



City of Cocoa Budget Adjustment Form FY 2024 - 24-121-A

SELECT ADJUSTMENT TYPE: BUDGET AMENDMENT REQUESTING DEPARTMENT #: 3230 DATE PREPARED: 08/14/24

'REVENUE' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Includes one row for Fund Balance Reserves with an \$8,000 adjustment.

'EXPENSE' ACCOUNT(S)

Table with 8 columns: ADJUSTMENT AMOUNT, ACCOUNT NUMBER, PROJECT NUMBER, ACCOUNT NAME, ORIGINAL BUDGET, AMENDED BUDGET, ADJUSTED BUDGET, UNENCUMBERED BALANCE. Includes one row for Contract Services with an \$8,000 adjustment.

REASON/JUSTIFICATION FOR ADJUSTMENT:

Ensure full funding available for \$10,000 Diamond Square Program Initiative for FY24. The budget remaining went to fees for what was already spent on this initiative, and some unexpected costs for another program Initiative. This amendment ensures balance through end-of-year for all programs in the account. Resolution No. DSCRA-24-479.

Council/Board APPROVAL REQUIRED? YES [checked] NO [ ] DATE APPROVED: 08/19/24 RESOLUTION #: DSCRA-24-479

City Council approval is needed for all transfers greater than \$75,000 and transfers between Departments / Funds. All CRA adjustments are required to go their respective boards.

Signatures section with four rows: Ryan Browne (Requestor), Zoie Badalov (Finance Approval), Charlene Neuterman (Department Director), Lora Howell (Deputy Fin. Director). Includes dates and digital signatures.

FINANCE USE ONLY:

Date Entered: Entered By: Group #: