



COCOA
FLORIDA

Exhibit A

COUNCIL WORKSHOP JUNE 1, 2021



COUNCIL WORKSHOP AGENDA

- Budget Process/Calendar
- Revenue Outlook
- FY2022 Departmental Capital Requests
- Update on American Rescue Plan Act Funding
- FEMA Hazard Mitigation Grant
- Health Insurance
- Parks Update
 - Parks Master Plan
 - Cocoa Conservation Plan
 - Brevard County Maintenance Agreement Update



BUDGET CALENDAR/PROCESS



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BUDGET DEVELOPMENT

- Fiscal year is 10/1 to 9/30
- Budget must be balanced per Florida Statutes
- Must be adopted by Oct. 1 of each year
- Must adopt during the budget process:
 - Proposed Millage Rate
 - Proposed Budget
 - Tentative Millage Rate and Budget
 - Final Millage Rate and Budget
 - Must be completed by dates established in TRIM



BUDGET CALENDAR

June 30, 2021

- Budget Workshop



July 20, 2021

- Tentative Millage (TRIM)



August 10, 2021

- First Fire & Stormwater Assessment and Water/Sewer Public Hearings

August 24, 2021

- Final Fire & Stormwater Assessment Public Hearings



September 14, 2021

- First Millage/Budget Hearing



September 22, 2021

- Final Millage/Budget Hearing



REVENUE OUTLOOK

HOW MUCH TOTAL GENERAL FUND REVENUE DO WE HAVE?



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NEW MONEY

FY22 Budget	
<u>Increase in Recurring Revenue</u>	
Property Tax Increase (6-1-21 Estimates)	\$244,172
Increase in shared revenue	\$ 0
Fire Assessment 3%	\$ 78,435
Utility Billing Fees – CPI 1.0%	\$ 14,930
Utility Fund Transfers (ROI)	(\$572,371)
Total Increase in Revenue	(\$234,834)
<u>Increase in Recurring Expenses</u>	
Payroll 3%	\$467,361
Insurance - W/C/Health 10%	\$271,843
GF New Position Requests (7)	\$464,740
CRA Transfers	\$ 24,679
Total Increase In Expenses	\$1,228,623
Net "New" Money	(\$1,463,457)



BALANCING THE GENERAL FUND BUDGET

Total General Fund Revenue	\$39,835,968
<u>Utility Related Fees</u>	
W/S Admin Fees & Stormwater	\$ 6,764,513
Return on Investment (ROI)	\$ 7,237,355
Payment in Lieu of Franchise Fees	\$ 1,374,993
UT Billing Service Charges & Fees	<u>\$ 2,702,947</u>
Total Utility Fund Support	\$18,079,808
General Fund Revenue without Utility Support	\$21,756,160
Less:	
Police	\$11,379,795
Fire	\$ 6,686,700
General Fund Payment to CRAs	<u>\$ 978,560</u>
Amount Available to Fund all Other GF Services	\$ 2,417,647



BALANCING THE GENERAL FUND BUDGET

Ad Valorem Revenue FY22	\$6,871,076
Police Budget	\$ 11,379,795
Fire Budget	<u>\$ 6,686,700</u>
Net	(\$11,195,419)
Fire Assessment Collections	<u>\$ 2,692,935</u>
Difference (shortage)	(\$ 8,502,484)



FY22 PRELIMINARY GENERAL FUND OPERATING BUDGET

DEPARTMENT	
City Council	\$203,238
City Manager	\$1,322,953
Internet Technology	\$2,096,546
Finance	\$3,579,042
Administrative Services	\$905,680
General Operations	\$5,326,789
Emergency / Disaster	\$58,900
Police	\$10,646,760
Fire	\$6,686,700
Community Services	\$884,480
Public Works	\$8,588,647
TOTAL <u>OPERATING</u> BUDGET	\$40,299,735

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OTHER BUDGET CONSIDERATIONS

- Upcoming Labor Union Negotiations
- Future State Mandates
- Computer Systems Requirements
- Major Construction Projects
- Solid Waste Contract Expiration
- Competitive Salaries
- COVID-19 Impact



FY2022 DEPARTMENTAL CAPITAL REQUESTS



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FY 2022 Capital Requests

General Fund: Police

• (7) Marked Patrol Vehicles	\$365,400
• (8) Unmarked Patrol Vehicles	\$217,158
• (1) VOCA Vehicle (Grant Match)	\$26,948
• (1) Traffic Response Trailer	\$16,772
• (26) P25 Radio Replacements	\$106,757

Police Capital Requests: \$733,035



FY 2022 Capital Requests

General Fund: Fire

- | | |
|--------------------------------|----------|
| • Fire Inspector Vehicle | \$38,725 |
| • Mach Alert System | \$26,715 |
| • *(18) P25 Radio Replacements | \$73,908 |

Fire Capital Requests: \$139,348

(Pumper Truck \$605,145 paid for with Assigned Fund Balance in FY21) *_{In CIP/Not Budgeted}

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FY 2022 Capital Requests

General Fund: Public Works

Streets

- Annual Street Paving \$300,000
- *1 /2 Nissan Frontier King Cab \$12,500
- Bobcat Compact Excavator \$32,500
- Ford F-450 Crew Truck \$49,600

Parks and Beautification

- Landscape Maintenance Truck \$47,600
- Ford Ranger Extended Cab \$36,000

* Split with Stormwater

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FY 2022 Capital Requests

General Fund: Public Works

Fleet

- | | |
|--------------------------------|----------|
| • Heavy Truck Lift | \$68,000 |
| • Heavy Truck Bay Bridge Crane | \$35,000 |
| • Faster Assistant Migration | \$88,861 |

Facility Management

- | | |
|-----------------------------------|----------|
| • Replacement Capital (Machinery) | \$17,500 |
| • Control Boards (Elevator) | \$20,000 |
| • Electric Ford Transit | \$31,000 |
| • Replacement Van | \$26,000 |



FY 2022 Capital Requests

General Fund: Public Works

Capital Projects

- Porcher House Rehab \$25,000

Public Works Capital Requests: \$789,561

Total General Fund Capital Requests: \$1,661,944



FY 2022 Capital Requests

Water/Sewer Fund:

• Package System Upgrade	\$250,000
• Replacement Vehicle	\$42,528
• New Ranger	\$28,252
• New F-250	\$41,871
• New Ford F-450	\$45,461
• Valves	\$67,511
• Replacement Vehicle	\$25,947
• Abrasive Blast	\$7,257
• Server	\$175,000



FY 2022 Capital Requests

Water/Sewer Fund:

• Replacement Vehicle	\$88,954
• Concrete Mixer	\$43,950
• Excavator	\$62,989
• (3) AC Units	\$45,000
• Utility Extension	\$1,551,936
• Efficiency Improvements	\$1,825,000
• Machinery and Equipment	\$32,608
• Jet Vac Truck	\$355,037
• Robot Inspection Camera	\$140,000
• Sewer Lateral Inspection Camera	\$10,780



FY 2022 Capital Requests

Water/Sewer Fund:

• Raw Well Rehab	\$250,000
• Tanks	\$200,000
• IT Hardware	\$250,000
• Program Management	\$600,000
• Flume Coating	\$150,000
• Ozone Improvements	\$375,000
• Ammonia Addition	\$590,000
• Network	\$1,363,371
• Manhole Assessment	\$275,000
• Well Rehabilitation	\$400,000
 • Total Utility Capital Budget:	 \$9,293,452



FY 2022 Capital Requests

Stormwater:

• Annual Cured in Place Pipe Lining	\$160,000
• Bracco Pond Weir	\$75,000
• Diamond Square Drainage Improvements	\$250,000
• 1 /2 Nissan Frontier King Cab	\$12,500

Stormwater Capital Request: **\$497,500**



AMERICAN RESCUE PLAN ACT FUNDING



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AMERICAN RESCUE PLAN ACT

- Two disbursements of funds – May 2021 and May 2022 (Received \$1.9M received 5/21/21). **This amount is \$497,591 less than the original estimate.**
- Local Governments must provide periodic reports to the Treasury providing a detailed accounting of the uses of funds, or else funds may be recouped by the Treasury
- Funds must be committed by December 31, 2024
- Funds must be spent by December 31, 2024



ALLOCATION CALCULATION

- Methodology: The list of “metro cities” as defined in the proposal and the allocation amounts provided to those cities were generated from the FY2020 CDBG entitlement awards distributed to those cities as shown on the HUD website. Select city governments that qualify but have chosen not to participate in the CDBG entitlement program have been added, as that information has been made available.
- Potential Deviations in Distribution:
 - Funds may be distributed to metro cities based on the formula for FY2021, for which award data is not yet available.
 - Other cities that qualify and have chosen not to participate in the CDBG entitlement program may elect to receive assistance as a metro city, which would reduce amounts otherwise available to the remaining metro cities.



ARPA COCOA ALLOCATION

1	Palm Bay	\$ 18,009,865
2	Melbourne	\$ 14,263,027
3	Rockledge	\$ 11,861,612
4	West Melbourne	\$ 10,194,171
5	Titusville	\$ 8,607,193
6	Cocoa Beach	\$ 4,918,701
7	Satellite Beach	\$ 4,677,073
8	Cape Canaveral	\$ 4,399,727
9	Cocoa	\$ 3,881,979
10	Indian Harbour Beach	\$ 3,595,841
11	Grant-Valkaria	\$ 1,801,072
12	Melbourne Beach	\$ 1,385,893
13	Malabar	\$ 1,338,408
14	Indialantic	\$ 1,222,006
15	Palm Shores	\$ 486,197
16	Melbourne Village	\$ 291,634

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ARPA ELIGIBLE USES OF FUNDS

I. Respond to COVID-19 Emergency

- a) Assistance to Households, Small Businesses, or Non-Profits
- b) Aid to Impacted Industries
- c) PPE/Other Necessary Equipment

II. Respond to Workers Performing Essential Work During the Pandemic

III. Restoration of Government Services

IV. Necessary Investments in Water, Sewer, or Broadband Infrastructure



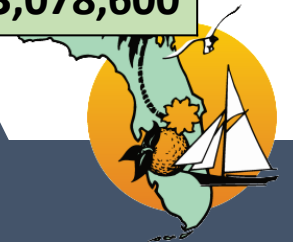
ARPA FUNDING PROJECTS

Category	Description	Amount	Year
1	Replace HVAC and Enhanced Purification	\$951,315	1
1	Cocoa Save-A-Lot Forgivable Loan Agreement	\$475,000	1
3	Revenue Recovery – Property Tax Loss	\$334,443	1
4	Infrastructure – Broadband	\$290,571	2
1	Retro Fit HVAC – City Hall/Police/Other	\$277,200	2
1	Utility payment support (Inside Cocoa City Limits Only)	\$180,000	1
4	Fiber Optic Cable	\$121,000	2
1	Community Services of Brevard	\$100,000	2
2	Laptops Dr. JLS/Travis/Moore Ctr	\$90,000	2
3	Electronic Records/Forms/Work-Flow	\$40,000	2
1	Health Center Parking	\$15,000	2
Total Committed		\$2,864,529	



ARPA DEFERRED PROJECTS

Description	Amount
Police/Fire Radios	\$1,023,695
Riverfront Park Drainfield Improvements	\$865,000
Pipe Lining	\$800,000
Replace restrooms sinks, soap dispensers, towels (Automatic)	\$469,950
Police Vehicles	\$492,314
Indian River Baffle Box	\$330,000
Mowing Replenishment	\$25,000
Diamond Square Modifications and Drainage Improvements	\$250,000
Floating Wetlands Projects	\$100,000
2 Solar Bee Stormwater Aerators	\$90,000
Bracco Pond Modifications and Drainage Improvements	\$75,000
Park Improvements	\$3,078,600



FEMA HAZARD MITIGATION GRANT



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HEALTH INSURANCE



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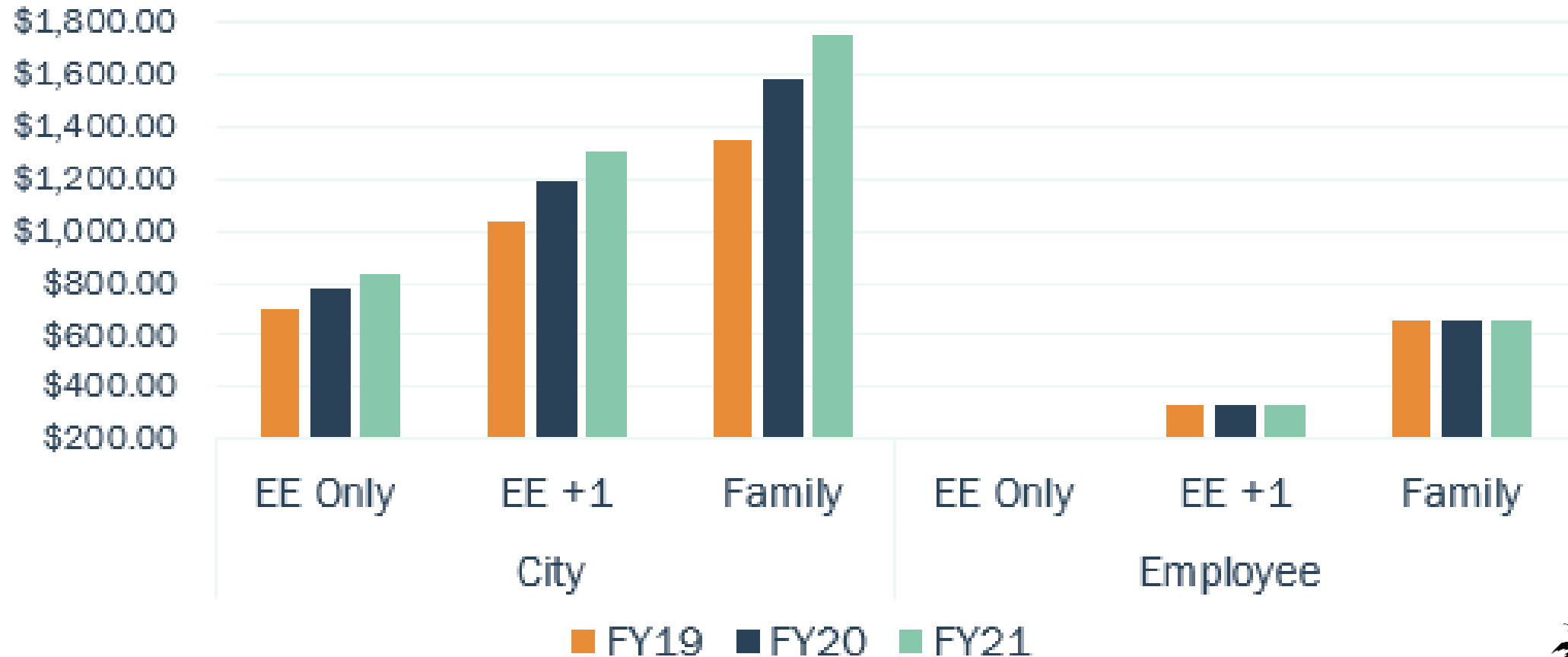
SUMMARY OF CITY BENEFITS

- Typically covers 100% contributions for Medical, Dental, and Vision benefits for employees and 50% for dependents with a self-insured medical plan.
- Past Medical Plan increases:
 - FY20: 8.2%
 - FY21: 7.5%
- City has absorbed increase for dependent coverage FY20 & FY21 resulting in a savings of **\$50,247** to eligible employees, and taking the City off of “split.”
- City’s Benefit Broker collected and evaluated bids for FY22 Medical, Dental, and EAP benefits, with both self and fully-insured options.



HISTORY OF MEDICAL RATES

Contribution Comparison



SUMMARY OF RENEWAL OPTIONS

OPTION A: Share Decrease with Employees

2021-2022						
Cigna - Fully Insured EE/ER Share Increase						
Total Monthly	Employer Monthly	Employee Monthly	EE Per Pay (24)	ER Per Pay (24)	ER %	EE Per Pay Change
\$819.25	\$819.25	\$0.00	\$0.00	\$409.62	100%	\$0.00
\$1,555.44	\$1,230.04	\$325.40	\$162.70	\$615.02	79%	-\$4.63
\$2,332.55	\$1,693.99	\$638.56	\$319.28	\$847.00	73%	-\$9.08
\$5,201,453	\$4,615,267	\$586,186				
-\$147,992	-\$131,318	-\$16,674				
-2.8%	-2.8%	-2.8%				



SUMMARY OF RENEWAL OPTIONS

OPTION B: Return to Original Formula

2021-2022						
Cigna - Fully Insured / Return to Original Formula						
Total Monthly	Employer Monthly	Employee Monthly	EE Per Pay (24)	ER Per Pay (24)	ER %	EE Per Pay Change
\$819.25	\$819.25	\$0.00	\$0.00	\$409.62	100%	\$0.00
\$1,555.44	\$1,187.34	\$368.10	\$184.05	\$593.66	76%	\$16.72
\$2,332.55	\$1,575.90	\$756.65	\$378.33	\$787.96	68%	\$49.97
\$5,201,453	\$4,517,768	\$683,684				
-\$147,992	-\$228,817	\$80,825				
-2.8%	-4.8%	13.4%				



CITY STAFF RECOMMENDATIONS

- Share plan decrease with City and Employees for FY22
- Transition to fully-insured plan to take advantage of decrease to premiums.
- Risks:
 - City will be responsible for run-off FY21 claims on self-insured plan (Estimated \$350-600k)
 - Will fund out of health insurance reserves and potential pharmacy rebates.
 - Any savings on claims reserves that are lower than premiums will be kept by plan.



PARKS UPDATE



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Parks and Recreation Open Space Master Plan/ Parks Improvements

Open Space Plan Recommendations

- Clear Visibility/ Added Security
- Parks for All
- Restoring Cocoa's Canopy
- Reactivate Pineda Park
- Shared Stormwater and Recreational Parks
- Cocoa Conservation Area as a Green Center
- Connections for All Residents to the Indian River Lagoon
- Better Serve the NW Sections of the City

Approved Park Improvements

- (All) Consistent Park Signage
- (All) Enhanced Park Lighting
- (All) Park Seating w/shade
- (All) Bike Racks
- (All) Drinking Fountains
- (All) Sidewalk Connections
- Provost Park Facility and Sports Amenity Renovations
- Carl E. Anderson and Bracco Park Restrooms
- Junny Rios Martinez Splash Pad and Pavilion

*Note that all park improvements are pending final design and construction costs

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Park Improvements Update

Capital Improvements \$2.25M

Approved Improvements

- Citywide Park Improvements
- Provost Park Selective Reconstruction/Renovations
- Junny Rios Martinez Park Splash Pad and Pavilion
- Carl E. Anderson Park Restroom Facility
- Bracco Pond Park Restroom Facility

Overview of Process/Timeline

City Council Review

Brevard County Maintenance Agreement Update

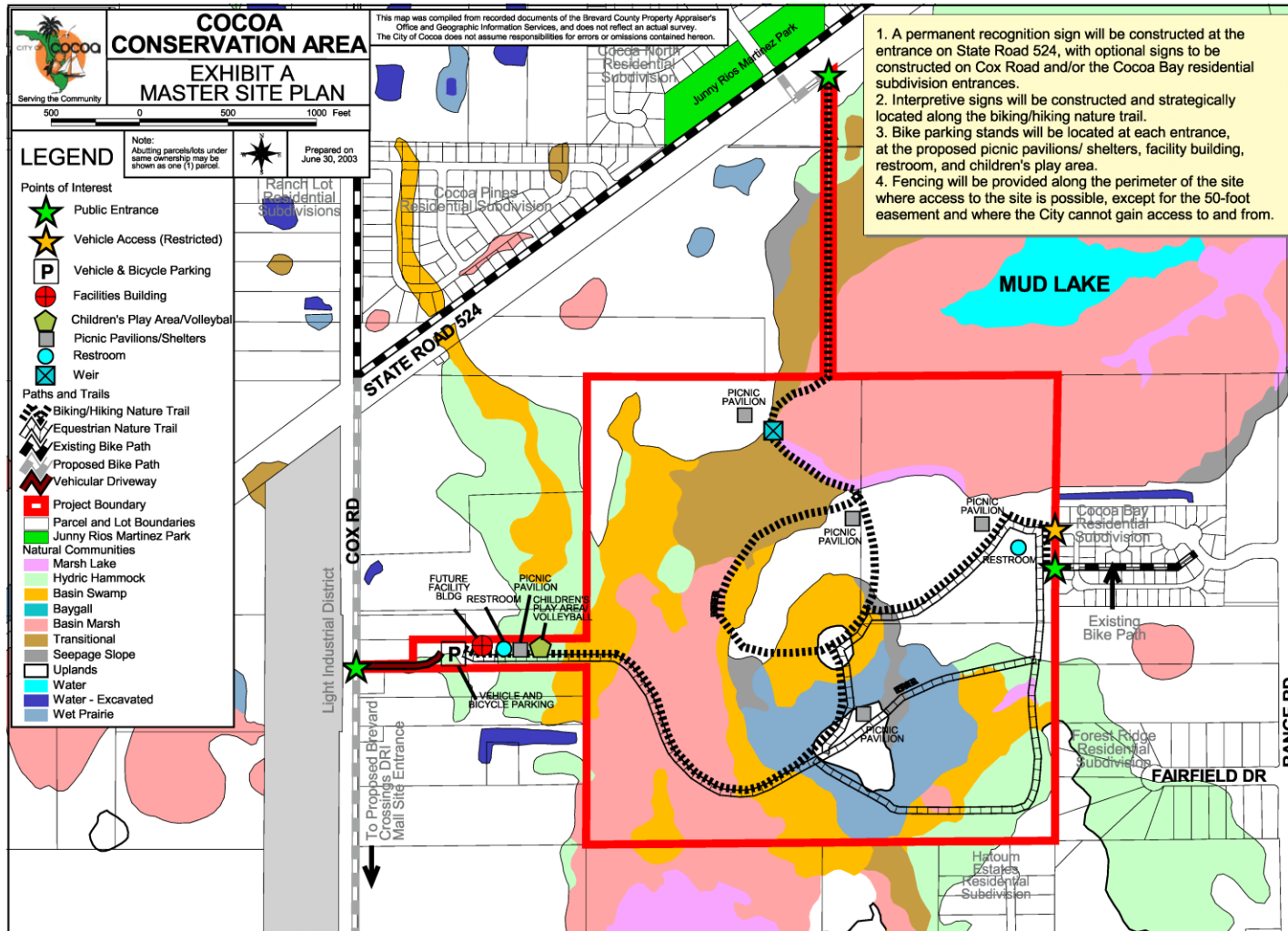
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Cocoa Conservation Area

Background

- Originally 165.09 Acres
- Currently 397.31 Acres
 - Additional acreage acquired through development agreements
- Cocoa Conservation Area Management Plan- November 2003
- Florida Communities Trust Grant- February 2004 (Land Acquisition)
- City Maintained Pavilion, Restroom Facility, Fire Break Trails
- Volunteer Operated Opening and Closing



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Cocoa Conservation Area Requirements

Cocoa Conservation Area Management Plan

1. Conserve native communities and their associated faunal connectivity
2. Restore degraded communities
3. Develop land management standards in order to ensure quality habitat
4. Establish passive recreational facilities
5. Expand the boundaries of CCA through mitigation, acquisition, and donation.

Florida Communities Trust Grant

1. The Project Site shall be managed in accordance with the Project Plan approved by FCT
2. Annual Stewardship Report
3. Future Land Use- Open Space/ Conservation/Outdoor Recreation
4. All activities shall meet all federal, state and local regulatory requirements
5. Prevention of unauthorized use of the Project Site
6. FCT reserves the right to inspect the Project Site at any time
7. All buildings, structures, improvements and signs shall require prior written approval of FCT
8. Archaeological and historic sites are to be preserved in accordance with Chapter 267, Florida Statutes
9. Project site must be identified by a sign

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Proposed Budget Impacts From Newly Maintained Facilities/Areas

	Brevard Museum	Community Action Team Building	Joe Lee Smith Building	Old Fire Station #1	District 4 Parks
Required Services (Pest, Security, Fire, Water, Electric)	\$24,700.00	\$5,250.00	\$5,700.00	\$5,250.00	---
Building Maintenance (General Maintenance and Code Compliance)	\$16,000.00	\$1,250.00	\$1,550.00	\$1,250.00	\$15,000.00
Grounds Maintenance (General Maintenance, Trails, Invas. Plant ID/Removal)	\$4,500.00	---	\$1,750.00	\$2,500.00	\$15,000.00
Operations (Staff Attendant)	\$20,000.00	---	---	---	---
Total	\$65,200.00	\$6,500.00	\$9,000.00	\$9,000.00	\$30,000.00

Staff is seeking a recommendation related to the future maintenance and operation of the above facilities. Required services are the most basic elements needed for the building. They do not include any maintenance related to the interior or exterior of the facilities.



NEXT STEPS

BUDGET WORKSHOP JUNE 30th

