

# **City of Cocoa**

*65 Stone Street  
Cocoa, FL 32922*



## **Meeting Agenda**

**Tuesday, November 28, 2023**

**6:00 PM**

**Cocoa City Council Chambers**

**City Council**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

## II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

- II.1     [23-748](#)            Approval of the November 28, 2023 Regular City Council Meeting Agenda as written or with amendments.

Attachments:        [11-28-23 Short Agenda.pdf](#)

MINUTES:

## III. AWARDS AND PRESENTATIONS:

- III.1    [23-747](#)

## IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of three (3) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

## V. CONSENT AGENDA:

- V.1**     [23-681](#)     Approve a Resolution Amending the Fiscal Year 2023 Adopted Budget, BAF#23-133-A&T, to “Shore Up” departmental accounts with negative balances or project budgets, through the use of various budgeted lines or fund balance.

**Attachments:**     [Budget Resolution FY 2023- 138 ADA Compliant.docx](#)  
[BAF 23-133-A-FN-Year End Cleanup \(11-28-23\) Agenda 23-681.pdf](#)  
[EoY FY 23 Amendment Tracking Sheet.pdf](#)  
[BAF 23-133-T-FN-Year End Cleanup \(11-28-23\) Agenda 23-681.pdf](#)  
[EoY FY 23 Transfer Tracking Sheet.pdf](#)

- V.2**     [23-705](#)     Approve a Budget Resolution Amending the FY24 Budget, BAF#24-025-T for the use of Stormwater Contingency funds for the following:  
1) \$24,907 for a Task Order Modification to Mead & Hunt for additional Engineer of Record (EOR) support services for the construction of the Fiske Blvd. and Broadmoor Acres Drainage Improvements Project. Authorize the City Manager to sign the Task Order Change Order and issue the Change Order.  
2) \$27,826 for the cost of the Floating Wetlands Bond.

**Attachments:**     [TO-MEAD & HUNT 2022-26.1 \\$24,907.00 - PW.pdf](#)  
[110223 - Mead&Hunt - TO 2022-26 - CO #1 - \\$24,907.pdf](#)  
[TO-MEAD & HUNT 2022-26 \\$66,860.00 - PW Fully Executed.pdf](#)  
[Budget Resolution FY 2023-136ADA Compliant.docx](#)  
[BAF 24-025-T-SW- EOR Services Fiske & Bond \(11.28.23\) Agenda 23-705.pdf](#)

- V.3**     [23-731](#)     Approve a Resolution Amending the FY2023 Budget, BAF# 23-134-IFT-1 to return funds to Cocoa CRA as a result of unspent budget for Cocoa Village CRA policing contract with Cocoa PD.

**Attachments:**     [Budget Resolution FY 2023-137 ADA Compliant.docx](#)  
[BAF 23-134-IFT-1-FN-Cocoa Village Policing Return of Overage \(11-28-23\) City](#)

MULTI-YEAR CONTRACTS:

**V.4(b)** [23-648](#)

To Approve Task Order 2024-05 with Carollo Engineers, Inc. for Engineering Services During Construction for the Jerry Sellers Water Reclamation Facility Internal Recycle Pump, Influent Pump Station, and Transfer Pump Station Replacement and Rehabilitation Project; To Approve as a Multi-Year Contract from FY2024 through FY2025.

**Attachments:**

[TO - CAROLLO 2024-05 \\$877,598 UT-ENGR .pdf](#)

[Q-23-13-COC Executed Agreement Engineering Services-Carollo.pdf](#)

[COI Expires 7.4.24.pdf](#)

[20231025 TO05 Cocoa IPS IRP TP CS proposal.pdf](#)

[CCNA memo IRP 11.8.2023 wAttach.pdf](#)

**V.5(b)** [23-714](#)

Approve Participation in a Multi-Year Piggy-Back Agreement with Fausnight Stripe & Line, Inc. for Roadway Markings, Striping and Brick Texture Surfacing utilizing Seminole County Contract No. IFB-604562-23/LNF, Effective 11/28/2023 through 08/28/2026, with two (2) each one-year renewal option. Authorize the City Manager to sign the related agreements and renewals and issue the purchase order(s).

**Attachments:**

[2. Executed IFB-604562-23 \(Fausnight\).pdf](#)

[23-0860 FY2024 City of Cocoa.pdf](#)

[PARTIALLY EXECUTED Standard Form for Piggyback Contract No. IFB-60456](#)

[SIGNED E-Verify Contractor Affidavit.pdf](#)

**VI. PUBLIC HEARINGS:**

- VI.1**    [23-744](#)            Two matters related to the Mountain Cove Homes at Lakes at Cocoa Grove Development - (1) Consider Petition filed by Mountain Cove Homes at Lakes at Cocoa Grove, LLC. to create a community development district pursuant to Chapter 190, Florida Statutes, and approve on First Reading Ordinance No. 27-2023 Creating the Lakes at Cocoa Grove Community Development District. (Community Services Director); and (2) Postpone consideration and approval of the First Amendment to Settlement Implementation Agreement to the City Council Meeting to be held on December 12, 2024 at 6:00 p.m. for purposes of preserving public notice of the adoption of the proposed agreement.

**Attachments:**

[Concept Plan](#)  
[-2023 Ordinance Establishing Lakes at Cocoa Grove CDD](#)  
[\(Filed\) 2023 Assembled Petition to Establish CDD - Lakes at Cocoa Grove](#)  
[Pre-filed Testimony-Craig Wrathell with Affidavit](#)  
[Pre-filed Testimony-Hassan Kamal with Affidavit](#)  
[Pre-filed Testimony-Victor Solorzano-with Affidavit](#)  
[Public Hearing-Establishment-1st Publication Tear Sheet](#)

**VII. COUNCIL BUSINESS:**

- VII.1**    [23-701](#)            Approval of the amended street closure for the HCVMS Holiday Bicycle Parade and a new street closure request for Family Promise. The Family Promise Street Closure is outside the Central Business District.

**Attachments:**

[2023 HCVMS Holiday Bike Parade 12-15-2023.pdf](#)

- VII.2**    [23-703](#)            Approve the requested 2024 street closures associated with the proposed Special Events.

- VII.3**    [23-702](#)            Annual Appointment of the Deputy Mayor.

- VII.4**    [23-711](#)            Approve the time change for the upcoming Cocoa/Rockledge Holiday Parade on December 9, 2023.

- VII.5**    [23-736](#)            Consider the reappointment of Wesley Park as a member of the Planning & Zoning Board through November, 2026.

**Attachments:**

[11-1-23 Park Intent to Reapply.pdf](#)  
[Planning Roster.pdf](#)

- VII.6**    [23-751](#)            Approve the current Code Enforcement Lien for the property located at 1221 Cypress Ln., be reduced to \$3,756.37 as recommended by the Code Enforcement Board.

**Attachments:**

[LR Appl. 1221 Cypress.pdf](#)  
[BCPA .pdf](#)  
[1. LR Staff Report.docx](#)  
[Cost Aff -1221.xlsx](#)  
[Minutes Nov. 2020.pdf](#)  
[Minutes NC May 2021.pdf](#)  
[Oct 2023 Minutes.pdf](#)  
[Copy of Nov. 16, 2023 Minutes.pdf](#)  
[1. NOV.docx](#)  
[NOHPostingAff 1Apr21.docx](#)  
[NOHNC\\_3May21.docx](#)  
[1 \(1\).JPG](#)  
[1 \(1\).JPG](#)  
[Photos.pdf](#)  
[Notice of Application - 1221 Cypress Ln.pdf](#)  
[Release of Notice of Tax Deed Sale.pdf](#)  
[Taxes.pdf](#)  
[Returned Board Order.pdf](#)

**VIII. CITY BUSINESS:**

- VIII.1**    [23-657](#)            Authorize the City Manager to negotiate the sale of City of Cocoa asset 9518 T32, a 2015 Sutphen SPH-100 Tower Ladder Truck, through Sourcewell Contract 120921-BLE; Authorize a Budget Amendment to receive revenue from the sale of SPH-100; Approve a Resolution Amending the FY24 Budget, BAF#24-026-A, and Authorize a Change Order to PO# 80739 2024 / 2025 Sutphen Heavy Duty Monarch Pumper Rescue Truck and convert this truck to a 2024 / 2025 Sutphen SL75 Aerial Heavy-Duty Pumper Rescue Truck.

**Attachments:**        [2011 247 Aerial Tower.pdf](#)  
[Cocoa FD Tower 32 Aerial Report \(7-23\).pdf](#)  
[cocoa sph100 photo.pdf](#)  
[SPH-100 Appraisal Sheet 2023.pdf](#)  
[T32 Straight Line Depreciation Report.pdf](#)  
[HS-7920 Change Order to SL75.pdf](#)  
[BM Purchase offer 11-17-2023.pdf](#)  
[120921-BL Authorization Memo.pdf](#)  
[Budget Resolution FY 2023-139 ADA Compliant.docx](#)  
[BAF 24-026-A-PW-SOURCEWELL - TOWER TRUCK \(11-28-23\) AGENDA 23-](#)

- VIII.2**    [23-704](#)            Notice to Council on the grant application to the Florida Department of Environmental Protection for the purpose of developing a Vulnerability Assessment for the City of Cocoa.

**Attachments:**        [FS 380.093.docx](#)  
[City of Cocoa - RAN-01001.pdf](#)  
[Internal Grant Application - Resilient Florida Application \(Vuln Assmnt\).pdf](#)

## **IX. INFORMATIONAL AGENDA:**

- IX.1**    [23-733](#)            In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority.

**Attachments:**        [Change Orders-CM Authorized October 2023.pdf](#)

- IX.2**    [23-734](#)            In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date.

**Attachments:**        [Budget Classification Report October 2023.pdf](#)

**IX.3**    [23-742](#)            FY 2024 October Budget Adjustment Report

**Attachments:**        [FY 2024 REVENUE Budget Tracking Worksheet-20231101.pdf](#)  
                                 [FY 2024 EXPENSE Budget Tracking Worksheet-20231101.pdf](#)

**X. REPORTS:**

**XI. ADJOURNMENT**

**XII. NOTICE TO THE PUBLIC:**



This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Monica Arsenault, Interim City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8488 or via email at [marsenault@cocoafl.gov](mailto:marsenault@cocoafl.gov).

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at [meetings@cocoafl.org](mailto:meetings@cocoafl.org), or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

