



Legislation Text

File #: 24-304, Version: 1

COCOA COMMUNITY REDEVELOPMENT AGENCY AGENDA ITEM

Memo Date: May 20, 2024
Agenda Date: July 1, 2024
Prepared By: Charlene Neuterman, Community Services Director
Through: Stockton Whitten, City Manager
Requested Action:

Accept the low bid amount under ITB B-24-06-COC presented by Doug Wilson Enterprises for the purposes of completing the Lee Wenner Park Parking Project (CR23LP) in the amount of \$1,822,601 and contingency in the amount of \$364,520 for a total amount of \$2,187,121. Authorize an interlocal agreement with the City of Cocoa to provide funding for the project. Approve BAF #24-101-A1 and BAF #24-101-IFT2 to transfer funds to the City of Cocoa for the project subject to approval of the interlocal agreement.

BACKGROUND:

The City of Cocoa and the Cocoa CRA are working in partnership to complete the Lee Wenner Park Improvement Project which is located within the Redevelopment District. The City of Cocoa is taking the lead with bidding, permitting and contracting the Project. Construction management will also be provided by the City. The Cocoa CRA is providing funding for the Project. Staff is requesting two (2) action items from the CRA Board:

1. Accept the low bid and project contingency amounts resulting from the competitive bid conducted by the City for purposes of determining the funding contribution that will be made by the Cocoa CRA; and
2. Approve an Interlocal Agreement with the City of Cocoa to provide funding for the Project in an amount of the low bid and project contingency amount accepted by the Cocoa CRA.

The City Council will award the bid at a regular meeting in July. However, before awarding the bid, the City is requesting that the Cocoa CRA approve its funding contribution by first accepting the bid and project contingency amounts by Interlocal Agreement.

CRA Solicitation ITB B-24-06-COC for the Lee Wenner Park Parking Improvements was broadcast in Vendorlink on March 19, 2024 to 1,219 registered vendors of which 50 reviewed the bid documents. A mandatory pre-bid meeting was then held on March 4, 2024 which was attended by 9 different contractors. On May 8, 2024, Purchasing conducted a public bid opening and received the following 5 responses:

Rank	Company Name	Bid Amount
1	Doug Wilson Enterprises, Inc.	\$1,822,600.74
2	Jobear Contracting, Inc.	\$2,143,825.00
3	Timothy Rose Contracting, Inc.	\$2,200,000.00
4	MVB & Associates, Inc	\$2,631,936.00
5	C&D Construction , Inc.	\$2,993,159.00

The lowest responsive bidder is Doug Wilson Enterprises, Inc.

The Cocoa CRA has this project budgeted in FY 2024. Staff is requesting the board to accept the low bid under this solicitation for the purposes of completing the Lee Wenner Park Parking Project (CR23LP) in the amount of \$1,822,600.74 and 20% Contingency in the amount of \$364,520.15 for the project to cover any unforeseen matters. The total cost of the project with contingency will be \$2,187,120.89. Staff is also requesting the Agency approve the interlocal agreement with the City of Cocoa to be presented to the Cocoa City Council on July 9th. Approval of BAF #24-101-IFT is also requested to provide an interfund transfer for funding for the project. Actual transfer of cash will be made upon approval of each pay application as the project progresses. The Construction Contract and Contingency Resolution will be brought before Council for approval and to authorize the City Manager to approve change orders. The remaining budgeted for the project will replenish Fund Balance in the amount of \$1,104,879 .

BUDGETARY IMPACT:

Budgeted	Yes
If not budgeted, is amendment/transfer attached?	Yes (Interfund Transfer)

Project Transfer (Correcting Project #)

Amount Requested	<u>(\$1,793,691)</u>
Account Number	<u>110-3230-559.63-00</u>
Account Name	<u>CRA Fund Balance</u>
Project	<u>CD18LW</u>

Amount Requested	<u>\$1,793,671</u>
Account Number	<u>110-3230-559-63-00</u>
Account Name	<u>CRA Infrastructure</u>
Project	<u>CR23LP</u>

Amendment (Replenishing Fund Balance)

Amount Requested	<u>(\$1,104,879)</u>
Account Number	<u>110-0000-389.99-50</u>
Account Name	<u>CRA Fund Balance</u>
Project	<u>CR23LP</u>

Amount Requested	<u>(\$1,104,879)</u>
Account Number	<u>110-3230-559-63-00</u>
Account Name	<u>CRA Infrastructure</u>

Project CR23LP

IFT Part 1 (Transferring to General Fund)

Amount Requested (\$2,187,121)
Account Number 110-3230-559-63-00
Account Name CRA Infrastructure
Project CR23LP

Amount Requested \$2,187,121
Account Number 110-3230-581.91-01
Account Name Interfund Transfer to General Fund
Project CR23LP

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

Accept the low bid amount under ITB B-24-06-COC presented by Doug Wilson Enterprises for the purposes of completing the Lee Wenner Park Parking Project (CR23LP) in the amount of \$1,822,601 and contingency in the amount of \$364,520 for a total amount of \$2,187,121. Authorize an interlocal agreement with the City of Cocoa to provide funding for the project. Approve BAF #24-101-A1 and BAF #24-101-IFT2 to transfer funds to the City of Cocoa for the project subject to approval of the interlocal agreement.