

CC: Carie Shealy, City Clerk  
Sean McFarland, Water Treatment Manager  
Diane Kozlak, Senior Buyer & Contract Agent



Finance Department – Purchasing Division  
65 Stone Street | Cocoa, FL 32922  
Phone: (321) 433-8844 | Email: [dkozlak@cocoafl.org](mailto:dkozlak@cocoafl.org)

June 11, 2021

Allied Universal Corp. Miami  
3901 N.W. 115 Avenue  
Miami, Florida 33178  
ATTN: Cristhianne Muguia  
Email: [Bids@Allieduniversal.com](mailto:Bids@Allieduniversal.com)

Reference: BID # B-20-01-COC – Sodium Hypochlorite

Dear Ms. Muguia:

The contract for Sodium Hypochlorite expires on September 30, 2021. The City of Cocoa would like to renew the contract for the 2nd and final renewal option available under the contract terms, for an additional 12-month period at the proposed rate of \$0.564/gallon. Please complete the attached 2nd Revised Amendment to Purchase Agreement form if, your company agrees to renew with the City of Cocoa.

Should you have any questions, or require additional information, or your company chooses not to renew please email Diane Kozlak at [dkozlak@cocoafl.org](mailto:dkozlak@cocoafl.org). Please forward via email a copy of the signed "Amendment to Purchase Agreement" form to [dkozlak@cocoafl.org](mailto:dkozlak@cocoafl.org) no later than **June 30, 2021** to ensure no disruption in service. We look forward to hearing from you.

Sincerely,

Diane Kozlak  
Senior Buyer & Contract Agent

c: Sean McFarland, Water Treatment Manager

Enclosure

Stay Connected: [www.CocoaFL.org](http://www.CocoaFL.org)

