

# **City of Cocoa**

*65 Stone Street  
Cocoa, FL 32922*



## **Meeting Agenda - Final**

**Wednesday, July 8, 2020**

**6:00 PM**

**Cocoa City Council Chambers**

**City Council**

**I. OPENING MATTERS:**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**II. APPROVAL OF AGENDA AND MINUTES:**

AGENDA:

- II.1**     [20-384](#)            Approve the Agenda for the Regular meeting of July 8, 2020, as presented or with amendments.

**Attachments:**        [07-08-2020 Short Agenda ADA.pdf](#)

MINUTES:

- II.2(a)** [20-385](#)            Approve the Minutes of the Regular meeting of June 10, 2020, as written or with amendments.

**Attachments:**        [06-10-2020 Minutes ADA.pdf](#)  
[EXHIBIT A- FPOB Firehouse Presentation.pdf](#)

- II.2(b)** [20-396](#)            Approve the Minutes for the Budget Priorities and Fiscal Sustainability Workshop of June 25, 2020, as written or with amendments.

**Attachments:**        [06-25-2020 Final Draft.pdf](#)  
[Exhibit A - June 25 2020 Budget Workshop.pdf](#)

**III. AWARDS AND PRESENTATIONS:**

- III.1**     [20-348](#)            Presentation by the Marine Resources Council. (Dr. Leesa Souto)

**IV. DELEGATIONS:**

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

**V. REPORTS:****VI. CONSENT AGENDA:**

- VI.1**     [20-334](#)     Approve Participation in a Cooperative Purchase Agreement with Stewarts Electric Motor Works, Inc. of Orlando, Florida, Utilizing the City of West Palm Beach Contract #21128/ITB17-18-118, Effective April 4, 2018 Through April 3, 2021, for Repairs and Maintenance of High Service Station Skid #2 Including the Pump, EM Clutch, and Synchronous Motor at the Dyal Water Treatment Plant (WTP); To Approve a Resolution Amending the FY2020 Budget, BAF # 20-077-T. (Utilities Director)

**Attachments:**

[Cocoa Piggyback Authorization SEMW \(2\).pdf](#)  
[Master Service Contract # 21128 Electric Motor and Pump Repair - executed 4-  
schedule of bid values \(2\).pdf](#)  
[Stewarts COI exp. 6.30.20.pdf](#)  
[HSP #2 COMBINATION QUOTE FOR ENTIRE SKID.pdf](#)  
[HSP #2 DeLAVAL PUMP REBUILD.pdf](#)  
[HSP #2 EM 100HP SYCH. MOTOR.pdf](#)  
[HSP #2 EM DRIVE.pdf](#)  
[Budget Resolution - Stewarts.docx](#)  
[BAF 20-077-T -UT-HSP 2 \(7-8-20\) Agenda 20-334.pdf](#)

- VI.2**     [20-361](#)     Approval of the submitted grant application for the 2020 City Catalyst Grant offered through the Florida League of Mayors to enhance the Cocoa Citizens Academy by implementing an Emergency Management component. (Assistant to the City Manager/PR Specialist)

**Attachments:**

[Internal Application - FY20 City Catalyst Grant.pdf](#)  
[2020\\_City\\_Catalyst\\_Grants\\_FILLABLE.pdf](#)  
[Florida Mayors Grant.pdf](#)

- VI.3**     [20-370](#)            Approval for the City to enter a Cooperative Purchasing (CoOp) Agreement by and between Prince William County Public Schools, Contract No. R-BB-19002 and CINTAS Uniform Rental Services to re-outfit City Employees with new uniforms, laundering and rental services, pending the Approval of the FY 2021 Budget. (Finance Director)

**Attachments:**     [PWCS Signed Cintas Modification \(2\) R-BB-19002.pdf](#)  
[PWCS Contract\\_R-BB-19002.pdf](#)  
[Auth to Piggyback - Contract # R-BB-19002 CINTAS.msg](#)  
[OMNIA PWCS\\_R-BB-19002 Price Adjustment 2019 \(1\).xlsx](#)  
[City of Cocoa\\_agreement.pdf](#)  
[Uniform Fielding Plan.docx](#)  
[Notification to Terminate \(Sourcewell Agreement # 062414-UFC\).docx](#)

## **VII. PUBLIC HEARINGS:**

- VII.1**     [20-355](#)            Pass on Second Reading: Ordinance 05-2020; Providing for the location of pharmacies and medical marijuana treatment center dispensing facilities. (Community Services Director)

**Attachments:**     [Ordinance 05-2020 Medical Marijuana Dispensing Facilities.pdf](#)  
[Medical Marijuana.jpg](#)

- VII.2**     [20-356](#)            Pass on Second Reading: Ordinance No. 06-2020; Amending permitted locations for self-service storage facilities and amending the definition thereof. (Community Services Director)

**Attachments:**     [Ordinance 06-2020 Self-Service Storage Facilities v2.pdf](#)  
[Store Space Cocoa Text Amend Application.pdf](#)

- VII.3**     [20-383](#)            Ordinance No.07-2020/2nd and Final Reading: Amending Section 2-51 of the City Code to modify City Council regular meeting days from Wednesday to Tuesday. (City Attorney)

**Attachments:**     [Ordinance No. 07-2020.pdf](#)  
[Legal Ad Order Conf.pdf](#)

## **VIII. COUNCIL BUSINESS:**

- VIII.1**     [20-358](#)            Informational item related to City Council's request to discuss the addition of an agenda review meeting.

## **IX. CITY BUSINESS:**

- IX.1**     [20-54](#)     Approve an Interlocal Agreement with Brevard County and a Resolution Amending the Fiscal Year 2020 Budget (BAF # 20-084-A1 and A2), to replenish General Fund Balance by accepting \$199,840 in revenue, for the facility site improvements at the Dr. Joe Lee Smith Center Project #CP1504. These funds are being reimbursed to the City by Brevard County and deposited back into General Fund Balance. (Interim City Manager)

**Attachments:**     [Brevard County Interlocal - Joe Lee Smith Center Improvements Clean Copy.doc](#)  
[EXHIBIT A W&J Pay App 12 Received 5.13.20.pdf](#)  
[Budget Resolution FY 2020.docx](#)  
[BAF 20-084-A -Brevard Ct Reimbursement for Dr. JLS pg.1of2 \(7-8-20\) Agenda](#)  
[BAF 20-084-A -Brevard Ct Reimbursement for Dr. JLS pg.2of2 \(7-8-20\) Agenda](#)

MULTI-YEAR CONTRACTS:

- IX.2**     [20-233](#)     Authorize the Interim City Manager to execute a multi-year contract addendum between the City of Cocoa and First Mobile Trust, LLC, for credit card settlement and utility bill printing, mailing, and online presentment. The expenditure for the bill printing and postage is pending the Approval of the FY2021 Budget. (Finance Director)

**Attachments:**     [City of cocoa\\_ext 4 20\\_2020.pdf](#)  
[First Amendment to Master Services Agreement.pdf](#)  
[10\\_24\\_17 Master Services Agreement-fully executed.pdf](#)

- IX.3**     [20-375](#)     Consider approval of a multi-year contract between the School Board of Brevard County and the City of Cocoa for renewal of the School Resource Officer program for the 2020-2021 school year and the 2021-2022 school year, beginning July 1, 2020 and ending June 20, 2022 and authorize the City Manager and City Attorney to finalize and execute the contract with the School Board. (Chief of Police)

**Attachments:**     [2yr Cocoa SRO MOU 2020-22.docx](#)  
[FY21 SRO Employee Detail \(06-25-20\).pdf](#)

**X. INFORMATIONAL AGENDA:**

**None.**

**XI. ADJOURNMENT**

**NOTICE TO THE PUBLIC:**

Due to the COVID-19 Emergency and the closing of City Hall to the public to limit public gatherings in accordance with Federal and State directives, the City of Cocoa will be utilizing Communications Media Technology (CMT) for upcoming City Council meetings pursuant to the Governor's Executive Order Number 20-69 and Florida Statutes, Section 120.54(5)(b)(2), specifically one or more members of the City Council may attend and participate by speakerphone. In-person attendance by the public will not be allowed at this meeting due to the COVID-19 Emergency and the closing of City Hall to the public. However, interested persons are encouraged to view and listen to the meeting by accessing the meeting at the following internet addresses:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

In addition, interested persons may submit their written comments or questions regarding the meeting prior to and during the meeting through Email, via the following email address: [meetings@cocoafl.org](mailto:meetings@cocoafl.org). Interested persons who wish to provide public input during the meeting will also be able to do so by calling 321-433-8446. For more information about this CMT meeting or to provide information to be considered at this meeting, contact the City Clerk at the contact information stated above.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

City Code Section 2-54 requires that an affirmative vote of a majority of a quorum present shall be necessary to enact an ordinance or adopt any resolution; except that two-thirds of the membership of the Council is required to enact an emergency ordinance. All ordinances require two readings, entitled first reading and second reading and public hearing, prior to adoption.

Members of the public speaking on public hearing items, though entitled to be heard by the City Council, are not entitled to an immediate response by either administrative staff members or Council once the public hearing is closed; however, Council discussion may or may not include a response. No question by the public should be addressed directly by the Administrative staff.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Representatives of recognized groups shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per issue shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

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This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review. This is a public meeting. All interested parties may attend. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at [cshealy@cocoafl.org](mailto:cshealy@cocoafl.org).