



Legislation Text

File #: 23-528, Version: 1

**CITY COUNCIL AGENDA ITEM**

Memo Date: August 24, 2023  
 Agenda Date: September 12, 2023  
 Prepared By: Tammy Gemmati, Administrative Services Director  
 Through: Stockton Whitten, City Manager  
 Requested Action:  
 Approve a Resolution Amending the FY23 Budget, BAF#23-113-T and Approve a Change Order of \$25,000 for PO# 80367 for Fisher and Phillips, LLP., related to legal fees.

**BACKGROUND:**

The City uses Fisher and Phillips, LLP to handle labor legal matters and budgets annually for miscellaneous matters. The related expenses vary year to year depending on the need. The current purchase order is for \$70,000 and it is realized that staff will need approximately an additional \$25,000 to cover the remaining expenses for this Fiscal Year.

Staff is requesting to transfer budgeted funds from another legal account to cover these expenses and approval for a change order on PO# 80367 in the amount of \$25,000. This change order puts the total amount over the City Manager’s authority. A copy of the budget transfer form is attached.

**STRATEGIC PLAN CONNECTION:**

N/A

**BUDGETARY IMPACT:**

Budgeted	No
If not budgeted, is amendment/transfer attached?	Yes

Amount Requested	<u>(\$25,000)</u>
Account Number	<u>001-1600-514.31-01</u>
Account Name	<u>Professional Services/Legal Expenses</u>

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Account Name	<u>Professional Services/Legal Expenses</u>

Transfer Acct #: 001-1600-514.31-01  
Professional Services/Legal Exp-City Attorney

Change Order Amount     \$25,000

Original Purchase Order   #80367

Original P.O. Amount      \$10,000

Prior Change Order Information:

    Total number of change orders to date 2

    Total amount in change orders to date \$60,000

**PREVIOUS ACTION:**

N/A

**RECOMMENDED MOTION:**

Approve a Resolution Amending the FY23 Budget, BAF#23-113-T and Approve a Change Order of \$25,000 for PO# 80367 for Fisher and Phillips, LLP., related to legal fees.