



Legislation Text

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File #: 23-522, Version: 1

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**CITY COUNCIL AGENDA ITEM**

Memo Date: August 21, 2023  
Agenda Date: September 12, 2023  
Prepared By: James Mitchell, Water Treatment Manager (Interim)  
Through: John A Walsh, PE, Utilities Director

**Requested Action:**

To Approve a Resolution Amending the FY23 Budget (BAF#23-110-ITF) in the amount of \$60,000.00;  
To Approve the Corresponding Change Order #1 for P.O. 80244 with Connect Consulting, Inc. in the Amount of \$60,000.00.

**BACKGROUND:**

The Dyal Water Treatment Plant (WTP) operates and maintains 48 wells that supply raw water for subsequent potable water treatment processes. Repairs and upgrades to the wells are required to keep the wells operational. Connect Consulting, Inc. (CCI) provides hydrogeological services to the City of Cocoa performing well-maintenance, repairs, and upgrades via a piggyback contract with the City of Palm Coast, Florida.

For FY23, CCI PO #80244 for \$250,000.00 was created under a previously City Council approved multi-year agenda item (20-613) valid through FY23. Based on a recent joint evaluation performed by CCI and Dyal WTP staff, additional well maintenance is required that was previously not known until the evaluation was complete (see attached list from CCI).

To perform the required work, a change order is necessary to add additional funds to complete the work scheduled through the end of FY23. Since this exceeds the previously authorized amount, City Council approval is required for this change order.

Staff recommends the approval of change order #1, in the amount of \$60,000.00 allowing CCI to complete the required work for the remainder FY23.

**STRATEGIC PLAN CONNECTION:**

N/A

**BUDGETARY IMPACT:**

Budgeted	No
If not budgeted, is amendment/transfer attached?	Yes, BAF#23-110-ITF

Transfer From Account Number 421-4020-536.52-09  
Account Name Chemicals DYCH02  
Amount Requested (\$60,000)

Transfer From Account Number 421-4010-581.91-24  
Account Name Interfund Transfer to 424 WS1106  
Amount Requested \$60,000

Transfer From Account Number 424-000-381.91-21  
Account Name Interfund Transfer From 421  
Amount Requested \$60,000 WS1106

Transfer To Account Number 424-4020-536.63-00; WS1106  
Account Name Infrastructure  
Amount Requested \$60,000

If a P.O. Change Order is involved please complete the following:

Change Order Amount \$60,000.00

Original Purchase Order # 80244  
Original P.O. Amount \$250,000.00

For this Agenda Item note Prior Change Order Information:

Total number of change orders to date 0  
Total amount in change orders to date 0

New Purchase Order amount \$310,000.00

**PREVIOUS ACTION:**

On October 27, 2020, City Council Approved a Piggyback Contract Agreement utilizing Palm Coast contract RFSQ-CD-20-31 with Connect Consulting, Inc. (CCI), High Springs, Florida for Professional Hydrogeological Services, Project No. WS1106 in an Amount Not to Exceed of \$250,000.00 for FY 2021; Authorized the City Manager to Approve any Subsequent Annual Renewals under the above Palm Coast contract, not to exceed three one-year renewals with a Limited Renewal Amount of \$250,000.00 for Each Fiscal Year Pending Palm Coast's Renewal of the Contract; Authorized the City Manager to Approve Task Orders Under this Contract.

**RECOMMENDED MOTION:**

To Approve a Resolution Amending the FY23 Budget (BAF#23-110-ITF) in the amount of \$60,000; To Approve the Corresponding Change Order #1 for P.O. 80244 with Connect Consulting, Inc. in the Amount of \$60,000.00.