



Legislation Text

File #: 20-608, Version: 1

CITY COUNCIL AGENDA ITEM

Memo Date: September 11, 2020
Agenda Date: September 23, 2020
Prepared By: Lisa Sampson, Utility Customer Service Manager
Through: Rebecca Bowman, MBA, CGFO, CGFM, Finance Director
Requested Action:
Approve a Multi-Year Contract with G4s Secure Solutions (USA) Inc. through Florida State Term Contract 92121500-20-1 and allow the City Manager to sign the contract.
Approve the Purchase Order, pending the adoption of the FY 2021 Budget, in the amount of \$49,100.00

BACKGROUND:

The City of Cocoa City Hall building is monitored by an armed security guard on a daily basis to provide security specifically related to the customer service activities and financial exchanges. The security guard monitors and directs traffic in and out of the building, provides support service to the Customer Service Division, visitors to City Hall, answers and directs incoming calls on the main phone line, accepts deliveries, bids and other forms of confidential correspondence, monitors and provides authorized visitors access.

G4s Secure Solutions (USA) Inc. has provided Level III Armed Security Service to the City of Cocoa through the State Term Contract via piggy-back contract for numerous years. The Florida Department of Management Services has renewed their contract for an additional five-year term beginning 3/20/2020, with a budgeted 3% annual increase. The piggy-back contract is based on 50 weeks, no holiday coverage commencing 10/01/2020. The City of Cocoa has secured a cost at a lower rate than the Florida State ceiling rate through the piggy-back contract.

The City of Cocoa has been provided exceptional service from G4s and wishes to continue with the same level of professional and dedicated service the City employees and public have come to expect.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

Budgeted	Yes
If not budgeted, is amendment/transfer attached?	N/A

FY 2021

Amount Requested \$49,100.00
Account Number 001-1510-536.34-00
Account Name Contract Services

FY 2022

Amount Requested \$50,580.00

FY 2023

Amount Requested \$52,100.00

FY2024

Amount Requested \$53,660.00

FY2025

Amount Requested \$55,260.00

Source of Funds: ___ Operating Revenue

PREVIOUS ACTION:

Since 2014, The City of Cocoa has utilized the piggy-back option of The Florida State contract. G4s Secure Solutions (USA) Inc. has provided Level III Armed Security Service to the City of Cocoa City Hall Building through The Florida Department of Management Services.

RECOMMENDED MOTION:

Approve a Multi-Year Contract with G4s Secure Solutions (USA) Inc. through Florida State Term Contract 92121500-20-1 and allow the City Manager to sign the contract.
Approve the Purchase Order, pending the adoption of the FY 2021 Budget, in the amount of \$49,100.00.