



Legislation Text

File #: 20-63, Version: 1

CITY COUNCIL AGENDA ITEM

Memo Date: January 24, 2020
Agenda Date: February 26, 2020
Prepared By: Norma E. Hernandez, Administrative Secretary
Through: John A. Walsh, P.E., Utilities Director
Requested Action:

To Approve Task Order 2020-01 with Jacobs Engineering Group (Jacobs) fka CH2M Hill Engineers, Inc. for Program Management Services for Operating Revenue (OR) Projects, Project No. WS1221; Task Order 2020-03 for Program Management Services for Bond Funded Projects, Project No. WS19BO; and Task Order 2020-04 for Plan Review Services to include Engineering Land Development Review, Project No. WS1221; To Approve a Resolution Amending the FY2020 Budget, BAF#20-043-T.

BACKGROUND:

On November 13, 2019, City Council approved the final ranking of firms for RFQ-20-03-COC, Engineering Services for the Water System and authorized the City Manager and City Attorney to negotiate and execute a multi-year contract with the selected firm, Jacobs Engineering Group (Jacobs) fka CH2M Hill Engineers, Inc. This agreement was entered on February 5, 2020, for three years with the option to extend the term for two (2) additional two (2) year terms.

Staff is requesting City Council approval of three task orders under this new Continuing Services Agreement (CSA). The following are the task orders and scope of services:

Task Order 2020-01 - FY2020 Program Management Services for Cocoa Utilities Operating Revenue (OR) Funded CIP Projects. The purpose of this task order is to provide program management and administration services, program design management and project support, technical and regulatory support, construction inspection services, utility information management systems support, and program website. The total cost of this task order is \$339,431.

Task Order 2020-03 - FY2020 Program Management Services for Cocoa Utilities Bond Funded CIP Projects. The purpose of this task order is to provide program management and administration services, program design management and construction project support, technical and regulatory support, construction inspection services, utility information management systems support, and program website. The total cost of this task order is 325,016.

Task Order 2020-04 - FY2020 Plan Review, Permitting Assistance and Utility Support. The purpose of this task order is to provide plan review services, permitting assistance, and utility support. The total cost of this task order is \$178,052.

Staff is also requesting approval of a budget transfer in the amount of \$113,954 to fund Task Order 2020-01 and Task Order 2020-04. Account has funds but insufficient to cover both task orders. Funds will be transferred from Account No. 421-4010-536.39-00, Contingency to Account No. 421-4055-536.63-00, WS1221.

Staff recommends approval of these task orders with the Jacobs Engineering Group.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

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| Budgeted 2020-04) | Yes, but insufficient (T.O. 2020-01 and T.O. |
| If not budgeted, is amendment/transfer attached? | Yes |

Budget Adjustment Form #20-043-T

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|------------------|---------------------------------|
| Amount Requested | \$113,954 |
| Account Number | 421-4055-536.63-00, WS1221 |
| Account Name | Infrastructure |
| Source of Funds: | 421-4010-536.39-00, Contingency |

Total Budgetary Impact for T.O. 2020-01 and 2020-04 \$517,483 WS1221

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|--|--------------------|
| Budgeted | Yes (T.O. 2020-03) |
| If not budgeted, is amendment/transfer attached? | N/A |

| | |
|------------------|----------------------------|
| Amount Requested | \$325,016 |
| Account Number | 426-4055-536.63-00, WS19BO |
| Account Name | Infrastructure |
| Source of Funds | Series 2018B Bond |

Total Budgetary Impact for T.O. 2020-03 \$325,016 WS19BO

Total Budgetary Impact for all three Task Orders \$842,499

PREVIOUS ACTION:

None.

RECOMMENDED MOTION:

To Approve Task Order 2020-01 with Jacobs Engineering Group (Jacobs) fka CH2M Hill Engineers, Inc. for Program Management Services for Operating Revenue (OR) Projects, Project No. WS1221; Task Order 2020-03 for Program Management Services for Bond Funded Projects, Project No. WS19BO; and Task Order 2020-04 for Plan Review Services to include Engineering Land Development Review, Project No. WS1221; To Approve a Resolution Amending the FY2020 Budget, BAF#20-043-T.