



Legislation Text

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File #: 23-506, Version: 1

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**CITY COUNCIL AGENDA ITEM**

Memo Date: August 14, 2023  
Agenda Date: September 12, 2023  
Prepared By: Kimberley Ross  
Through: John A. Walsh, P.E., Utilities Director

Requested Action:

Approve Task Order 2024-37 with Jacobs Engineering Group (Jacobs) for Program Management Services, Project No. WS1221, and Task Order 2024-36 for Plan Review Services to include Engineering Land Development Review, Project No. WS1221; Pending Approval of the FY2024 Budget (Utilities Director)

**BACKGROUND:**

On November 13, 2019, City Council approved the final ranking of firms for RFQ-20-03-COC, Engineering Services for the Water System, and authorized the City Manager and City Attorney to negotiate and execute a multi-year contract with the selected firm, Jacobs Engineering Group (Jacobs). This agreement was entered on February 5, 2020, for three years with the option to extend the term for two (2) additional two (2) year terms. On November 13, 2019, City Council approved the final ranking of firms for RFQ-20-03-COC, Engineering Services for the Water System and authorized the City Manager and City Attorney to negotiate and execute a multi-year contract with the selected firm, Jacobs Engineering Group (Jacobs). This agreement was entered on February 5, 2020, for three years with the option to extend the term for two (2) additional two (2) year terms.

On December 13, 2022, Council approved the first amendment to the Agreement. The First Amendment initiated the first two-year renewal option, extending the term of the Agreement through February 4, 2025

Staff is requesting City Council approval of these task orders under this Continuing Services Agreement (CSA), pending approval of the FY2024 Budget. The following are the task orders and scope of services:

Task Order 2024-37 - FY2024 Program Management Services for Cocoa Utilities CIP Projects. The purpose of this task order is to provide program management and administration services, program design management and project support, technical and regulatory support, construction inspection services, utility information management systems support, and program website. The total cost of this task order is \$694,429.

Task Order 2024-36 - FY2024 Plan Review, Permitting Assistance and Utility Support. The purpose of this task order is to provide plan review services, permitting assistance and utility support. The

total cost of this task order is \$308,840.

**STRATEGIC PLAN CONNECTION:**

N/A

**BUDGETARY IMPACT:**

Budgeted Yes, Pending FY24 Budget Approval  
If not budgeted, is amendment/transfer attached? N/A

Task Order 2024-37  
Amount Requested \$694,429.00  
Account Number 424-4055-536.63-00, WS1221  
Account Name Infrastructure

Source of Funds: Operating Revenue

Task Order 2024-36  
Amount Requested \$308,840.00  
Account Number 421-4055-536.31-03, WS1221  
Account Name Engineering Services

Source of Funds: Operating Revenue

**PREVIOUS ACTION:**

None.

**RECOMMENDED MOTION:**

Approve Task Order 2024-37 with Jacobs Engineering Group (Jacobs) for Program Management Services, Project No. WS1221, and Task Order 2024-36 for Plan Review Services to include Engineering Land Development Review, Project No. WS1221, Pending Approval of the FY2024 Budget.