



To: Mayor and City Council Members

From: Stockton Whitten, City Manager

Date: September 8, 2022-September 21, 2022

Subject: Council Update Report

This report is intended to serve as a departmental update to City Council. While not all inclusive, it should provide you with an idea of key activities departmental staff are involved in. If you have any questions on any of the items, please feel free to contact me.

Administrative Services

- Records request stats: 21 received/ 19 closed out/ \$24.50 collected
- Employment opportunities link: <https://www.governmentjobs.com/careers/cocoafl>
 - 22-096: Crime Scene Technician, Police/Administration
 - 22-091: Custodial Worker, Public Works/Facilities
 - 22-070: Dispatcher/Communications Officer, Police/Communications
 - 22-098: Industrial Electrician II-Sellers, Utilities/Sellers
 - 22-008: Maintenance Worker I - Field Operations, Utilities/Sewer Field Operations
 - 22-009: Maintenance Worker I/WFO, Utilities/WFO
 - 22-128: Maintenance Worker II-Grounds, Public Works/Grounds
 - 22-013: Maintenance Worker II, Public Works/Stormwater & Streets
 - 22-099: Meter Reader, Finance/Field Services
 - 22-086: Planner / Senior Planner, Growth and Economic Development
 - 22-084: Planning and Zoning Manager, Growth and Economic Development
 - 22-037: Police Officer, Police/Administration
 - 22-071: Police Officer Trainee, Police/Administration
 - 22-069: School Crossing Guard (Part-Time), Police/Administration
 - 22-089: Staff Accountant, Finance/General Accounting
 - 22-094: Staff Accountant Bank/Treasury, Finance/General Accounting
 - 22-081: Utility Mechanic I – Dyal, Utilities/Dyal
 - 22-017: Utility Mechanic I, Utilities/Water Field Operations
- New employees
 - Adan Aviles Diaz, Police Officer/Police

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- Rafe Leming, Maintenance Worker I/Utilities
- Fawna Valdovah, Accounts Payable Clerk/Finance
- Recent promotions
 - Anthony Marchica, Police Commander/Police
- Key retirements
 - N/A

City Manager's Office

- New press releases: none
- Upcoming Events:
 - October 4, 2022 – First Citizens Academy Session in Council Chambers at 5:30pm
- Citizens Academy updates
 - Class is full
 - Sessions begin October 4th
- Social media/e-newsletter statistics
 - Facebook
 - Post reach: 19,636
 - Post engagement: 6,188
 - Followers: 14,262
 - Twitter
 - Impressions: 3,752
 - Followers: 2,855
 - LinkedIn
 - Post impressions: 203
 - Followers: 937
 - NextDoor
 - Impressions: 3,987
 - Members: 3,661
 - September e-newsletter
 - Sent to 631 contacts
 - 53% open rate (average open rate for e-mail marketing in 2022 is 17%)
 - Next printed FYI Newsletter mails October 1, 2022.
- Upcoming special events at Leisure Services facilities:
 - **Annual Alzheimer's Association Walk to End Alzheimer's**
September 24, 2022, 8:00 AM - 12:00 PM at Cocoa Riverfront Park
 Annual fundraising walk to raise awareness about Alzheimer's and funding to support programs, services and research. Additional information coming soon!
 - **Historic Cocoa Village Mainstreet Harvest Moon Sip and Stroll**
September 24, 2022, 5:00 PM - 9:00 PM at Myrt Tharpe Square Gazebo

Community Services

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- Major project updates
 - Cocoa Grand Apartments ~85% complete
 - Integra Apartments ~40% complete
 - Cirrus Apartments ~20% complete
- New businesses –since September 1
 - D1 – 4
 - D2 – 1
 - D3 – 4
 - D4 – 0
 - 61 Full Time / 19 Part Time employees added City-wide
- Permit/Inspection stats
 - 1,417 permits issued in 2022
 - 5,803 inspections in 2022
 - 165 permits under review
 - 91 permits issued September 1-22
- CRA updates
 - Hotel deliverables on schedule
- Home/SHIP/CDBG Updates
 - 1138 Peachtree Street rehab project in progress

Finance

- Old Joe Lee Smith Center RFP pre-proposal meeting held on 9/9
- Interim audit is being performed
- Preparing for 9/30 year-end procedures
- Final TRIM hearing on 9/27 City Council meeting for FY23 budget adoption
- Dates/limits for water service interruptions due to non-payment over the holidays is as follows:
 - Thanksgiving week – no interruptions
 - No interruptions 12/22
 - No interruption 12/27
 - No interruption 1/3

Fire Department

- Call stats (Fire/EMS)
- Inspection stats

MONTHLY FIRE PREVENTION REPORT (July 2022)

- Annual Fire Inspections: 83
- New Business Fire Inspections: 6
- Re-Inspections Completed: 61
- New Construction Insp: (3 Fire Alarm Final, 2 Fire Alarm Rough-In, 2 Fire Sprinkler Final, 1 Hydrant Flow Test, 2 Building Final)

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- Knox Box Installations: 1
- Fire Investigation: 1
- Code Investigation-Complaints: 3 (False Alarm & Work without Permit Investigation)
- Meeting-Consultation: (3 Meeting, 4 Consultation, 2 DRC Meeting)
- Food Truck Inspection: 3
- Const. Plan Review: 12
- Site Plan Review: 2
- School Safety Walkthrough: 1
- Training: 2 (Building Layout Training & Hood Training w/ F.A.S.T.)
- Total Inspections: 197

Growth and Economic Development

- Project updates/highlights
 - Florida Department of Economic Opportunity made no comments on our three proposed amendments.

Information Technology

- Project updates/highlights
 - PD Server hardware successfully upgraded
 - ITB for replacement Storage Area Network (SAN) closed and bids were opened
 - EFSC intern has begun in IT
- Helpdesk stats as of 9/8/2022
 - 86 open helpdesk tickets
 - 479 new tickets opened in last 30 days
 - 462 tickets closed/resolved in last 30 days
 - 4844 tickets opened in last 365 days

Police Department

- Activity/Event highlights
 - 8/23/22 Faith Based Leaders meeting
 - 8/26/22 Swear in Officer Nicholas Todd
 - 9/7/22 CPD, BCSO, CFR, FBI and ABT responded to the 300 block of Mc Cleod Dr. due to undetermined explosives in the back yard. All items rendered safe without further incident.
 - 9/9/22 Meeting with Mrs. McLaughlin for National Night Out event
 - 9/14/22 Interviewing Lieutenants for Commander vacancy
- New project/training updates
 - All employees received a training on Diversity, Inclusion and Equity.
 - All sworn personnel received training on Guardian vs Warrior. Guardian mindset is the expectation.
 - 9/6-9/9 Commander Dovale and Lt. Marchica attending leadership summit training in Jacksonville Florida

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- 9/19-9/22 Sgt. Picheco and Wendy Stiteler attending IPTM Managing the Patrol FTO Program
- Chief's walk highlights
 - 8-31-22/1730 District 4 (Quail Ridge Subdivision)
- Community engagement highlights/events
 - Corporal Tulier and Officer Johnson attended the Line Supervision course from August 22, 2022 thru August 26, 2022.
 - Sergeant Stephenson attended the Faith Based Meeting with Chief Collier and Commander Dovale at St. Mark's Episcopal Church on August 23, 2022.
 - CEU assisted patrol with traffic control for the Artemis rocket launch on August 29, 2022.
 - CEU gave several new bicycles that were donated to the Cocoa Police Department to the School Resource Officer at Endeavor Elementary on August 30, 2022.
 - CEU assisted with homeless subject with Sean Johnson on August 30, 2022.
 - CEU participated Coffee with a K-9 Cop on August 31, 2022.
 - CEU participated in the Chief's Walk on August 31, 2022.
 - CEU assisted two homeless subjects at the Flying J with Sean Johnson and were able to provide them with services on August 31, 2022.
- Call stats-Crime Stats
 - UCR crime offenses have decreased by 16% from the previous month. When comparing UCR offenses totals from the previous year during the same period, we show a 7% decrease in crime overall.
 - Calls for Service Year to date, Officers with the CPD have responded to 50,966 calls for service, a 1% increase from the previous year's totals.

INCIDENTS:

- 5,519 Incidents
- 3,526 Officer initiated incidents
- 1,204 Incidents were high priority incidents
- *District 2 generated the most non-officer initiated incidents with a total of 975*

ARRESTS:

- *98 Arrests, 10% decrease from prior month*
- District 1 generated 33 arrests in August

CASES:

- 387 reported cases
- *148 or a 38% of all cases have been closed*
- District 2 generated the most cases with a total of 125

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- 3% of all reported cases for the month of August were UCR reportable

ACCIDENTS/ CITATIONS:

- Accidents have increased by 13% (86-76)
- Traffic Enforcement, TS and Traffic Investigations have decreased by 1% from the previous month
- Traffic Violations have decreased by 18% (217-266)
- 12% of traffic ticket violations were for Traffic Dev/ Disobey
- DUI Violations decreased (1-3) from the previous month

- Code Enforcement stats/highlights/Activity:

Active Cases	36
Complied Cases	54
Code Board Cases scheduled for September	12
Snipe Signs Pulled	49

Highlights:

- Removed Junk, Trash, & Debris in the Right of Way from Fiske & 520, 1400 Block of Stetson Cir, and Michigan (behind the Marathon)
- Re-Cited 1233 Jackson a problem property. This property has a Blanket Trespass
- Officer Vince Bounocore assisted Officer Noland during an apprehension of a subject.
- Placed 7 Stop Work Orders on properties for Building Without a Permit and found 1 unlicensed contractor.

Public Works

- Major project updates
 - Fiske and Broadmoor Acres – This project is currently out for bid.
 - Parks Projects
 - Junny Rios – In Design
 - Provost – In Design
 - Stradley – In Design
 - Bracco – Awaiting equipment delivery
- Work order stats (received/closed) from August 16 – August 31

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- 177 received
- 148 closed
- Residential Bulk Green Waste Requests: 29
- Projects of interest managed by other agencies (FDOT, County, Brightline, etc.)
 - FDOT
 - SR 524 PD&E Study (437983-1) – In Progress
 - SR 501 Safety Project (447085-1) – In Design
 - US-1 Drainage Outfall Rehab (437116-1) – In Construction
 - SR 528 Widening and Reconstruction (407402-3) – In Design
 - SR 520 Safety Project Cox to Aurora (445689-1) - In Design
 - SR 520 Safety Project Aurora to Causeway (442885-1) - In Design
 - Brightline/FEC
 - On-going construction to complete tracks

Utilities

- Capital Project Updates: <https://www.cocoafl.org/1660/Utilities-Capital-Improvement-Projects>
- Operations
 - Issued Work Orders – 2,055
 - Completed Work Orders – 1,270
 - Hydrants Flushed – 329
 - Valves Exercised – 255
 - Utility Locate Requests – 4222

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