



## Legislation Details (With Text)

<b>File #:</b>	20-89	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Resolution	<b>Status:</b>		Consent Agenda	
<b>File created:</b>	2/4/2020	<b>In control:</b>		City Council	
<b>On agenda:</b>	2/26/2020	<b>Final action:</b>			
<b>Title:</b>	Approve Task Order 2020-05 with Jacobs to provide services to the City's personnel on Repair and Maintenance (R&M) projects in the form of additional project management assistance, contractor monitoring and documentation of activities, data management, and quality control assistance for R&M Programs; To Approve a Resolution Amending to FY2020 Budget, BAF#20-034-T. (Utilities Director)				

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Budget Resolution FY 2020 (Jacobs Task Orders).pdf, 2. BAF 20-034-T -UT-WFO Support Engineering Svcs (2-26-20) Agenda 20-089.pdf, 3. TO (2020-05) JACOBS \$160492 (2-26-20) UT.pdf, 4. Jacob Proposal Task Order 2020-05 FY20 WFO Assistance 1\_29\_20.pdf

Date	Ver.	Action By	Action	Result
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## CITY COUNCIL AGENDA ITEM

Memo Date: February 3, 2020  
Agenda Date: February 26, 2020  
Prepared By: Melinda M. Keesee, Field Operations Technician  
Through: Chris M. Collier, Assistant Utilities Director  
Through: John A. Walsh, P.E., Utilities Director  
Requested Action:

To Approve Task Order 2020-05 with Jacobs to provide services to the City's personnel on Repair and Maintenance (R&M) projects in the form of additional project management assistance, contractor monitoring and documentation of activities, data management, and quality control assistance for R&M Programs; To Approve a Resolution Amending to FY2020 Budget, BAF#20-034-T.

### BACKGROUND:

Over the past seven years, the City has successfully implemented assessment programs such as the Valve and Hydrant Assessment Program, Valve Replacement Program, Cross Connection Control (CCC) Program and several pipeline condition assessment projects. These programs provide data critical to the successful implementation of a proactive asset management team within Water Field Operations (WFO).

As part of the development of the asset management team and as support to WFO in maintaining the City's potable water distribution system, the City of Cocoa has requested that Jacobs assist WFO in prioritizing asset replacement activities, scoping and preparing contract documents, managing outside services, organizing and utilizing asset data, and increasing staff collaboration and interactions. The services under this task order will include providing project and assessment

information management assistance, development of quality control processes, and long-term strategic planning.

New Jacobs contract was approved by City Council on November 13, 2019 under RFQ-20-03-COC, and signed on February 5, 2020. Staff requests approval of Task Order 2020-05 with Jacobs.

**STRATEGIC PLAN CONNECTION:**

N/A

**BUDGETARY IMPACT:**

Budgeted	Yes, but insufficient
If not budgeted, is amendment/transfer attached?	Yes

Budget Adjustment Form # 20-034-T

Amount Requested:	(\$105,781)
Account Number:	421-4025-536.46-00
Account Name:	Repairs and Maintenance

Amount Requested:	\$105,781
Account Number:	421-4025-536.31-03
Account Name:	Engineering Services

Total Amount Requested:	\$160,492
Account Number:	421-4025-536.31-03
Account Name:	Engineering Services
Source of Funds:	Operating Revenue

**PREVIOUS ACTION:**

On September 22, 2015, City Council approved Task Order 2016-68 to assist WFO in prioritizing asset replacement activities, scoping and preparing contract documents, managing outside services, organizing and utilizing asset data, and increasing staff collaboration and interactions.

On September 27, 2016 City Council approved Task Order 2017-77 to assist WFO in prioritizing asset replacement activities, scoping and preparing contract documents, managing outside services, organizing and utilizing asset data, and increasing staff collaboration and interactions.

On October 10, 2017 City Council approved Task Order 2018-85 to assist WFO in prioritizing asset replacement activities, scoping and preparing contract documents, managing outside services, organizing and utilizing asset data, and increasing staff collaboration and interactions.

On September 25, 2018 City Council approved Task Order 2019-92 with Jacobs/CH2M to assist WFO in prioritizing asset replacement activities, scoping and preparing contract documents, project management, organizing and utilizing asset date.

**RECOMMENDED MOTION:**

To Approve Task Order 2020-05 with Jacobs to provide services to the City's personnel on Repair and Maintenance (R&M) projects in the form of additional project management assistance, contractor monitoring and documentation of activities, data management, and quality control assistance for R&M Programs; To Approve a Resolution Amending to FY2020 Budget, BAF#20-034-T.