

**MINUTES
CITY OF COCOA
DIAMOND SQUARE CRA
REGULAR MEETING
June 17, 2024**

The Regular Meeting of the Diamond Square Community Redevelopment Agency was held on June 17, 2024, at the Dr. Joe Lee Smith Community Center, 415 Stone Street, Cocoa, FL, as publicly noticed.

I. Call to Order

Chairperson **MOORE** called the meeting to order at **6:01 pm**.

Invocation: Vice Chairperson **McQUEEN** provided the invocation.

Pledge of Allegiance: Chairperson **MOORE** led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL:

Tracy A. Moore	Chairperson
Crystal McQueen	Vice Chairperson
Larry Brown	Agency Member
Brenda Fox	Agency Member
Jackie Isom	Agency Member
Angelia Smith	Agency Member
Marilyn Smith	Agency Member
Joseph Colombo	Agency Attorney
Ryan Browne	Recording Secretary

PRESENT:

Tracy A. Moore	Chairperson
Crystal McQueen	Vice Chairperson
Larry Brown	Agency Member
Brenda Fox	Agency Member
Jackie Isom	Agency Member
Angelia Smith	Agency Member
Marilyn Smith	Agency Member
Joseph Colombo	Agency Attorney
Ryan Browne	Recording Secretary

ABSENT:

STAFF PRESENT:

Community Services Director NEUTERMAN, City Manager WHITTEN, and Agency Liaison GOINS were in attendance.

II. **Approval of Agenda and Minutes:**

AGENDA:

Agenda - Regular Meeting of June 17, 2024.

***MOTION by Agency Member SMITH, M.; SECONDED by Vice Chairperson McQUEEN to approve the Agenda for the Regular Meeting of June 17, 2024, as amended.**

Agenda amended by Chairperson MOORE to table the Minutes of the regular meeting of May 20, 2024 to the next meeting.

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

MINUTES:

Minutes - Regular Meeting of May 20, 2024.

Tabled to next meeting, per amended Agenda.

III. **Delegations:**

1. Anita Gibson, 451 Stone St. Brought up concern about three students, including her grandson, who were initially denied scholarships for the Parks and Rec Summer Camp, due to their participation in the PAL Programs Summer Program, which only runs in June.

- i. Agency Members discussed and agreed to a one-time fix.
 - ii. Agency Member BROWN made the following motion:

***MOTION by Agency Member BROWN to add \$2,500 to the Parks and Rec Summer Camp Scholarship Program, to cover the three students previously approved who were removed, due to participation in the PAL program. SECONDED by Vice Chairperson McQUEEN.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

IV. **Presentations:** None.

V. **Action Items:**

1. Request Agency approval of a Resolution Amending the FY24 Budget, BAF # 24-096-A, in the amount of \$100, to account for the increased cost of the FY23 CRA Audit.

- i. Introduction. Director NEUTERMAN introduced the item.
- i. Discussion.
- ii. Vote.

***MOTION to approve the resolution by Agency Member M. SMITH; SECONDED by Vice Chairperson McQUEEN, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

2. Request Agency approval of a Resolution Amending the FY24 Budget, BAF # 24-095-A, in the amount of \$10,000, to fully fund the CRA Plan Update Consultant.

- i. Introduction. Director NEUTERMAN introduced the item.
- ii. Discussion.
- iii. Vote.

***MOTION to approve the resolution by Vice Chairperson McQUEEN; SECONDED by Agency Member SMITH. M, as written.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

[Out of Order Discussion allowed]

Agency Member BROWN asked City Manager WHITTEN why the PowerPoint presentation was given at the Cocoa CRA Meeting, but, not the Diamond Square CRA Meeting. Manager WHITTEN explained that Staff requested that the Consultant add that presentation as part of an after-action ‘lessons learned’ – since the Diamond Square CRA Meeting happened to fall the day before the Cocoa CRA Special Meeting. Chairperson MOORE asked about field work. Manager WHITTEN replied that a plan of action is being worked on with the Staff and the Consultant and will be brought to the Board. Director NEUTERMAN mentioned that Staff could provide the presentation to the Board, if they would like to see it. Agency Member BROWN asked

when the Consultants would complete their work. Director NEUTERMAN replied that, unless there are delays, work should conclude on the public portion of the feedback in November 2024.

Chairperson MOORE gave an overview of the entire CRA Plan Update process and invited the audience to participate when they get the chance to give us feedback, which in turn, allows us to develop a more robust, well-rounded plan.

VI. **Attorney's Report:** None.

VII. **Updates and Staff Report**

1. Director NEUTERMAN: No Report.
2. Chairperson MOORE: Gave a brief report on various administrative topics.
 - i. Reminder about Annual Ethics Training.
 - ii. Form 1 is DUE by July 1, 2024.
 - iii. Juneteenth Festival. Was a successful event.
3. Agency Member BROWN asked what the status of Michael C. Blake (MCB) Subdivision five homes is. Director NEUTERMAN responded that they are nearing completion. She said that the CO's (Certificate of Occupancy) are being issued in the next few weeks.
4. City Manager WHITTEN gave an update on the Provost Park Upgrades. Less than a month left to completion. Some items were added to the original scope of work, such as the Council's approval at their July 9 meeting of bathrooms, fencing.
5. Agency Liaison GOINS: gave various updates.
 - i. Chairperson MOORE asked about cameras and lighting and Agency Member M. SMITH asked about parking. Manager WHITTEN explained the locations of parking at the park. Agency Liaison GOINS wants more lighting too. However, he knows we don't have the money for that right now. He is still in conversations to find solutions.
 - ii. Florida Governor vetoed the City's \$2.5 million request for fixing the Old Joe Lee Smith Center. Back to the drawing board. Manager WHITTEN interjected that it was actually two state-level vetoes. However, there is a federal effort that is still in play through Congressman Posey's office.

VIII. **Next Meeting Date**

The next scheduled meeting of the Diamond Square Community Redevelopment Agency will be on **July 15, 2024 at 6:00 pm** at the **City Hall**, located at **65 Stone Street**, Cocoa, Florida unless a business need arises earlier.

IX. **Adjournment**

***MOTION to adjourn by Agency Member BROWN; SECONDED by Agency Member ISOM.**

AYES: MOORE, McQUEEN, BROWN, FOX, ISOM, A. SMITH, M. SMITH.

MOTION PASSED UNANIMOUSLY (7-0)

MEETING WAS ADJOURNED at 6:45 pm.

Tracy Moore, Chairperson

Respectfully Submitted by:

Ryan Browne, Recording Secretary