



Legislation Text

File #: 22-524, Version: 1

CITY COUNCIL AGENDA ITEM

Memo Date: August 25, 2022
Agenda Date: September 27, 2022
Prepared By: Shawny Weston, Contract Technician
Through: Bryant Smith III, P.E., CFM, Public Works Director

Requested Action:

To Approve Bid No. CS22-10-COC, Preventive Elevator Maintenance to Sapphire Elevator, Cape Canaveral, FL for Preventive Elevator Maintenance; To Approve a Multi-Year Contract with the option of two 12-month extensions, for a total of five (5) years, pending the approval of future budgets; To Authorize the City Manager to Execute the Contract, extensions, and amendments.

BACKGROUND:

Preventive Elevator Maintenance was quoted out on VendorLink on July 13, 2022 through August 3, 2022.

Public Works staff request Council approval of a Multi-year contract for Bid # CS22-10-COC to Sapphire Elevator, Cape Canaveral, FL for Preventative Elevator Maintenance at the six (6) elevator locations throughout the City. This is a multi-year contract that begins on October 1, 2022 through September 30, 2025, plus two additional 12-month extensions, for a total of five (5) years.

The award of this multi-year contract is pending until final approval of the City's budget in each fiscal year. The fiscal years include FY2023, FY2024, FY2025, FY2026 and FY2027.

STRATEGIC PLAN CONNECTION:

N/A

BUDGETARY IMPACT:

This is a Multi-Year Contract

Budgeted	Yes
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FY2023 October 1, 2022 through September 30, 2023

Amount Requested	\$5280.00
Account Number	001-3560-519.34-00
Account Name	Contract Services

Amount Requested \$1320.00
Account Number 421-4020-536.34-00
Account Name Contract Services

Amount Requested \$1320.00
Account Number 421-4025-536.34-00
Account Name Contract Services

FY2024 October 1, 2023 through September 30, 2024

Amount Requested \$5280.00
Account Number 001-3560-519.34-00
Account Name Contract Services

Amount Requested \$1320.00
Account Number 421-4020-536.34-00
Account Name Contract Services

Amount Requested \$1320.00
Account Number 421-4025-536.34-00
Account Name Contract Services

FY2025 October 1, 2024 through September 30, 2025

Amount Requested \$5280.00
Account Number 001-3560-519.34-00
Account Name Contract Services

Amount Requested \$1320.00
Account Number 421-4020-536.34-00
Account Name Contract Services

Amount Requested \$1320.00
Account Number 421-4025-536.34-00
Account Name Contract Services

FY2026 October 1, 2025 through September 30, 2026

Amount Requested \$5280.00
Account Number 001-3560-519.34-00
Account Name Contract Services

Amount Requested \$1320.00
Account Number 421-4020-536.34-00
Account Name Contract Services

Amount Requested	\$1320.00
Account Number	421-4025-536.34-00
Account Name	Contract Services

FY2027 October 1, 2026 through September 30, 2027

Amount Requested	\$5280.00
Account Number	001-3560-519.34-00
Account Name	Contract Services

Amount Requested	\$1320.00
Account Number	421-4020-536.34-00
Account Name	Contract Services

Amount Requested	\$1320.00
Account Number	421-4025-536.34-00
Account Name	Contract Services

Total Cost for the Multi-Year Contract: \$39,600.00

PREVIOUS ACTION:

N/A

RECOMMENDED MOTION:

To Approve Bid No. CS22-10-COC, Preventive Elevator Maintenance to Sapphire Elevator, Cape Canaveral, FL for Preventive Elevator Maintenance; To Approve a Multi-Year Contract with the option of two 12-month extensions, for a total of five (5) years, pending the approval of future budgets; To Authorize the City Manager to Execute the Contract, extensions, and amendments.