Legislation Details (With Text)

File #:	23-528	Version:	1	Name:		
Туре:	Report			Status:	Agenda Ready	
File created:	8/22/2023			In control:	City Council	
On agenda:	9/12/2023			Final action:		
Title:	Approve a Resolution Amending the FY23 Budget, BAF#23-113-T and Approve a Change Order of \$25,000 for PO# 80367 for Fisher and Phillips, LLP., related to legal fees. (Administrative Services Director)					
Sponsors:	Department D	irector				
Indexes:						
Code sections:						
Attachments:	1. Budget Resolution FY 2023-096 ADA Compliant.pdf, 2. BAF 23-113-T-AD-Legal Fees (9-12-23) Agenda 23-528.pdf					
Date	Ver. Action B	y		Act	ion	Result

CITY COUNCIL AGENDA ITEM

Memo Date:August 24, 2023Agenda Date:September 12, 2023Prepared By:Tammy Gemmati, Administrative Services DirectorThrough:Stockton Whitten, City ManagerRequested Action:Approve a Resolution Amending the FY23 Budget, BAF#23-113-T and Approve a Change Order of\$25,000 for PO# 80367 for Fisher and Phillips, LLP., related to legal fees.

BACKGROUND:

The City uses Fisher and Phillips, LLP to handle labor legal matters and budgets annually for miscellaneous matters. The related expenses vary year to year depending on the need. The current purchase order is for \$70,000 and it is realized that staff will need approximately an additional \$25,000 to cover the remaining expenses for this Fiscal Year.

Staff is requesting to transfer budgeted funds from another legal account to cover these expenses and approval for a change order on PO# 80367 in the amount of \$25,000. This change order puts the total amount over the City Manager's authority. A copy of the budget transfer form is attached.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	No
If not budgeted, is amendment/transfer attached?	Yes

Amount Requested	(<u>\$25,000)</u>
Account Number	001-1600-514.31-01
Account Name	Professional Services/Legal Expenses
Amount Requested	<u>\$25,000</u>
Account Number	<u>001-1600-513.31-01</u>
Account Name	<u>Professional Services/Legal Expenses</u>

Transfer Acct #: 001-1600-514.31-01 Professional Services/Legal Exp-City Attorney

Change Order Amount \$25,000

Original Purchase Order <u>#80367</u> Original P.O. Amount <u>\$10,000</u> Prior Change Order Information: Total number of change orders to date <u>2</u>

Total amount in change orders to date <u>\$60,000</u>

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

Approve a Resolution Amending the FY23 Budget, BAF#23-113-T and Approve a Change Order of \$25,000 for PO# 80367 for Fisher and Phillips, LLP., related to legal fees.