



Legislation Text

File #: 23-525, Version: 1

**CITY COUNCIL AGENDA ITEM**

Memo Date: August 15, 2023  
Agenda Date: September 12, 2023  
Prepared By: Kimberley Ross  
Through: John A. Walsh, P.E., Utilities Director

**Requested Action:**

To Approve Addendum #1 to Task Order 2023-26 (TO 2023-26.1) with Jacobs Engineering for additional utility support related to cost estimating of customer connections to the city water and sewer system, Project No. WS1221 (Utilities Director)

**BACKGROUND:**

On September 13, 2022, City Council Approved Task Order 2023-26 with Jacobs Engineering to provide plan review services, permitting assistance, and utility support.

Staff is requesting City Council approval of Addendum #1 to Task Order 2023-26. The following is the task order and scope of services:

Addendum #1 to Task Order 2023-26 - FY2023 Plan Review, Permitting Assistance and Utility Support. The purpose of this addendum to the task order is to provide additional utility support related to cost estimating of customer connections to the city water and sewer system. These additional services were not known at the time the original Task Order was approved. The total cost for this additional support is \$10,050.

**STRATEGIC PLAN CONNECTION:**

N/A

**BUDGETARY IMPACT:**

Budgeted No  
If not budgeted, is amendment/transfer attached? Yes BAF#23-103-T

The account has the budget available however the dollars need to be assigned to Project No. WS1221. This will be done as part of the August budget cleanup BAF#23-103-T.

FROM:  
Amount Requested (\$10,050.00)

Account Number            421-4055-536.31-03  
Account Name             Engineering Services  
Source of Funds          Operating Revenue

TO:  
Amount Requested        \$10,050.00  
Account Number         421-4055-536.31-03, WS1221  
Account Name            Engineering Services

Original Purchase Order   80172  
Original P.O. Amount      \$249,538.00  
Change Order #1         \$ 10,050.00  
Revised PO Amount      \$259,588.00

**PREVIOUS ACTION:**

None.

**RECOMMENDED MOTION:**

To Approve Addendum #1 to Task Order 2023-26 (TO 2023-26.1) with Jacobs Engineering for additional utility support related to cost estimating of customer connections to the city water and sewer system, Project No. WS1221.