

## **City of Cocoa – Invitation to Public Bid**

Notice is hereby given that the City of Cocoa Florida will accept Sealed Proposals in the form of one (1) original and four (4) copies, one (1) USB drive bound within a 1-2" binder or organized bound folder at the office of the Purchasing & Contracts Manager for the City of Cocoa, located at 65 Stone St., Cocoa, Florida 32922, until **3:00pm, Friday, August 13, 2021**. Submittals will be **evaluated shortly thereafter and bid tabulations uploaded onto Vendor Link for public download**.

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**City of Cocoa  
Contract Mowing Services  
RFP # P-21-26-COC**  
Documents available on Vendor Link  
**June 29, 2021**

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It is the intent of the City to contract mowing services from multiple professional lawn maintenance providers capable of meeting the requirements set forth within this Request for Proposal (RFP). Various locations within the City's limit shall be maintained on a regularly scheduled basis throughout the year. Contractors must have the ability to maintain the areas depicted within the scope of work, exhibits herein without deviation of the set schedules, areas, services and work as defined.

The City intends the award of this RFP to multiple vendors as a multi-year; three-year (3) plus two (2) one-year renewals – not to exceed five (5) years, continuing services agreement. Renewals shall be determined based upon contractor performance and what is considered to be in the best interest of the City.

All services performed shall be in accordance with the specifications pertaining thereto, which may be examined at the office of the Purchasing & Contracts Manager, located at 65 Stone St., Cocoa, Florida 32922. Copies of all documents, including blank bid/proposal forms, may be obtained from Vendor Link by visiting their web site at <http://www.myvendorlink.com>. You may contact the City of Cocoa Purchasing Division by email:[purchasing@cocoaf.org](mailto:purchasing@cocoaf.org). Small Business Set Asides (i.e. Woman Owned, Minority, Veteran, Disadvantaged etc.) are encouraged to submit bid/proposals concerning this solicitation.

The City reserves the right to reject any or all bid/proposals, with or without a cause; to waive technical errors and informalities; and to award bid/proposals to the lowest responsive, responsible bid/proposer. One or more of the City Council members may be present at the bid/proposal opening. There is no bid bond required commensurate of the total base bid.

The City of Cocoa supports local vendors and offers a five (5%) percent preference given to Brevard County contractors / contractors whose physical business address is within the physical boundaries of Brevard County and such location is evidenced by the local business tax receipt issued for at least six (6) months prior to the date the bid is submitted. P.O. Boxes shall not be considered a physical business address. The City reserves the right to reject any or all bid/proposals, with or without a cause; to waive technical errors and informalities; and to award bid/proposals to the lowest responsive, responsible bid/proposer. One or more of the City Council members may be present at the bid/proposal opening.

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