

City of Cocoa

*65 Stone Street
Cocoa, FL 32922*



Meeting Agenda - Final

Tuesday, February 23, 2021

6:00 PM

Cocoa City Council Chambers

City Council

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

- II.1 [21-142](#) Approve the Agenda for the Regular meeting of February 23, 2021 as presented or with amendments.

Attachments: [02-23-2021 Short Agenda ADA.pdf](#)

MINUTES:

- II.2(a) [21-143](#) Approve the Minutes of the Regular meeting of January 26, 2021, as written or with amendments.

Attachments: [01-26-2021 Minutes ADA.pdf](#)
[EXHIBIT A- HCVMS city presentation 2021 final.pdf](#)
[EXHIBIT B-Economic Update & Investment Strategy Review Presentation - Jan](#)
[EXHIBIT C-Resilient Cocoa/ Maps presentation.pdf](#)
[EXHIBIT D- Resilient Cocoa Presentation.pdf](#)

III. AWARDS AND PRESENTATIONS:

- III.1 [21-104](#) Proclamation: Recognition of Cocoa High School Football Team. (Mayor Blake)

Attachments: [Cocoa High School Football Team.pdf](#)

- III.2 [21-141](#) Certificate of Recognition presentation to Cocoa Auto Salvage. (Councilmember Dyal and Chief Lamm)

Attachments: [Cocoa Auto Salvage.pdf](#)

IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

V. CONSENT AGENDA:

- V.1** [21-135](#) Approval to apply for an Assistance to Firefighters Grant (AFG) in the amount \$503,025 with a \$26,475 match, and to commit an additional \$79,425, if awarded, for Additional Equipment Requirements to purchase a Fire Engine. (Fire Chief)

Attachments: [FEMA AFG Grant - Internal Application.pdf](#)
 [FEMA AFG Grant - 2021 Cocoa Prelim Proposal .pdf](#)

- V.2** [21-136](#) Approve Participation in a Cooperative Purchase Agreement with VacVision Environmental LLC (A Vortex Company) for Manhole Rehabilitation Services Utilizing the HGACBuy (Houston-Galveston Area Council) National Cooperative Purchasing Contract 018-00382 Effective July 1, 2018 through June 30, 2021 in the amount of \$162,765; To Approve a Resolution Authorizing the City Manager to Approve Change Orders in an Amount Not to Exceed \$16,277 (approximately 10%) for a Project Total of \$179,042, Project No. WS19MH. (Utilities Director)

Attachments: [Vortex Proposal No. 205353.pdf](#)
 [Permission to Utilize HGAC Contract 018-00382.pdf](#)
 [FULLY EXECUTED Standard Form for New Piggyback Contract No. H-GAC_0](#)
 [HGAC Price List - 2020.pdf](#)
 [Vortex Legal Org. Chart.pdf](#)
 [Vortex-Companies.pdf](#)
 [HGACBuy Cocoa Participation Proof.pdf](#)
 [Vortex Companies Updated Contract - June 2018.pdf](#)
 [Original HGAC Agreement 12-13-11.pdf](#)
 [Vortex Services COI EXP 12.11.21.pdf](#)
 [Resolution - Vortex Project Contingency \(2-23-21\).doc](#)

- V.3** [21-144](#) Approve Task Order 2021-02 with Atlantic Development, Inc., Cocoa, Florida, for the Replacement of a Broken 24" Gate Valve on State Road 3 (Courtenay Parkway), Project No. WS11VR; To Approve a Resolution Authorizing the City Manager to Approve Change Orders in an Amount Not to Exceed \$21,260 (approximately 10%) for a Project Total of \$233,852.96; To Approve a Resolution Amending the FY2021 Budget, BAF #21-052-T. (Utilities Director)

Attachments: [Atlantic Development Proposal 21-007 - 2.16.21.pdf](#)
[TO-ATLANTIC DEVELOPMENT 2021-02 \\$233852.96-UT-WFO.pdf](#)
[Atlantic Development COI - Exp 4-23-21.pdf](#)
[FULLY EXECUTED General Utilities Construction Agreement No. Q-20-18 \(Atla](#)
[Atlantic Development of Cocoa - Contractor E-Verify Affidavit.pdf](#)
[Resolution - Atlantic Development Project Contingency.doc](#)
[Budget Resolution FY 2021- Atlantic Development.docx](#)
[BAF 21-052-T-UT-Richland Ave 24 Inch In Line Valve Repair \(2-23-21\) Agenda](#)

VI. PUBLIC HEARINGS:

- VI.1** [21-154](#) Approve 2nd and Final Reading: Ordinance 03-2021: a ZONING MAP AMENDMENT consistent with Appendix A, Zoning, Article XXI, to change the Zoning Map designation of one (1) parcel totaling 15.74 acres from General Commercial to Mixed-Use Planned Unit Development, and final approval of an associated Binding Development Agreement, Final Development Plan and Preliminary Subdivision consistent with Chapter 18 Subdivisions and Appendix A Zoning of the City Code for the Cirrus Mixed-Use PUD project on this same parcel. (Community Services Director)

Attachments: [Ordinance 03-2021 Cirrus Rezoning CG to Mixed-Use PUD \(003\).pdf](#)
[Final PUD plan set.pdf](#)
[Cirrus PUD Development Agreement - Final Clean.pdf](#)
[Exhibit B - Overall Site Plan.pdf](#)
[Cocoa Retail - Title Opinion w-attachments.PDF](#)
[Building Renderings.pdf](#)
[Traffic Impact Analysis revised 2-3-21.pdf](#)
[Legal ad Proof \(PZ and both CC\).pdf](#)

VII. COUNCIL BUSINESS:

- VII.1** [21-130](#) Consider the Cancellation of the Regular City Council Meeting on December 28, 2021, due to the holidays. (Administrative Services Director)

Attachments: [2021 Holiday Schedule.pdf](#)

- VII.2** [21-145](#) Approve the revised street closure request for the Spring Car Show on April 10, 2021. (Assistant to the City manager/Public Information Officer)

VIII. CITY BUSINESS:

- VIII.1** [21-162](#) City staff is seeking approval to enter into a new solid waste franchise agreement with Waste Management Inc. of Florida for solid waste services for customers within the incorporated City of Cocoa. (Public Works Director)

Attachments: [City of West Melbourne Extension Agenda Item - For Reference.pdf](#)

MULTI-YEAR CONTRACTS:

- VIII.2** [21-127](#) Award Bid #B-21-11-COC, Floating Wetlands Water Quality Project, to Beemats, LLC, in the amount of \$114,700; Award Multi-year Service Level Agreement #21-11-COC, Floating Wetlands Water Quality Project, to Beemats, LLC; Approve a Budget Resolution Transferring Budget, BAF #21-051-T to fund Project SW-20-FW Floating Wetlands; Grant City Manager authority to approve option year approvals. (Public Works Director)

Attachments: [Bid Summary.pdf](#)
[B-21-11-COC Master Bid Tabulation Sheet.pdf](#)
[Notification of Intent to Award.pdf](#)
[Section 200 - Post Award Forms.pdf](#)
[Service Level Agreement Contract No. 21-11 BEEMATS.pdf](#)
[EXHIBIT A Scheduled Pricing Table.pdf](#)
[Budget Amendment Resolution for Floating Wetlands SW20FW.docx](#)
[BAF 21-051-T-PW- N and S Lakemont Ponds Floating Wetlands \(022321\)Agen](#)

VIII.3 [21-128](#)

Approve the Second and Final Amendment to Purchase Agreement with Myra Planning & Design , RFQ-Q-15-14-COC; Traffic Engineering Services; Approve Second and Final Amendment to Purchase Agreements with Infrastructure Solutions and Mead & Hunt, RFQ-16-01-COC(A), for Civil Engineering Services; Infrastructure Solutions and Mead & Hunt, RFQ-16-01-COC(B), for Stormwater Engineering Services; Southeastern Surveying & Mapping, RFQ-16-01-COC(C), for Surveying Services; Ardaman & Associates and Universal Engineering, RFQ-16-01-COC(D), for Geotechnical Engineering Services and Architects RZK, Inc., RFQ-16-01-COC(E), for Architectural Services. Each Final renewal Amendment will be effective January 27, 2019 through January 26, 2023. (Public Works Director)

Attachments:[RFQ-15-14-COC 2nd Amendment .pdf](#)[RFQ-16-01-COC 2nd Amendments.pdf](#)**VIII.4** [21-131](#)

Approve a Second Amendment to the Integrated Supply Agreement by and between Space Coast Auto Supply, INC and City of Cocoa by way of the new Sourcewell Fleet and Facility Related Vendor Managed Inventory and Logistics Solutions Contract #110520-GPC effective 12/29/2020 - 12/29/2024; Authorize the City Manager to execute the Second Amendment and approve a purchase order for FY-2021 Napa IBS Inventory and Parts Management Fees. (Public Works Director)

Attachments:[City of Cocoa Extension 2020.pdf](#)[2nd Addendum to NAPA Space Coast Auto Supply Integrated Supply Agreement](#)[Genuine Parts Contract 110520.pdf](#)[NAPA 07 24 18 Intergrated Supply Agreement.pdf](#)[2021 IBS Amendment Letter.docx](#)**VIII.5** [21-132](#)

Approve to piggyback the General Services Administration (GSA) Contract #GS-35F-327GA for Cloud Base Vehicle GPS location service with Samsara Networks Inc. for the contract period of March 28, 2017 through March 27, 2022. Authorize the City Manager to execute the standard piggyback form and a Multi-Year Users License Agreement with Samsara Networks Inc. (Public Works Director)

Attachments:[City of Cocoa Renewal.pdf](#)[GS-35F-327GA Clause Details.pdf](#)[Samsara GSA .pdf](#)[Standard Form for New Piggyback Contract GSA Sched 70-Contract No. GS-35](#)**IX. INFORMATIONAL AGENDA:**

- IX.1** [21-133](#) Council request to review the cumulative purchase approvals over \$35,000 and under \$50,000 for period 10/01/2020 to 1/31/2021. (Finance Director)
- Attachments: [PO Monthly Report to City Council 10.01.20 thru 1.31.21.pdf](#)
- IX.2** [21-147](#) Fire Incident Summary Report for January 2021 (Fire Chief)
- Attachments: [Request for Service by Type - January 2021.pdf](#)
- IX.3** [21-149](#) Report to Council of the Local Preference Award Listing for FY20. (Finance Director)
- Attachments: [Cover Memo Sealed Bid Local Vendor Award Listing FY20.pdf](#)
[Local Vendor Preference Award Listing FY20.pdf](#)
- IX.4** [21-150](#) In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Finance Director)
- Attachments: [CM-Change Orders 1-31-21.pdf](#)
- IX.5** [21-151](#) FY 2021 Budget Adjustment Report. (Finance Director)
- Attachments: [January FY 2021 EXPENSE Budget Tracking Worksheet.pdf](#)
[January FY 2021 REVENUE Budget Tracking Worksheet.pdf](#)
- IX.6** [21-152](#) In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Finance Director)
- Attachments: [Budget By Classification Report January 2021.pdf](#)

X. REPORTS:**XI. ADJOURNMENT****XII. NOTICE TO THE PUBLIC:**

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at meetings@cocoafl.org, or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

