

**City of Melbourne, Florida**  
**Summary of Action – Regular Meeting Before City Council**  
**July 13, 2021**

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call
4. Proclamations and Presentations
5. Approval of Minutes
6. City Manager's Report

City Manager Shannon Lewis reported on city staff's work with the residents of the Alamanda Key neighborhood with regard to some of the residents' concerns about drainage and erosion on their properties. Additionally, Ms. Lewis discussed the status of the Southwest Trail project, which is currently in the public input phase, and commented on some of the correspondence that has been received to date in objection to portions of the project. She stated that the item will return to City Council in the future for further discussion following the public input phase. Finally, Ms. Lewis stated that city staff continues to work with businesses in Downtown Melbourne, Senator Debbie Mayfield and representatives from Brightline on the road closure of Melbourne Avenue.

Council Member Debbie Thomas noted that she visited with residents of Alamanda Key about their concerns and expressed her appreciation for staff looking into those concerns.

Mayor Alfrey commended city staff for their work with Brightline and Downtown Melbourne businesses.

7. Public Comments

Sandy Connor, 1074 S. Fork Circle, noted her objections to the Southwest Trail project and stated that questions that have been sent to the Engineering Department have not been responded to. She discussed the impact of the project on the neighborhood's quality of life, the importance of proper research and planning of the project, her opinion that no stakeholders in the

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neighborhood were included in the planning of the project, and her views on how surrounding homeowners were provided notice of the project's public meetings.

Following discussion, Ms. Lewis indicated that staff will review Ms. Connor's questions and will follow up.

Trevor Howard, 1020 S. Fork Circle, expressed his concern with the Southwest Trail project and the individuals he has witnessed behind his home where the trail is proposed. He commented on the quality of life in the neighborhood and stated that he stands with his neighbors regarding their concerns.

**B. UNFINISHED BUSINESS**

8. **Ordinance No. 2021-23, Ordinance No. 2021-24 and Ordinance No. 2021-25 (Turnbaugh Dow Road Storage):** Ordinances providing for annexation, Comprehensive Plan amendment and zoning designation on 1.1± acres located on the south side of Dow Road, east of John Rodes Boulevard and west of North Drive. (Owner/Applicant/Representative: William P. Turnbaugh) (P & Z Board - 5/20/2021)

- a. **Ordinance No. 2021-23/ANNX2021-0001:** (Second Reading/Public Hearing) An ordinance providing for the annexation of 1.1 acres of real property into the City of Melbourne corporate limits. (First Reading - 6/8/2021)
- b. **Ordinance No. 2021-24/MAP2021-0003:** (Second Reading/Public Hearing) An ordinance establishing an Industrial Future Land Use. (First Reading - 6/8/2021)
- c. **Ordinance No. 2021-25/MAP2021-0004:** (Second Reading/Public Hearing) An ordinance establishing M-1 (Light Industrial District) zoning. (First Reading - 6/8/2021)

Approved.

9. **Ordinance No. 2021-26, Ordinance No. 2021-27 and Ordinance No. 2021-28 (123 and 145 Easy Street):** Ordinances providing for annexation, Comprehensive Plan amendment and zoning designation for the overall 0.96± acres of undeveloped property located on the westside of Easy Street, south of Aurora Road and north of Trimble Road. (Owners: Eugene D. Browning and Edmund M. Fridrich, Edmund M. Fridrich Life Estate) (Applicant: Eugene D. Browning) (P & Z Board - 5/20/2021)

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- a. **Ordinance No. 2021-26/ANNX2021-0002:**(Second Reading/Public Hearing) An ordinance providing for the annexation of 0.96 acres of real property into the City of Melbourne corporate limits. (First Reading - 6/8/2021)
- b. **Ordinance No. 2021-27/MAP2021-0006:** (Second Reading/Public Hearing) An ordinance establishing a Low Density Residential Future Land Use. (First Reading - 6/8/2021)
- c. **Ordinance No. 2021-28/MAP2021-0007:** (Second Reading/Public Hearing) An ordinance establishing R-1A (Single-Family Low Density Residential District) zoning. (First Reading - 6/8/2021)

Approved.

- 10. **Ordinance No. 2021-29:** (Second Reading/Public Hearing) An ordinance providing for the repeal of Chapter 46, Article III of the City Code entitled "Panhandling and Begging." (First Reading - 6/8/2021)

Approved.

**C. NEW BUSINESS**

- 11. Pineda Causeway 16-Inch Water Main Crossing, Project No. 30315.
  - a. **Resolution No. 4015:** A resolution to increase the SRF loan proceeds and appropriate the City of Cocoa's contribution.
  - b. Contract award for the Pineda Causeway Water Transmission Mains, Project No. 30315, Quality Enterprises USA, Inc., Naples, FL - \$22,553,579.
  - c. Amendment No. 8 to the Professional Engineering Contact for the Pineda Causeway 16-Inch Water Transmission Mains, Project No. 30315, Reiss Engineering, Inc., Winter Springs, FL - \$1,689,982.

Approved.

- 12. Work Order No. 21-03 for asphalt and milling for the FY21 Annual Resurfacing Program, Project No. 68021, V.A. Paving, Inc., Cocoa, FL - \$3,000,000.

Approved.

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13. **Ordinance No. 2021-30 (A&V No. 416):** (First Reading/Public Hearing) An ordinance vacating a portion of an unimproved right-of-way that runs along the north and east property lines of 2309 Stone Street.

Approved. The second reading/public hearing will be advertised for the July 27, 2021 meeting.

14. Consent Agenda:

- a. Contract award for small generator maintenance and repair services, CJ's Sales and Services of Ocala, Inc., Ocala, FL - estimated annual amount of \$23,638 and a total estimated contract amount of \$118,190.
- b. Purchase of one replacement John Deere tractor with Tiger mower attachments for the Stormwater Division, Tiger Corporation, Sioux Falls, SD - \$147,829.60.
- c. First Amendment to Concessionaire Agreement for services at the Melbourne Auditorium, Paradise Center Satellite, Satellite Beach, FL.
- d. Work Order for Planning Services for the South US 1 Streetscape Project Phase 11 Conceptual Access Management Plan to S & ME, Inc. - \$61,473.
- e. Agreements between the City of Melbourne and the School Board of Brevard County for use of City pools by public schools swim teams.
- f. Contract award for on-site automotive and truck parts supply store operation for the Fleet Management Division, Genuine Parts Company, dba NAPA Auto Parts, Atlanta, GA – estimated annual total of \$850,000.
- g. Professional Engineering Services Selection for the Water Quality and Flow Testing and Monitoring and authorization to negotiate a contract with Geosyntec Consultants, Inc., Titusville, FL.
- h. Purchase of one replacement 100 HP Digester Blower for the DB Lee Water Reclamation Facility, TSC Jacobs North, Noblesville, IN - \$83,937.
- i. **Resolution No. 4016:** A resolution appropriating \$15,000 from the Federal Asset Sharing Fund for the purchase of a GPS Tracking System for traffic and high-tech pursuit management.

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- j. **Resolution No. 4017:** A resolution authorizing the City Manager to submit a grant application to the U.S. Department of Justice, Office of Justice Programs, for 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) funding in the amount \$50,330 for the purchase of automatic license plate readers, communication headsets, and to utilize 3% of the grant amount to fulfill the National Incident Based Reporting System (NIBRS) requirement.

Approved.

15. Items Removed from the Consent Agenda
16. Contract award for temporary staffing services, AUE Temporary Staffing, Inc., Melbourne, FL and LFI Fort Pierce dba LF Staffing, Melbourne, FL - annual estimated cost of \$1,050,000.

Approved.

17. **Ordinance No. 2021-31, Extended Lodging Hotel Parking Space Size:** (First Reading/Public Hearing) An ordinance amending City Code Appendix D, Chapter 9, relating to parking space sizes for extended lodging hotel uses.

Approved. The second reading/public hearing will be advertised for the July 27, 2021 meeting.

18. **Ordinance No. 2021-32, Institutional Use Electronic/Changeable Copy Signs:** (First Reading/Public Hearing) An ordinance amending Appendix D, Chapter 11 - Signs and Advertising, Section 11.20 to allow additional signage for institutional uses.

Approved with the following amendment to the ordinance: Changeable copy ground signs adjacent to collector and local roadways may not be illuminated between the hours of 11:00 p.m. 9:00 p.m. and 7:00 a.m.

The second reading/public hearing will be advertised for the July 27, 2021 meeting.

19. **Ordinance No. 2021-33, Water Supply Facilities Plan Amendment:** (First Reading/Public Hearing) An ordinance amending the Comprehensive Plan and updating the Water Supply Facilities Work Plan.

Approved. The second reading/public hearing will be advertised for the July 27, 2021 meeting.

20. Community Development Block Grant (CDBG) FY 2020-2021 funding and the FY 2021-2022 CDBG Action Plan (Public Hearing).

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Approved.

21. HOME Investment Partnerships Program Activities FY 2021-2022 (Public Hearing).

Approved.

*Council convened as the Melbourne Downtown Community Redevelopment Agency for the following item:*

22. Facade reimbursement grant award of \$20,000 for facade improvements at 2412 S. Harbor City Boulevard and authorization for the City Manager to execute a grant agreement. (Applicant - Harbor Edge Investors, LLC)

Approved 6-1 (Vice Mayor Tim Thomas voted nay).

*Council reconvened for the remaining items.*

23. **Ordinance No. 2021-34:** (First Reading) An ordinance renaming the Melbourne International Airport a/k/a the Orlando Melbourne International Airport to the Melbourne Orlando International Airport.

Approved. The second reading/public hearing will be advertised for the July 27, 2021 meeting.

24. Appointment of four members to the Planning & Zoning Board.

Council appointed alternate member Frank Schrader as a regular member; appointed Milo Zonka and Marcus Smith as regular members; and appointed James Shellenback as an alternate member.

**D. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS**

Council Members expressed their thanks to city staff for a tremendous fireworks display on July 4 and their participation in the July 4 parade.

Vice Mayor Thomas discussed an upcoming meeting in West Palm Beach at the Brightline training yard that he will be attending with city staff. He stated that they will be looking at the crosswalk safety technology and noted that an executive summary of what was learned during the visit will be provided to Council. Additionally, he commented on a meeting between Honor America and the Veterans Memorial Center that he recently attended.

Council Member Yvonne Minus recounted multiple functions that she attended on behalf of the city since the last regular meeting. Additionally, she distributed a handout to City Council with information on Eddie Taylor, Sr. and asked Council to consider renaming the Lipscomb Street Regional Park to the Eddie Lee

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Taylor, Sr. Sports Complex. Following discussion, Council Members expressed their support for moving forward with this idea after a regular meeting agenda item is scheduled.

Ms. Lewis noted that staff has Council's direction to move forward with a simple agenda item on the July 27 agenda to vote on giving staff direction to move forward with the next steps in this type of request.

**E. ADJOURNMENT**

The meeting adjourned at 8:48 p.m.