



Human Resources Division
65 Stone Street
Cocoa, FL 32922
Phone (321)433-8440
Fax (321)433-8445

Reference Verification Form

EXECUTIVE SEARCH SERVICES

CONTACT INFORMATION				
Reference For: Colin Baenziger & Associates		Organization Name: City of Gainesville		
Contact Name: L Jefferson		Reference Date: April 8, 2020		
Contact Email: jeffersonll@cityofgainesville.org		Telephone Number: (352) 334-5077		
PROJECT INFORMATION				
City Manager Recruitment		Date(s) of Project Services: 6/2019-11/2019		
Would you use this Vendor again? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Don't Know		Would you recommend this vendor to another agency? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Don't Know		
VENDOR RATING INFORMATION				
Please rate your experience:	Poor	Satisfactory	Excellent	Not Applicable
1. Quality of Service:				
Responsiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accuracy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Organization:				
Staff Expertise	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Ability, capacity, & skill of the firm to perform the services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Timeliness:				
Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Project completed within budget	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you provide positive feedback that might help us in our selection?				
Any negatives of this firm that you would like to share? Timely communication was sometimes a challenge.				
Is there anything else you would like to share with us about this firm or additional information that might be useful in selecting an executive search firm?				

Verified by Name: _____ Date: _____

Verified via: _____ Email _____ Verbal _____



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EXECUTIVE SEARCH SERVICES

CONTACT INFORMATION				
Reference For: Colin Baenziger & Associates		Organization Name: City of Naples		
Contact Name: Denise Matson, Human Resources Director		Reference Date: April 6, 2020		
Contact Email: dmatson@naplesgov.com		Telephone Number: (239) 213-1808		
PROJECT INFORMATION				
City Manager Recruitment		Date(s) of Project Services: 2018		
Would you use this Vendor again? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		Would you recommend this vendor to another agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		
VENDOR RATING INFORMATION				
Please rate your experience:	Poor	Satisfactory	Excellent	Not Applicable
1. Quality of Service:				
Responsiveness	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Organization:				
Staff Expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Ability, capacity, & skill of the firm to perform the services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Timeliness:				
Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Project completed within budget	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Can you provide positive feedback that might help us in our selection? Mr. Baenziger was very professional and provided detailed analysis of candidates. He was knowledgeable of Florida's Public Records and ensured all records were open and transparent. When the selected candidate declined the offer, Mr. Baenziger assisted City Council in selection of an alternate candidate.				
Any negatives of this firm that you would like to share? None.				
Is there anything else you would like to share with us about this firm or additional information that might be useful in selecting an executive search firm? None.				