

City of Cocoa

*65 Stone Street
Cocoa, FL 32922*



Meeting Agenda - Final

Tuesday, July 13, 2021

6:00 PM

Cocoa City Council Chambers

City Council

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

II.1 21-451 Approve the Agenda for the Regular meeting of July 13, 2021, as presented or with amendments.

Attachments: [07-13-2021 Short Agenda ADA.pdf](#)

MINUTES:

II.2(a) [21-452](#) Approve the Minutes for the Regular Meeting of June 8, 2021, as written or with amendments.

Attachments: [06-08-2021 Minutes ADA.pdf](#)
[Exhibit A-Photos shown by J. Riggs Trails Images compressed.pdf](#)
[Exhibit B-Linda's Park Photos.pdf](#)
[Exhibit C-Rezoning Presentation.pdf](#)
[Exhibit D-Photos shown by J. Riggs Bracco Ponds Park Enhancement most cor](#)

II.2(b) [21-475](#) Approve the Minutes for the City Council Workshop of June 1, 2021, as written or with amendments.

Attachments: [06-01-2021 Minutes-DRAFT.pdf](#)
[Exhibit A - Council Briefing Session 6-1.pdf](#)

III. AWARDS AND PRESENTATIONS:

III.1 [21-434](#) PAL Basketball Coach and Player recognition. (Deputy Mayor Goins)

III.2 [21-488](#) Proclamation for Eumari Dixon. (Mayor Blake)

Attachments: [Eumari Dixon proclamation.pdf](#)

IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

V. CONSENT AGENDA:

- V.1** [21-351](#) Approval of the Retirement Plans Investment Policy and Committee Charter for the City's 401(a) and 457(b) plans. (Administrative Services Director)
- Attachments:** [City of Cocoa Investment Policy 401a and 457.docx](#)
- V.2** [21-401](#) Approve Amendment No. 1 to Task Order No. 2021-13 with Jacobs Engineering Group, Inc. for Engineering Services for SCADA, Process Control Systems and Instrumentation Support; To Approve a Resolution Amending the FY2021 Budget to Reallocate Funds from Account 424-4020-536.64-15, IT Hardware, Project No. WS18DW to Account 421-4020-536.31-03, Engineering Support, BAF #21-082-A; To Authorize the City Manager to Approve Change Order No. 1 to FY2021 P.O. 77434 with Jacobs Engineering Service for SCADA, Process Control Systems and Instrumentation Support. (Utilities Director)
- Attachments:** [TO - Jacobs 2021-13-1 \\$65000 - UT-Dyal.pdf](#)
[Task Order 2021-13 Addendum No. 1.pdf](#)
[Budget Resolution.docx](#)
[BAF 21-082-A-UT-SCADA Upgrade Support \(07-13-21\) Agenda 21-401.pdf](#)
[AGREEMENT.pdf](#)
[RFQ-20-03-COC TRACK SHEET.pdf](#)
[Jacobs COI - Exp 7-1-21.pdf](#)
- V.3** [21-430](#) Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making a Sole Source Purchase from Trillium Pumps USA, Inc. of Salt Lake City, Utah, to Replace the Equalization Pumps at the Sellers Water Reclamation Facility. (Utilities Director)
- Attachments:** [Res SS - Trillium Pumps USA, Inc..doc](#)
[ECP Trillium Pumps USA \\$88,965.00 - Wemco Pumps BNR Sellers.pdf](#)
[Cocoa FL Self Priming Pumps Wemco proposal \(283225 4-23-21\).pdf](#)
[Trillium Pumps USA Sole Source Cocoa.pdf](#)

- V.4 [21-486](#) Approve Resolution # 21-059 to allow the City Manager or Finance Director to Execute Forms and Documents related to the American Rescue Plan Act Funding. (City Manager)

Attachments: [Resolution 21-XXX Granting Signatory Authority for ARPA .docx](#)

MULTI-YEAR CONTRACTS:

- V.5 [21-423](#) Approve multi-year Contract W1238 with the Florida Department of Corrections for one Inmate Work Squad for a twelve (12) month term beginning on January 1, 2022, including one three (3) year renewal. Authorize the City Manager to approve any additional Department of Correction Inmate Work Squad contracts, Budget Amendments and Purchase Orders, if the Public Works Department can obtain additional Inmate Work Squads under the terms and conditions stated herein. Future years Budget for this service will be included with the adoption of the fiscal year's budget. (Public Works Director)

Attachments: [W1238 Blank for sigs.pdf](#)
[W1238 Unletter.doc](#)

- V.6 [21-466](#) Approve a Multi-Year Agreement with P&A Administrative Services, Inc. (P&A Group) for Flexible Spending Account administration services effective October 1, 2021 to September 30, 2025. Authorize the City Manager to sign finalize and execute the associated agreement with City Attorney legal review. (Administrative Services Director)

Attachments: [City of Cocoa PA Group FSA Proposal .pdf](#)
[062321 - Cocoa - FSA Evaluation.pdf](#)

- V.7 [21-473](#) Authorize the Mayor and City Manager to execute a Multi-Year Standard Piggyback Contract ADSPO16-130652 with CDW Government (CDW-G) for future software licensing and maintenance purchases via Contract No. ADSPO16-130652 between CDW-G and the State of Arizona. (Chief Technology Officer)

Attachments: [PARTIALLY EXECUTED Standard Piggyback Contract ADSPO16-130652.pdf](#)
[SIGNED E-Verify Contractor Affidavit.pdf](#)
[1612664019 ADSPO16-130652 Amend 5 CDW Extension 1 7 2022 exec](#)
[1471916712_CDW Master Price Agreement.pdf](#)
[1471916688_CDW Master Agreement ADSPO16-130652 \(1\).pdf](#)

- V.8 [21-477](#) Council acceptance of the Annual Financial Report for the US 1 Corridor Community Redevelopment Agency for Fiscal Year 2020.

Attachments: [9140 FS 20_City of Cocoa_U.S. 1 Corridor CRA_Signed Adobe 6.18.21.pdf](#)

VI. PUBLIC HEARINGS:

- VI.1** [21-455](#) Council consideration and public comment on the allocation of the 2021 Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,902. (Chief of Police)

Attachments: [FY2021-2022 JAG Grant Application.pdf](#)
[JAG Ad OrderConf.pdf](#)

- VI.2** [21-470](#) Conduct a Public Hearing to amend the FY 2019/2020 CDBG Action Plan to allocate Community Development Block Grant Coronavirus (CDBG-CV) funds and add activities in accordance with the City's CDBG Citizen Participation Plan; authorize submission of the substantial amendment to the U.S. Department of Housing and Urban Development (HUD); and authorize the Mayor to sign all subsequent certifications and agreements related to CDBG-CV. (Interim Community Services Director)

Attachments: [Exhibit A Allocation Letter from US Dept of Housing and Urban Development.pdf](#)
[Exhibit B AD Proof- CDBG-CV 3 Action Plan Amendment FY19-20.doc](#)
[Exhibit C CDBG-and-CDBG-CV-Subsistence-Payments-Arrearages.pdf](#)
[Exhibit D Clerk's Journal 5-13-2020 Public Hearing to Amend CDBG Action Plan](#)
[Non State Certifications.pdf](#)
[SF424 Certification.pdf](#)
[SF424D CDBG-CV 3.pdf](#)

VII. COUNCIL BUSINESS:

- VII.1** [21-472](#) Approve a resolution renaming Fern and Prospect Park to Gilmore Community Park. (City Manager)

Attachments: [Resolution Renaming Fern and Prospect](#)

VIII. CITY BUSINESS:

- VIII.1** [21-479](#) Approve Resolution 2021-058 revising the building permit fee schedule related to the issuance of building permits pursuant to the Florida Building Code and repealing Resolution 2021-040 in its entirety. (City Manager)

Attachments: [Resolution 21- \(Modify building permit fee schedule\).docx](#)
[EXHIBIT A \(Revised 7-2021\).pdf](#)
[2021-040 \(Revising the Building Permit Fee Schedule\).pdf](#)

IX. INFORMATIONAL AGENDA:**X. REPORTS:**

XI. ADJOURNMENT

XII. NOTICE TO THE PUBLIC:

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at meetings@cocoafl.org, or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

