

# **City of Cocoa**

*65 Stone Street  
Cocoa, FL 32922*



## **Meeting Agenda - Final**

**Tuesday, April 27, 2021**

**6:00 PM**

**Cocoa City Council Chambers**

**City Council**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

## II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

- II.1     [21-302](#)            Approve the Agenda for the Regular meeting of April 27, 2021, as presented or with amendments.

**Attachments:**        [04-27-2021 Short Agenda ADA.pdf](#)

MINUTES:

- II.2     [21-247](#)            Approve the Minutes for the Regular meeting of March 23, 2021, as written or with amendments.

**Attachments:**        [03-23-2021 MinutesADA.pdf](#)  
[EXHIBITS A & B- RU-2-10 and C-C.pdf](#)  
[EXHIBIT C- Rezone and FLUM.pdf](#)  
[EXHIBIT D-915 Florida Ave. \(Villas\) presentation.pdf](#)

## III. AWARDS AND PRESENTATIONS:

- III.1    [21-322](#)            Reading of Amanda Gorman's "The Hill We Climb" by Kyah Coleman, Cocoa High School class of 2021. (Councilmember Koss)

- III.2    [21-304](#)            Proclamation: "Proclaiming Friday, April 30, 2021 as Arbor Day". (Community Services Director)

**Attachments:**        [Arbor Day 2021.pdf](#)

- III.3    [21-325](#)            Certificate of Recognition for "The Tulip Restaurant & Lounge" in recognition of their 40th Anniversary of Business in the City of Cocoa. (Councilmember Dyal)

**Attachments:**        [The Tulip Restaurant & Lounge.pdf](#)

- III.4    [21-287](#)            Update by Cocoa Rotary on special events. (Cocoa Rotary)

- III.5    [21-303](#)            Presentation by EFSC Provost Sibley. (Councilmember Koss)

**IV. DELEGATIONS:**

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

**V. CONSENT AGENDA:**

- V.1**     [21-263](#)     Approve Change Order #1 to Purchase Order 77774 with Insituform Technologies, LLC to Provide Additional Cured in Place Pipe (CIPP) Rehabilitation Services and Sanitary Sewer Mid-Term Cleaning & CCTV Inspections of Main Line Sewers, Project No. WS0904. Approve a Resolution Amending the FY21 Budget, BAF#20-070-T. (Utilities Director)

**Attachments:**

[City of Cocoa - CO 1 - FY21 Lining Project.pdf](#)

[City of Daytona Authorization.pdf](#)

[City of Daytona Beach Insituform Contract #0118-2600 Effective 2-6-19 to 2-5-2](#)

[City of Daytona Beach Insituform Contract #0118-2600 Renewal 2-6-20 to 2-5-2](#)

[City of Daytona Beach Insituform Contract #0118-2600 Renewal 2-6-21 to 2-5-2](#)

[City of Daytona Beach Insituform Contract Pricing #0118-2600.pdf](#)

[E-Verify Contractor Affidavit Contract No. 0118-2600 \(Insituform\).pdf](#)

[Insituform COI Exp 7-1-21.pdf](#)

[Standard Form for New Piggyback Contract No. 0118-2600 \(Insituform\).pdf](#)

[Budget Resolution FY 2021- ADA Compliant.docx](#)

[BAF 21-070-T-UT-Project Transfer to WS0904 \(04-27-21\) Agenda 21-263.pdf](#)

- V.2**     [21-266](#)     Authorizing Staff to submit Renewal of Consumptive Use Water Permit (CUP) #50245 with St. Johns River Water Management District; In furtherance of the professional services required by the City to renew the CUP, Approve Task Order 2021-19 with Water Resource Associates for Consulting Professional Services to Assist the City of Cocoa with the Renewal of the Consumptive Use Permit (CUP) #50245; Approve de la Parte & Gilbert, P.A. as Special Counsel subconsultant for CUP Renewal Through the City Attorney's Agreement, by Exemption to Competitive Bid; and Authorizing the City Manager to approve and contract with Other Consultants as deemed necessary to support the CUP Renewal. (Utilities Director)

**Attachments:**     [TO-WRA 2021-19 \\$84,550 - UT-ADMIN.pdf](#)  
[PROPOSAL.pdf](#)  
[NEGOTIATED AGREEMENT WITH 2021 RATE SCHEDULE.pdf](#)  
[WRA COI - Exp 5-31-21.pdf](#)  
[TRACK SHEET.xlsx](#)  
[DG - Cocoa Permit Engagement Letter.PDF](#)  
[ECP DE LA PARTE \\$50,000 UT ADMIN.pdf](#)

- V.3**     [21-269](#)     Approve a Resolution Waiving the Competitive Bidding Process for the Purpose of Making a Sole Source Purchase from CST Industries, Inc. of Conroe, Texas, to Replace the Aluminum Dome Cover Parts for Both Sulfureator Tanks at the Wewahootee Water Treatment Plant; To Approve a Resolution Amending the FY2021 Budget; BAF #21-059-A. (Utilities Director)

**Attachments:**     [Res Sole Source - Sulfureators.doc](#)  
[ECP - CST Industries - \\$162,842 - UT-Dyal .pdf](#)  
[SoleSourceLetter.pdf](#)  
[Budget Resolution - Sulfureators - CST Industries.docx](#)  
[BAF-21-059-A-UT-Repair Sulfureators Roof and Walls \(4.27.21\)-Agenda 21-269](#)  
[COI.pdf](#)  
[146955 Wewahootie WTPV4 Parts-Install.pdf](#)

- V.4**     [21-273](#)     Council approval to apply as necessary for two types of grants through the Florida Fish and Wildlife Conservation Commission for the removal of eligible derelict vessels. Authorize the City Manager to administer the grant process. (Public Works Director)

**Attachments:**     [dv-grant-application.pdf](#)  
[dv-grant-guidelines.pdf](#)  
[NWC Boat Removal - Internal Application \(Corrected\).pdf](#)

- V.5**     [21-301](#)     Approve a Resolution Amending the FY 2021 Budget, BAF # 21-068-A, for the Mid-Year, Budget Review and Cleanup, Through the use of Fund Balance Reserves, Contingency and Transfers between Object Classifications, within each Fund. (Finance Director)

**Attachments:**     [Budget Resolution FY 2021- ADA Compliant.docx](#)  
[BAF 21-068-A-FN-Mid Year Cleanup \(04-27-21\) Agenda 21-301.pdf](#)  
[FY21 Budget Adjustment Tracking Sheet .pdf](#)

- V.6**     [21-306](#)     Approval of Resolution No. 2021-25, Adopting “Starship Drive, Calypso Way, Hyperion Way, Gemini Place, Cressida Lane, Cocoa Landing Way and Proteus Lane” as Street Names for the Arbors at Cocoa Landing Apartment project. (Community Services Director)

**Attachments:**     [Resolution 2021-25 Approving Street Names Starship Drive and others for Arbo](#)  
[Street Locations - Arbours at Cocoa Landing \(3-9-21\).pdf](#)

MULTI-YEAR CONTRACTS:

- V.7**     [21-254](#)     Approve the first amendment to Purchase Agreement with Underwater Engineering Services, Inc., C&D Construction Inc., Rush Marine LLC, and TSI Disaster Recovery LLC for Marine Construction Services (RFQ 18-15-COC). Authorize the City Manager to sign the first amendment effective June 22, 2021 through June 21, 2022. Authorize the City Manager to sign the second and final amendment effective June 22, 2022 through June 21, 2023. (Public Works Director)

**Attachments:**     [Q-18-15-COC Vendor Signed C&D.pdf](#)  
[Q-18-15-COC Vendor Signed Rush.pdf](#)  
[Q-18-15-COC Vendor Signed TSI.pdf](#)  
[Q-18-15-COC Vendor Signed Underwater.pdf](#)  
[RFQ-18-15-COC AGREEMENT - C&D.pdf](#)  
[RFQ-18-15-COC AGREEMENT - RUSH.pdf](#)  
[RFQ-18-15-COC AGREEMENT - TSI.pdf](#)  
[RFQ-18-15-COC AGREEMENT - UNDERWATER ENGIN..pdf](#)

- V.8**     [21-270](#)     Approve Participation in a Cooperative Purchase Agreement with Vortex Services, LLC, Houston, Texas, to Provide Rehabilitation Services to the Existing Sulfureators at the Wewahootee Water Treatment Plant Utilizing Houston-Galveston Area Council National Cooperative Purchasing Contract 018-00382 Effective July 1, 2018 through June 30, 2021 in the amount of \$197,950; To Approve a Resolution Authorizing the City Manager to Approve Change Orders in an Amount Not to Exceed \$19,795 (approximately 10%) for a Project Total of \$217,745, Project No. WS21WS; To Approve a Resolution Amending the FY2021 Budget; BAF # 21-071-A. (Utilities Director)

**Attachments:**     [FULLY EXECUTED Standard Form for New Piggyback Contract No. H-GAC\\_0](#)  
[City of Cocoa -Sulfureator Quote Vortex \(HGAC\) R2 032521.pdf](#)  
[Original HGAC Agreement 12-13-11 \(002\).pdf](#)  
[Vortex Companies Updated Contract - June 2018 \(003\).pdf](#)  
[Res Proj Contingency - Sulfureators.doc](#)  
[Budget Resolution - Sulfureators - Vortex.docx](#)  
[BAF 21-071-A-UT-Vortex Sulfureator Repair \(04-27-2021\) Agenda 21-270.pdf](#)  
[Vortex Services COI EXP 12.11.21.pdf](#)

- V.9**     [21-286](#)     Approve a Multi-Year Contract with GARDA CL Southeast, Inc. for Armored Car Service and Authorize the City Manager to Sign the Contract. (Finance Director)

**Attachments:**     [City of Cocoa-GARDA contract 12479.pdf](#)  
[Purchase Order 77299 FY21.pdf](#)  
[GARDA Amendment FY21.pdf](#)

- V.10**     [21-290](#)     To Approve First Amendment to the Multi-Year Premier Power Services Contract between the City of Cocoa and Duke Energy Florida, LLC. (Utilities Director)

**Attachments:**     [02\\_26\\_2020 Premier Power Service Contract - executed.pdf](#)  
[City of Cocoa - Premier Power Service Contract - First Amendment \(02.12.2021](#)

- V.11 [21-319](#) Approve Multi-Year contract with Five9 in conjunction with Multi-Year contract with Verteks Consulting Inc. for the Utility Customer Service Call Center Platform. Utilize Standardization Purchase to exempt from Competitive Purchase. Authorize City Manager to sign and execute each contract. (Finance Director)

**Attachments:**

[Five9 Quote 6 2021 - 9 2026.pdf](#)  
[Verteks Quote 2021-2026.pdf](#)  
[Verteks - Five9 Agenda Item 2018.pdf](#)  
[Telecommunications Agreement.pdf](#)  
[ECP Five 9 2021.pdf](#)  
[ECP Verteks Consulting Mitel Annual Maintenance 2021.pdf](#)

## VI. PUBLIC HEARINGS:

## VII. COUNCIL BUSINESS:

- VII.1 [21-299](#) Seek Council approval to waive fees associated with renting the Porcher House for the Cocoa High School Chorus special graduation recognition program on Saturday, May 15, 2021. (Assistant to the CM/Public Information Officer)

- VII.2 [21-315](#) Approval of Resolution No. 2021-033, Adopting "Jim Wallen Park" as the Park Name for Circle Park. (Councilmember Hearn)

**Attachments:**

[Resolution 2021- Renaming Circle Park to Jim Wallen Park.docx](#)  
[Location Map - Jim Wallen Park.pdf](#)

- VII.3 [21-321](#) Consider the Appointments of Ronald Deel, Diana Robinson, and Jonathan Templeton as members to the Sustainability Advisory Board and the Reappointments of Paige Horr, Kristina Jackson, and Linda Gombert to the Sustainability Advisory Board. (Administrative Services Director)

**Attachments:**

[Board Application-Deel.pdf](#)  
[Board Application-Robinson.pdf](#)  
[Board Application-Templeton.pdf](#)  
[Board Application\\_Horr.pdf](#)  
[Horr-Intent for Reappointment Cocoa SAB.pdf](#)  
[Jackson Board Application for reappt.pdf](#)  
[Gombert Reappointment application.pdf](#)  
[Sustainability Advisory Board Roster.pdf](#)

## VIII. CITY BUSINESS:

- VIII.1 [21-284](#) Approval of the re-platting of a portion of a Final Subdivision known as Summer Breeze Plantation, which shall be known as Summer Breeze Plantation Phase Two, in accordance with Appendix A Zoning, Chapter 18, of the City of Cocoa Code, with conditions. (Community Services Director)

Attachments: [FINAL PLAT - SUMMER BREEZE PLANTATION PHASE TWO 42764.pdf](#)  
[Original \(recorded\) plat - Summer Breeze 00600064.pdf](#)  
[Title Opinion \(2nd draft\).pdf](#)

## IX. INFORMATIONAL AGENDA:

- IX.1 [21-280](#) Council request to review the cumulative purchase approvals over \$35,000 and under \$50,000 for period 10/01/2020 to 3/31/2021.(Finance Director)

Attachments: [PO Monthly Report to City Council 10.01.20 thru 3.31.21.pdf](#)

- IX.2 [21-295](#) In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Finance Director)

Attachments: [CM-Change Orders 3-31-21.pdf](#)

- IX.3 [21-296](#) FY 2021 Budget Adjustment Report. (Finance Director)

Attachments: [March FY 2021 EXPENSE Budget Tracking Worksheet.pdf](#)  
[March FY 2021 REVENUE Budget Tracking Worksheet.pdf](#)

- IX.4 [21-297](#) In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Finance Director)

Attachments: [Budget By Classification Report - March 2021.pdf](#)

## X. REPORTS:

## XI. ADJOURNMENT

## XII. NOTICE TO THE PUBLIC:



This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at [cshealy@cocoafl.org](mailto:cshealy@cocoafl.org).

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at [meetings@cocoafl.org](mailto:meetings@cocoafl.org), or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

