



Legislation Text

File #: 21-499, Version: 1

CITY COUNCIL AGENDA ITEM

Memo Date: July 13, 2021
Agenda Date: July 27, 2021
Prepared By: Tony Jones, Fleet Manager
Through: Bryant Smith III, P.E., CFM Public Works Director / City Engineer
Requested Action:

Approve and authorize the City Manager to execute a Changer Order to the Space Coast Auto Supply Purchase Order #77408 for the NAPA IBS Fleet Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions.

BACKGROUND:

The City of Cocoa Fleet Management Division utilizes NAPA Integrated Business Solutions for vehicle and equipment parts acquisitions. A blanket Purchase Order (77408) of \$450,000 was issued for the purchase of parts in FY-2021. There have been several unforeseen major repairs to vehicles and equipment throughout the fiscal year. These unforeseen repairs, coupled with current price increases in the 15-18% range due to labor shortages and inflation have significantly increased the average monthly spending related to parts. Based on the current rolling average of roughly \$45,000 per month, it is estimated that an additional \$100,000 will be needed to complete this fiscal year. This Purchase Order covers multiple departments City-wide.

Current Spending Trends

PO Amount	\$450,000	
Remaining	\$38,375	
Projected	\$548,833	
Average/Mo	\$45,736	
FY-2021	Month	Parts
2020	Oct	\$43,281
2020	Nov	\$42,403
2020	Dec	\$35,117
2021	Jan	\$31,864
2021	Feb	\$50,761
2021	Mar	\$62,817
2021	Apr	\$55,791
2021	May	\$45,071
2021	Jun	\$44,520

2021	Jul	TBD
2021	Aug	TBD
2021	Sep	TBD

STRATEGIC PLAN CONNECTION:

BUDGETARY IMPACT:

Budgeted Yes
If not budgeted, is amendment/transfer attached? N/A

There is sufficient Budget within all Funds 46-03 Accounts (Repair/Vehicles)

Change Order Amount \$100,000_

Original Purchase Order 77408

Original P.O. Amount \$450,000_

For this Agenda Item note Prior Change Order Information:

Total number of change orders to date NONE_

Total amount in change orders to date \$0.00_

PREVIOUS ACTION:

Council approved to issue a Purchase Order for the NAPA IBS Fleet Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions on November 10, 2020.

RECOMMENDED MOTION:

Approve and authorize the City Manager to execute a Changer Order to the Space Coast Auto Supply Purchase Order #77408 for the NAPA IBS Fleet Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions.