and authorize the City Manager to execute a Beautification Grant Agreement.
 - i. Introduction. Director NEUTERMAN introduced the item.
 - ii. Discussion.
 - iii. Vote.

***MOTION to approve the application by Agency Member BROWN; SECONDED by Agency Member ISOM, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

3. Request Agency approval for an application to the Paint Grant Program in an amount not to exceed \$1,000 for the property located at 714 Bernard Street, Cocoa, Florida and authorize the City Manager to execute a Paint Grant Agreement.
 - i. Introduction. Director NEUTERMAN introduced the item.
 - ii. Discussion.
 - iii. Vote.

***MOTION to approve the application by Agency Member BROWN; SECONDED by Vice Chairperson McQUEEN, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

4. Request Agency approval for an application to the Beautification Grant Program in an amount not to exceed \$500 for the property located at 714 Bernard Street, Cocoa, Florida and authorize the City Manager to execute a Beautification Grant Agreement.
 - i. Introduction. Director NEUTERMAN introduced the item.
 - ii. Discussion.
 - iii. Vote.

***MOTION to approve the application by Vice Chairperson McQUEEN; SECONDED by Agency Member ISOM, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

5. Request Agency provide Staff with feedback about Budget Priorities for the upcoming Fiscal Year 2025 Budget Planning process.
 - i. Introduction. Director NEUTERMAN introduced the item.
 - ii. Discussion.
 - iii. Vote. – **NO VOTE; only discussion.**

- VI. **Attorney's Report:** Inspire Placemaking Collective CRA Plan Update Contract has been finalized and is now ready for the City Manager's signature. CRA Staff and the Purchasing Manager did a nice job, as always.
1. Chairperson MOORE asked if there were any Benchmarks? Agency Attorney COLOMBO replied that there are Five Phases, where they are only paid, if completed.

VII. **Updates and Staff Report**

1. Director NEUTERMAN: gave various administrative updates. Welcomed two new Agency Members, FOX and A. SMITH. Thanked them for serving.
2. City Manager WHITTEN: gave various administrative updates.
3. Chairperson MOORE: gave updates from a trip to museums in Tallahassee and brought back ideas for our museum.

VIII. **Next Meeting Date**

The next scheduled meeting of the Diamond Square Community Redevelopment Agency will be on **June 17, 2024 at 6:00 pm** at the **Dr. Joe Lee Smith Community Center**, located at **415 Stone Street**, Cocoa, Florida unless a business need arises earlier.

IX. **Adjournment**

***MOTION to adjourn by Agency Member BROWN; SECONDED by Agency Member ISOM.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

MEETING WAS ADJOURNED at 7:23 pm.

Tracy Moore, Chairperson

Respectfully Submitted by:

Ryan Browne, Recording Secretary