

City of Cocoa

*65 Stone Street
Cocoa, FL 32922*



Meeting Agenda - Final

Tuesday, July 27, 2021

6:00 PM

Cocoa City Council Chambers

City Council

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

II. APPROVAL OF AGENDA AND MINUTES:

AGENDA:

- II.1 [21-489](#) Approve the Agenda for the Regular meeting of July 27, 2021, as presented or with amendments.

Attachments: [07-27-2021 Short Agenda ADA.pdf](#)

MINUTES:

- II.2(a) [21-490](#) Approve the Minutes of the Regular meeting of June 22, 2021, as written or with amendments.

Attachments: [06-22-2021 Minutes ADA.pdf](#)
[EXHIBIT A-Statement read by Mayor Blake.pdf](#)

III. AWARDS AND PRESENTATIONS:

- III.1 [21-515](#) Presentation by Dr. Mullins, Superintendent of Brevard Public Schools. (Mayor Blake)

- III.2 [21-443](#) Presentation of the City of Cocoa's 2021 "Cocoa Works" Summer Youth Employment Program.

- III.3 [21-504](#) Announce the winning entries of the first annual Tree Beauty Contest. (Assistant to the CM/Public Information Officer)

Attachments: [2E5686B0-7638-4FB1-844A-2EF051C8640E.jpeg](#)
[16233466321038535983846035316208 \(1\).jpg](#)
[Alex Greenwood 840 Forrest Ave.jpg](#)
[Alex Greenwood Tulip Trees.jpg](#)
[IMG_20210704_082210360.jpg](#)
[IndianRiverDrTrees.jpg](#)
[Janne Etz.jpg](#)
[royal poinciana.jpg](#)

IV. DELEGATIONS:

In accordance with the City Council's rules and procedures, residents or tax-payers of the City (upon any subject of general or public interest), City employees (regarding his/her employment), and water and sewer customers (on matters related to the City's water and/or sewer system), may address the City Council under Delegations on items not on the printed agenda by filling out a speaker card.

Speaker cards are located outside the Council meeting room and should be provided to the City Clerk. Please observe the time limit of five (5) minutes while speaking under Delegations. Delegations shall be limited to thirty (30) minutes unless extended by Council.

V. CONSENT AGENDA:

- V.1 [21-447](#) Approve the Proposed Joint Pineda Causeway Pipeline Project between the City of Cocoa and the City of Melbourne, Project No. WS18MI, to Quality Enterprises USA, Inc., Naples, Florida; To Approve a Resolution Amending the FY2021 Budget, BAF # 201-100-A and BAF # 21-101-PT. (Utilities Director)

Attachments: [Interlocal Agreement Between the City of Cocoa and City of Melbourne.pdf](#)
[FINAL Bid Specs Pineda Causeway Water Main 30315 04232021.pdf](#)
[QUALITY ENT 06102021 compressed.pdf](#)
[Pineda Causeway WTM's Award Recommendation Letter Signed..pdf](#)
[Bid Tabulation Sheet Final.pdf](#)
[Pineda Causeway WTM's Const Bid Allocation Memo_6_15_21.pdf](#)
[Summary of Minutes from July 13th City Council Meeting.pdf](#)
[WS18MI Budget Analysis as of 7-15-21.xlsx](#)
[Bond Project Budget for Pineda Project.xlsx](#)
[Budget Resolution FY 2021- ADA Compliant.docx](#)
[BAF 21-100-A-UT-Pineda Causeway \(7-27-21\) Agenda 21-449.pdf](#)
[BAF 21-101-PT-UT-Pineda Causeway \(7-27-21\) Agenda 21-447.pdf](#)

- V.2 [21-449](#) Approve a Proposal from Reiss Engineering, Inc. (REI), a CHA Company for Engineering Services During Construction related to the Joint Pineda Causeway Water Transmission Main Project between the City of Cocoa and the City of Melbourne. (Utilities Director)

Attachments: [Interlocal Agreement Between the City of Cocoa and City of Melbourne.pdf](#)
[Pineda Causeway WTM's Const Phase Services Scope 6 21_21-CRRsigned.pdf](#)
[Budget Resolution FY 2021- ADA Compliant.docx](#)
[Summary of Minutes from July 13th City Council Meeting.pdf](#)

- V.3** [21-468](#) Approve an Increase to the Contingency for the Wewahootee Sulfuraetor Rehabilitation and Aluminum Dome Repair Project (WS21WS) in the Amount of \$34,155 for a Total Project Contingency of \$53,950; To Authorize the City Manager to Approve Change Orders to P.O. 78016 with Vortex Services, LLC in an Amount not to Exceed \$53,950; To Approve a Resolution Amending the FY2021 Budget; BAF # 21-090-A. (Utilities Director)

Attachments: [Proposal-203436-CO-1-FL-Cocoa-Sulfuraetor Caps Rehab.pdf](#)
[Vortex_Quote_agenda.pdf](#)
[Budget Resolution 7.27.21.docx](#)
[BAF 21-090-A-UT-Protection of Sulfuraetor Tanks \(7-27-21\) Agenda 21-468.pdf](#)
[Amendment 1 contract extension TP07-18-Vortex Services LLC.pdf](#)
[PO# 78016.pdf](#)
[Vortex Services COI EXP 12.11.21.pdf](#)
[Resolution 2021-065 Contingency Vortex.doc](#)

- V.4** [21-474](#) To Approve a Resolution Amending the FY2021 Budget to Reallocate Funds to Purchase a Replacement HVAC unit from Trane, BAF #21-091-T. (Utilities Director)

Attachments: [Budget Resolution FY 2021- ADA Compliant.docx](#)
[BAF 21-091-T-UT-New AC Unit \(7-27-21\) Agenda 21-474.pdf](#)
[15-JLP-023_Renewal_1.pdf](#)
[15-JLP-023 Trane RL2 2019-08-19.pdf](#)
[FULLY EXECUTED Standard Form for New Piggyback Contract No. 15-JLP-02](#)
[FULLY EXECUTED Service Maintenance Agreement \(TRANE\).pdf](#)
[Master_Agreement_Trane.pdf](#)
[P21_Price_Reference.pdf](#)
[Pricing_Clarification.pdf](#)
[U_S_Communities-08082017073431_1_.pdf](#)
[Trane COI exp. 4.17.2022.pdf](#)
[Dyal Water Treatment Plant Building 9 Split System Replacements 0712.pdf](#)

- V.5** [21-478](#) Approval to Authorize the City Manager to Sign the Year 2 grant contract from the Florida Department of Agriculture and Consumer Services through the Florida Forest Service for the City of Cocoa's urban forest management plan. Approve a Resolution Amending the FY21 Budget BAF#21-097-A. (Public Works Director)

Attachments: [FDACS Contract 27860 - City of Cocoa.pdf](#)
[Managing Urban Forests Grant Award Package.pdf](#)
[Budget Resolution FY 2021- ADA Compliant.docx](#)
[REV BAF 21-097-A-PW-Florida Forest Service \(7-27-21\) Agenda 21-478.pdf](#)

- V.6** [21-491](#) To Authorize the City Manager to Approve Change Order #1 to P.O. 77722 with Ovivo USA, LLC in an Amount not to Exceed \$41,010 for Clarifier #1 Arm Repair Project No. WS21AR; To Approve a Resolution Amending the FY2021 Budget; BAF# 21-093-T. (Utilities Director)

Attachments: [Ovivo_CO#1 proposal.pdf](#)
[Budget Resolution FY 2021- ADA Compliant.docx](#)
[BAF 21-093-UT-Clarifier Sweep Arm \(7-27-21\) Agenda 21-491.pdf](#)
[PO Amendment to T&Cs SIGNED.pdf](#)
[Sellers WS21AR - Exemption to Competitive Bid Form SIGNED.pdf](#)
[WS21AR_CO#1.pdf](#)
[OVIVO COI_Auto.pdf](#)
[OVIVO COI -General.pdf](#)
[77722.pdf](#)

- V.7 [21-496](#) Approve entering into a multi-year piggyback agreement with JSR Enterprises East Coast LLC., utilizing Brevard County Contract B# 7-19-73 Fuel Pump, Fuel Site, Tank Repair and Inspection Services for the complete replacement of the existing fuel site and equipment. Approve Resolution 2021-062 to provide a 5% contingency for unforeseen costs related to this project. Approve a resolution Amending the FY21 Budget BAF's 21-095-T 1 & 2 for the Water/Sewer and Stormwater portion of the project. (Public Works Director)

Attachments:

[B71973 FUEL SITES JSR Enterprises .pdf](#)
[CoC Fleet Bldg - Site \(FUEL TANKS #1\).pdf](#)
[CoC Fleet Bldg - Site \(FUEL TANKS #2\).pdf](#)
[Cocoa Fleet fuel tank location - 2.pdf](#)
[Est 4490 from JSR Enterprises East Coast LLC 2176.pdf](#)
[Est 4491 from JSR Enterprises East Coast LLC 2176.pdf](#)
[Fleet new Refueling diagram.pdf](#)
[Fleet Refueling diagram-current.pdf](#)
[MOU - JSR.pdf](#)
[PARTIALLY EXECUTED Standar For for Piggyback Contract \(JSR Fueling Tecl](#)
[SIGNED E-Verify Contractor Affidavit.pdf](#)
[Budget Resolution FY 2021- ADA Compliant.docx](#)
[BAF 21-095-T-1 Stormwater Fuel Tank \(7-27-21 \)Agenda 21-496.pdf](#)
[BAF 21-095-T-2 Water-Sewer Fuel Tank \(7-27-21 \)Agenda 21-496.pdf](#)
[Resolution 2021-062 Contingency Fuel Facility Rehab.doc](#)
[REVISED PARTIALLY EXECUTED Standard form Piggyback Contract \(JSR Fu](#)

- V.8 [21-499](#) Approve and authorize the City Manager to execute a Change Order to the Space Coast Auto Supply Purchase Order #77408 for the NAPA IBS Fleet Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions. (Public Works Director)

Attachments:

[MONTHLY PARTS INVOICES.pdf](#)
[DEPART-4603 ACCOUNT BAL-SUMARY.pdf](#)
[DEPART-4600 ACCOUNT BAL-SUMARY.pdf](#)

MULTI-YEAR CONTRACTS:

- V.9 [21-469](#) Approve a multi-year renewal of United Healthcare Medicare Advantage Plan for eligible retirees 65 and over from January 1, 2022 to December 31, 2022 and payments to eligible retirees for Medicare Part B reimbursement. (Administrative Services Director)

Attachments: [2009-150\(Amending resolution 2008-133 to include a 100_health ins. premium 2021 Medicare Part B Rates.docx](#)
[070921 - Cocoa - Medicare Retiree UHC 2022 Renewal Evaluation.pdf](#)
[070921 - Cocoa - UHC 2022 Medicare Advantage Plan Summary Rate Page.pc](#)

VI. PUBLIC HEARINGS:

VII. COUNCIL BUSINESS:

- VII.1 [21-495](#) Approve Resolution No. 2021-060, Establishing the Rolled-Back Rate, approve a Proposed Tentative Millage Rate for the Purposes of Notification to the Taxpayers by the Brevard County Property Appraiser and set the date, time, and place for the first Public Hearing to consider the FY2022 Budget. It is also recommended for the City Manager to be instructed to complete the Florida Department of Revenue's Certifications of Taxable Value, Forms DR-420. (Finance Director)

Attachments: [Resolution 2021-60 Establishing the Rolled Back Rate and Setting the Millage F](#)

- VII.2 [21-506](#) Staff is requesting approval of option one in regards to outdoor dining with three options listed below: (1) return to offering sidewalk cafes only, (2) continue with outdoor dining or (3) continue with outdoor dining during special events only. (Interim Community Services Director)

Attachments: [Resolution 2020-146.pdf](#)
[Resolution 2020-218.pdf](#)
[Resolution 2021-13.docx](#)

VIII. CITY BUSINESS:

IX. INFORMATIONAL AGENDA:

- IX.1 [21-481](#) Council request to review the cumulative purchase approvals over \$35,000 and under \$50,000 for period 10/01/2020 to 6/30/2021. (Finance Director)

Attachments: [PO Monthly Report to City Council 10.01.20 thru 6.30.21.pdf](#)

- IX.2 [21-487](#) Calls for service provided by the Cocoa Fire Rescue Department for the month of June. (Fire Chief)

Attachments: [June 2021 Calls for Service By Incident Type.pdf](#)

- IX.3** [21-492](#) In accordance with the Financial Operations Manual (FOM) the City Manager shall submit to City Council in the form of an agenda item any approved change orders to construction contracts that the City Council has authorized the City Manager, by resolution, to approve in excess of the City Manager's spending authority. (Finance Director)

Attachments: [CM-Change Orders 6-30-21.pdf](#)

- IX.4** [21-493](#) FY 2021 Budget Adjustment Report. (Finance Director)

Attachments: [June FY 2021 EXPENSE Budget Tracking Worksheet.pdf](#)
[June FY 2021 REVENUE Budget Tracking Worksheet.pdf](#)

- IX.5** [21-494](#) In accordance with City Code, Section 2-74, at the beginning of each month during the fiscal year, the City Manager shall submit to City Council data showing the relation between the estimated and actual income and expenses to date. (Finance Director)

Attachments: [Budget By Classification Report -June 2021.pdf](#)

X. REPORTS:

XI. ADJOURNMENT

XII. NOTICE TO THE PUBLIC:

This is a public meeting. All interested parties may attend in person. The facility wherein this public meeting will be held is accessible to the physically handicapped. In accordance with the Americans With Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk of the City of Cocoa, listed below, at least 48 hours prior to the meeting: Carie Shealy, City Clerk, 65 Stone Street, Cocoa, by telephone at (321) 433-8484 or via email at cshealy@cocoafl.org.

Additionally, interested persons may view or listen to the meeting electronically at the following internet sites:

(1) <https://tinyurl.com/s5e875r> or

(2) <https://cocoa.legistar.com/DepartmentDetail.aspx?ID=26365&GUID=FF9D3369-D354-4FAB-800A-57D0AEE30153&Mode=MainBody>

However, the City is not responsible for technical difficulties that may occur while attempting to view or listen to the meeting on the internet.

Interested persons may submit their written comments or questions regarding the meeting prior to the meeting through Email at meetings@cocoafl.org, or via E-comments through the online agenda. Any electronic comments submitted will be made part of the meeting record. Written comments or questions not relevant to the Council meeting agenda will not be made part of the meeting record but will be maintained as public record.

Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public that: if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearing, that person will need a record of the proceedings and for such purpose, affected persons may need to assure that a verbatim record of the proceedings is made, and such record shall include the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the City for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals otherwise not allowed by law.

Although members of the public are entitled to be heard by the City Council on certain items on the meeting agenda pursuant to the City Council Rules of Procedure, members of the public are not entitled to an immediate response by either administrative staff members or Council; however, the City Council or administrative staff may provide a response at their discretion. When presenting before the City Council, all comments or questions should be directed to the Mayor or the chair of the meeting. Comments or questions should not be made directly to administrative staff without permission from the Mayor or chair.

Public debate by individual speakers from the audience on public hearing items shall be limited to three (3) minutes. Applicants or representatives of recognized groups with special interests in a matter shall be limited to ten (10) minutes; and total debate on a single issue shall be limited to thirty (30) minutes. Only one presentation per person per item shall be allowed.

A Council member may add an item to the agenda during the meeting only at the time the agenda is approved. If the item requires action by the Council, then it may be added to the agenda by an affirmative vote of the Council, and written documentation must be submitted at the time the item is added to the agenda. Matters may also be raised by the Council, City Manager or City Attorney under reports and acted upon by the City Council.

This agenda is posted on the Municipal Bulletin Board and at the Central Brevard Library and Reference Center in Cocoa for public review.

