



Human Resources Division
65 Stone Street
Cocoa, FL 32922
Phone (321)433-8440
Fax (321)433-8445

Reference Verification Form

EXECUTIVE SEARCH SERVICES

CONTACT INFORMATION				
Reference For: Strategic Government Resources		Organization Name: City of Green Cove Springs		
Contact Name: Mary Jane Lundy		Reference Date: April 7, 2020		
Contact Email: mjlundy@greencovesprings.com		Telephone Number: (904) 297-7500, #3313		
PROJECT INFORMATION				
City Manager Recruitment		Date(s) of Project Services: 2018		
Would you use this Vendor again? xxx Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		Would you recommend this vendor to another agency? xxx Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		
VENDOR RATING INFORMATION				
Please rate your experience:	Poor	Satisfactory	Excellent	Not Applicable
1. Quality of Service:			X	
Responsiveness	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
2. Organization:			X	
Staff Expertise	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
3. Ability, capacity, & skill of the firm to perform the services	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
4. Timeliness:			X	
Project	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
5. Project completed within budget	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
<p>Can you provide positive feedback that might help us in our selection?</p> <p>SGR did an incredible job in our City Manager search. Doug Thomas was our consultant. He was the former City Manager in Lakeland, so he is familiar with Florida and Sunshine Laws. I have attached our advertising brochure created by SGR. We were able to provide input throughout the whole process, as well as be guided by the professionals. The entire staff was great to work with on the project. They all were very accommodating, professional and willing to assist with anything needed.</p>				
<p>Any negatives of this firm that you would like to share? None. I am glad the Council chose SGR for our search. If I remember correctly, they were on the pricier side?? But you get what you pay for☺</p>				
<p>Is there anything else you would like to share with us about this firm or additional information that might be useful in selecting an executive search firm? Often the same people apply for City/County Manager positions throughout the country, so SGR can sometimes provide information on the candidates pre-interview because they have screened or interviewed them for another job.</p>				

The City of Green Cove Springs is VERY happy with our City Manager!!

Verified by Name: _____ Date: _____

Verified via: ___ Email ___ Verbal



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Reference Verification Form

EXECUTIVE SEARCH SERVICES

CONTACT INFORMATION				
Reference For: Strategic Government Resources		Organization Name: City of Jupiter		
Contact Name: Mayor Todd Wodraska		Reference Date: April 7, 2020		
Contact Email: toddw@jupiter.fl.us		Telephone Number: (561) 741-2214		
PROJECT INFORMATION				
Town Manager Recruitment		Date(s) of Project Services: 2017		
Would you use this Vendor again? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		Would you recommend this vendor to another agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		
VENDOR RATING INFORMATION				
Please rate your experience:	Poor	Satisfactory	Excellent	Not Applicable
1. Quality of Service:				
Responsiveness	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accuracy	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Organization:				
Staff Expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Ability, capacity, & skill of the firm to perform the services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Timeliness:				
Project	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Project completed within budget	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Can you provide positive feedback that might help us in our selection? SGR delivered a top quality manager, on budget and within schedule, who has fit into our community perfectly				
Any negatives of this firm that you would like to share? No, we had several candidates drop out of contention during our search but that was not a negative of SGR				
Is there anything else you would like to share with us about this firm or additional information that might be useful in selecting an executive search firm? Highly recommend				

Verified by Name: __Todd Wodraska, Mayor, Town of Jupiter_____ Date: ____04-07-2020_____

Verified via: __x_ Email __ Verbal



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Reference Verification Form

EXECUTIVE SEARCH SERVICES

CONTACT INFORMATION				
Reference For: Strategic Government Resources		Organization Name: City of Plant City		
Contact Name: Mercedes Hermida-Perez		Reference Date: April 7, 2020		
Contact Email: Mperez@plantcitygov.com		Telephone Number: (813) 763-0044		
PROJECT INFORMATION				
City Manager Recruitment		Date(s) of Project Services: 2018		
Would you use this Vendor again? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		Would you recommend this vendor to another agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know		
VENDOR RATING INFORMATION				
Please rate your experience:	Poor	Satisfactory	Excellent	Not Applicable
1. Quality of Service:				
Responsiveness	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accuracy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Organization:				
Staff Expertise	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Ability, capacity, & skill of the firm to perform the services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Timeliness:				
Project	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deliverables	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Project completed within budget	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you provide positive feedback that might help us in our selection? As the Director of Human Resource for our City I depended heavily on this firm to secure the best hire possible. They produced top quality candidates and managed the process efficiently with no concerns.				
Any negatives of this firm that you would like to share? Not applicable.				
Is there anything else you would like to share with us about this firm or additional information that might be useful in selecting an executive search firm? Their process is thorough and effective, resulting in no surprises.				

Verified by Name: _____ Date: _____

Verified via: ___ Email ___ Verbal